Welcome to HKPC

Your Safety is Our Prime Concern!

Safety Signs in HKPC

- **Warning**
  - Slippery Surface Hazard
- **Rescue**
  - Exit

Safety Instructions in HKPC

- Observe and follow all safety signs in the building;
- Do not smoke in the building;
- Persons under the influence of drugs or alcohol are not permitted to enter the building;
- Keep calm if you lose your way. Call the facility management office at 2788-5000 and wait for assistance.

Information for Instructors

- Study this leaflet prior to your class or seminar;
- Provide brief safety, administrative and emergency evacuation plan to the students or participants before the class or seminar starts;
- Photographing and video recording without permission of HKPC are forbidden in the building;
- If you need any assistance, please call PTI of HKPC at 2788–5923.

Accidents and First Aid

First Aid kit is available at the Enrollment Counter on 1/F, if required.

Report all accidents and if medical attention is required, contact the Facility Management Office at 2788-5000 for first-aider or emergency services.
In the event of FIRE or EMERGENCY EVACUATION

◆ Refer to the evacuation plan;
◆ Leave HKPC building by taking the nearest staircase (follow illuminated EXIT signs);
◆ Assemble at the Assembly Area as shown in red at car park zone, LG2; and
◆ Do not re-enter the building unless you are instructed to do so.

FOR EMERGENCY, PLEASE CALL 2788 5000