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S.C. 13/2018 (Revised)

**Revised Minutes of the 60th Meeting of the
Staffing Committee held at 3:00 p.m.
on Friday, 13 July 2018 in the Board Room,
2nd floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present : Chairman - Mr. Sunny Tan

 Members - Mr. Mohamed Din Butt
 Ms. Mandy Kwok Man-yee
 Ms. Amy Lee Sau-king
 Ms. Juan Leung Chung-yan
 Mr. Leung Kwong-chuen
 Mr. Li-hoi
 Ms. Melody Luk (representing Miss Mabel Li, JP)
 Mr. Patrick Wong Chi-kwong
 Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

Absent with Apologies: Mr. Bryan Ha Kwok-fung

In Attendance from ITC: Ms. Abby Cheng

In Attendance from HKPC:

Dr. Lawrence Cheung	Director, Technology Development
Mr. Edmond Lai	Director, Business Development
Mr. Gordon Lo	Director, Business Management
Ms. Flora Li	General Manager, Human Resources and Facility Management
Ms. Vivian Lin	General Manager, Finance and Procurement
Ms. Wendy Ip	Senior Manager, Compensation and Benefits
Ms. Gillian Luk	Senior Manager, Council Secretariat
Ms. Agnes Tang	Senior Manager, Human Resources Management
Ms. Olivia Poon	Manager, Council Secretariat

Welcome

The Chairman welcomed Mr. Edmond Lai, Director, Business Development, HKPC, and Ms. Abby Cheng, Innovation and Technology Commission representative who attended the meeting for the first time. The Chairman also welcomed Ms. Gillian Luk, Senior Manager, Council Secretariat, HKPC.

I. Confirmation of Minutes (S.C. 5/2018 Revised)

1. The Revised Minutes of the 59th Staffing Committee meeting held on 6 March 2018 had been circulated to Members and there were no further requests for amendments. The Revised Minutes of the meeting were taken as read, confirmed and signed by the Chairman.

II. Matters Arising

Paper Circulations since Last Meeting

2. Invited by the Chairman, reported that:

- (a) Members were informed by circulation on 2 May 2018 of the open recruitment for General Manager, Corporate Communication and Marketing (GM/CC) and General Manager, Automotive and Electronics (GM/AE); and
- (b) the selected candidates for the GM/CC and GM/AE posts were approved by Members by circulation on 31 May 2018 and 26 June 2018 respectively.

III. Staffing Position of HKPC (S.C. 12/2018)

4. Members noted the staffing position of HKPC as at 30 June 2018 as presented by GM/HF.

IV. Any Other Business

(A) Attendance Record of SC Members

5. Members noted their attendance record in 2018 tabled at the meeting.

V. Date of Next Meeting

6. Members noted that the next meeting would be held on 6 November 2018 at 2:30 p.m.

15. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 3:45 p.m.