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**P.C. 9/2018 (Revised)**

**Revised Minutes of the 137<sup>th</sup> Meeting of the Hong Kong Productivity Council  
held at 2:30p.m. on Wednesday, 28 March 2018 in the Board Room  
2<sup>nd</sup> floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

**Present:** Chairman – Mr. Willy Lin Sun-mo, SBS, JP

Members – Prof. John Chai Yat-chiu, JP  
Mr. Cheuk Wing-hing, JP (Permanent Secretary for Innovation and Technology)  
Mr. Alan Cheung  
Ms. Annie Choi Suk-han, JP (Commissioner for Innovation and Technology)  
Mr. Felix Chow Bok-hin  
Mr. Wilson Fung Ying-wai  
Ms. Mandy Kwok Man-yee  
Ms. Juan Leung Chung-yan  
Ms. Amy Lee Sau-king  
Mr. Paul Poon Wai-yin  
Mr. Adolph Leung, JP (Principal Economist, representing Mrs. Helen Chan, JP, Government Economist)  
Mr. Leung Kwong-chuen  
Mr. Li-hoi  
Miss Mabel Li, JP (Deputy Commissioner for Labour)  
Mr. Mike Ng Man-yu (Acting Assistant Director-General of Trade and Industry, representing Ms. Salina Yan Mei-mei, JP)  
Prof. Tam Kar-yan, MH  
Mr. Sunny Tan  
Mr. Patrick Wong Chi-kwong  
Mrs. Carrie Yau Tsang Ka-lai, GBS, JP  
Ms. Karmen Yeung Ka-yin  
Mr. Emil Yu Chen-on, JP

**Absent with Apologies:** Dr. Allen Shi Lop-tak, BBS, MH, JP

**In Attendance from the Innovation and Technology Commission:**

Mr. Ivan Lee Kwok-bun, JP

Mr. Bryan Ha Kwok-fung

### **In Attendance from HKPC:**

Mr. Mohamed Din Butt	Executive Director
Dr. Lawrence Cheung	Director, Technology Development
Mr. Gordon Lo	Director, Business Management
Ms. Vivian Lin	General Manager, Finance and Procurement
Ms. Flora Li	General Manager, Human Resources and Facility Management
Mr. Alfonso Tam	Chief Manager, Council Secretariat
Ms. Gillian Luk	Senior Manager, Council Secretariat

### **Welcome**

The Chairman welcomed new Council Members on board, including Ms. Juan Leung Chung-yan, Mr. Paul Poon Wai-yin and Dr. Allen Shi Lop-tak, BBS, MH, JP. The Chairman also welcomed Mr. Ivan Lee Kwok-bun, JP, Deputy Commissioner for Innovation & Technology, and Mr. Mohamed Din Butt, Executive Director, HKPC, who attended the meeting for the first time.

### **I. Confirmation of Minutes (P.C. 32/2017 Revised)**

1. The Revised Minutes of the 136<sup>th</sup> Council Meeting held on 29 November 2017 had been circulated to Members and there were no further requests for amendments. The Revised Minutes of the meeting were taken as read, confirmed and signed by the Chairman.

### **II. Matter Arising**

2. Invited by the Chairman, said that Members were informed by circulation on 13 March 2018 of the open recruitment exercise for the post of Director, Business Development. The deadline for application was 4 April 2018.

### **III. Review of Market Pay Surveys (P.C. 3/2018)**

3. Invited by the Chairman, briefed Members on a review of the 5 market surveys which had been used in the past 5 years, together with the Pay Trend Adjustment for civil servants as approved by the Finance Committee of LegCo, for annual salary adjustment in HKPC. The review also considered 2 commonly used market surveys for inclusion in HKPC's market survey mix. The recommendations of the review (paragraphs 6-9 of the paper) were as follows:

- (a) retaining the 5 market surveys in the current survey portfolio, namely: ;
- (b) removing from the current portfolio on account of the timing of report release and survey population size;
- (c) ; and
- (d) not including 2 commonly used market surveys i.e. in HKPC's market survey mix (paragraph 7 of the paper).

5. After discussion, Members approved the recommendations of the market survey review (paragraph 3(a)-(d) above) which had been endorsed by the Staffing Committee at its 59<sup>th</sup> meeting held on 6 March 2018.

#### **V. Report from the Audit Committee (P.C. 5/2018)**

6. Members noted the report from the Audit Committee on matters considered at its 45<sup>th</sup> meeting held on 15 March 2018.

#### **VI. Report from the Business Development Committee (P.C. 6/2018)**

7. Members noted the report from the Business Development Committee on matters considered at its 65<sup>th</sup> meeting held on 13 March 2018.

#### **VII. Report from the Finance Committee (P.C. 7/2018)**

8. Members noted the report from the Finance Committee on matters considered at its 62<sup>nd</sup> meeting held on 20 March 2018.

#### **VIII. Report from the Staffing Committee (P.C. 8/2018)**

9. Members noted the report from the Staffing Committee on matters considered at its 59<sup>th</sup> meeting held on 6 March 2018.

## **IX. Any Other Business**

### **(A) Invitation to Council Members to Visit Centres of Excellence/Major Facilities in HKPC**

13. Members were invited by \_\_\_\_\_ to visit the Centres of Excellence and major facilities of HKPC so that HKPC's latest industry support initiatives could be explained in greater detail to Members.

### **(C) Attendance Record of Council Members**

15. Members noted their attendance record in 2017 tabled at the meeting.

## **X. Date of Next Meeting**

16. The next meeting was tentatively scheduled on 25 July 2018 at 2:30pm.

17. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 4:12pm.