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S.C. 5/2018 (Revised)

**Revised Minutes of the 59th Meeting of the
Staffing Committee held at 2:30p.m.
on Tuesday, 6 March 2018 in the Board Room,
2nd floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present : Chairman - Mr. Sunny Tan

Members - Mr. Mohamed Din Butt
Mr. Bryan Ha Kwok-fung
Ms. Mandy Kwok Man-yee
Ms. Amy Lee Sau-king
Ms. Juan Leung Chung-yan
Mr. Leung Kwong-chuen
Mr. Li-hoi
Ms. Melody Luk (representing Miss Mabel Li, JP)
Mr. Patrick Wong Chi-kwong
Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

In Attendance from HKPC:

Dr. Lawrence Cheung	Director, Technology Development
Mr. Gordon Lo	Director, Business Management
Ms. Flora Li	General Manager, Human Resources and Facility Management
Mr. Alfonso Tam	Chief Manager, Council Secretariat
Ms. Gillian Luk	Senior Manager, Council Secretariat
Ms. Agnes Tang	Senior Manager, Human Resources Management
Ms. Wendy Ip	Senior Manager, Compensation and Benefits

Welcome

The Chairman welcomed Ms. Juan Leung and Mr. Mohamed Din Butt, Executive Director, HKPC, who attended the meeting for the first time.

Vote of Appreciation

The Chairman suggested, and Members agreed, to record a vote of appreciation to Ms. Lam Kam-yi for her contributions during her tenure as Member.

I. Confirmation of Minutes (S.C. 17/2017 Revised)

1. The Revised Minutes of the 58th Staffing Committee Meeting held on 7 November 2017 had been circulated to Members and there were no further requests for amendments. The Revised Minutes of the meeting were taken as read, confirmed and signed by the Chairman.

III. Review of Market Pay Surveys (S.C. 1/2018)

2. Invited by the Chairman, briefed Members on a review of the 5 market surveys which had been used in the past 5 years, together with the pay trend adjustment for civil servants as approved by the Finance Committee of LegCo, for the annual salary adjustment in HKPC. The recommendations of the review (paragraphs 6-9) were:

- (a) retaining the 5 market surveys in the current survey portfolio, namely:
- (b) removing from the portfolio on account of the timing of report release and survey population size; and
- (c) .

On the other hand, the review did not recommend including 2 other commonly used market surveys i.e. in the market survey mix (paragraph 7).

3. After discussion, Members endorsed the recommendations of the market pay survey review for the Council's approval.

V. Staffing Position of HKPC (S.C. 3/2018)

8. Members noted the staffing position of HKPC as at January 2018 as presented by .

VI. Report on the Performance of Service Providers of HKPC's ORSO and MPF Schemes (S.C. 4/2018)

10. Members noted the report on the performance of services providers of HKPC's ORSO and MPF Schemes as presented by .

VII. Any Other Business

(A) Attendance Record of SC Members

11. Members noted their attendance record in 2017 tabled at the meeting.

VIII. Date of Next Meeting

12. Members noted that the next meeting would be held on 3 July 2018 at 2:30pm.

13. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 3:30p.m.