

**(Unclassified version with commercially sensitive or confidential information and Members' names removed)**

**S.C. 10/2019**

**Minutes of the 63<sup>rd</sup> Meeting of the  
Staffing Committee held at 3:00 p.m.  
on Tuesday, 16 July 2019 in the Board Room,  
2<sup>nd</sup> floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

**Present** : Chairman - Mr. Willy Lin Sun-mo, GBS, JP

Members - Mr. Mohamed D. Butt  
Miss Kathy Chan Nap-sze (Assistant  
Commissioner for Innovation and  
Technology (Funding Schemes),  
representing Ms. Annie Choi, JP,  
Commissioner for Innovation and  
Technology)  
Ms. Mandy Kwok Man-yee  
Ms. Juan Leung Chung-yan, MH  
Ms. Melody Luk, BBS, JP (Assistant Commissioner for  
Labour (Labour Relations), representing Miss Mabel  
Li, JP, Deputy Commissioner for Labour)  
Mr. Patrick Wong Chi-kwong

**Absent with Apologies:** Mr. Sunny Tan  
Ms. Amy Lee Sau-king  
Mr. Li Hoi  
Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

**In Attendance from HKPC:**

|                     |   |
|---------------------|---|
| Dr. Lawrence Cheung | Chief Innovation Officer                |
| Mr. Edmond Lai      | Chief Digital Officer                   |
| Ms. Flora Li        | Chief People and Culture Officer        |
| Ms. Vivian Lin      | Chief Financial Officer                 |
| Ms. Wendy Ip        | Senior Manager, Compensation & Benefits |
| Ms. Gillian Luk     | Senior Manager, Council Secretariat     |
| Ms. Olivia Poon     | Manager, Council Secretariat            |

## **Safety Video**

A safety video was shown to Members about the safety measures in the HKPC Building.

## **Vote of Chairman**

said that the Staffing Committee (SC) Chairman was unable to join the meeting for health reasons. proposed, and Members agreed, that Mr. Willy Lin Sun-mo, Council Chairman, who joined the meeting in attendance, would preside at the meeting as Chairman.

## **Congratulations**

The Chairman congratulated Ms. Juan Leung Chung-yan on being awarded the Medal of Honour (M.H.) and Ms. Melody Luk on being awarded the Bronze Bauhinia Star (B.B.S.) on 1 July 2019.

## **Declaration of Interest**

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

### **I. Confirmation of Minutes (S.C. 5/2019 Revised)**

1. The Revised Minutes of the 62<sup>nd</sup> Staffing Committee meeting held on 12 March 2019 had been circulated to Members and there were no further requests for amendments. The Revised Minutes of the meeting were taken as read, confirmed and signed by the Chairman.

### **V. Staffing Position of HKPC (S.C. 9/2019)**

13. Members noted the staffing position of HKPC as at 30 June 2019 as presented by . The report by covered staff strength analysis, turnover rate, senior staff movement .

## **VI. Any Other Business**

### **(A) Attendance Record of SC Members**

14. Members noted their attendance record in 2019 as shown on iPads provided at the meeting.

## **VII. Date of Next Meeting**

15. Members noted that the next meeting would be held on 12 November 2019 at 3:00 p.m. tentatively.

16. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 3:40 p.m.