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P.C. 10/2015 (Revised)

**Revised Minutes of the 128th Meeting of the Hong Kong Productivity Council
held at 2:30p.m. on Wednesday, 25 March 2015 in the Board Room
2nd floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present: Chairman – Dr. Clement Chen Cheng-jen, SBS, JP

Members – Mr. Albert Au Siu-cheung, BBS
Prof. John Chai Yat-chiu
Ir Daniel Cheng Man-chung, MH, JP
Mr. Felix Chow Bok-hin
Mr. Victor Lam, JP (representing Miss Susie Ho, JP)
Miss Lam Kam-yi
Dr. Delman Lee
Mr. Adolph Leung, JP (representing Mrs. Helen Chan, JP)
Mr. Leung Kwong-chuen
Mr. Byron Ng, JP
Dr. David Ng Tai-chiu
Dr. Dennis Ng Wang-pun, BBS, MH
Mr. Victor Ng, MH
Mrs. Katherine Ngan Ng Yu-ying, JP
Mr. Sin Kai-ming, MH
Ms. Belinda Wong (representing Mr. Kenneth Mak, JP)
Miss Janet Wong, JP
Mr. Patrick Wong Chi-kwong

Absent with Apologies: Mr. Leung Yam-shing
Prof. Helen Meng Mei-ling
Ms. Marilyn Tang Yin-lee
Dr. Jack Yeung Chung-kit

In Attendance from the Innovation and Technology Commission:

Mr. Frank Tsang

In Attendance from HKPC:

Mrs. Agnes Mak Tang Pik-ye, MH, JP	Executive Director
Mr. Gordon Lo	Director, Business Management
Mr. Tony Lam	Director, Corporate Services
Mr. Joseph Poon	Director, Technology Development
Mr. Jonathan Ho	General Manager, Corporate Communications

Ms. Lilian Ho	General Manager, Human Resources & Administration
Mr. Alfonso Tam	Chief Manager, Council Secretariat
Mr. Stanley Chu	Head, Internal Audit and Risk Management (Item I only)
Ms. Vivian Lin	General Manager, Finance and Procurement (Item IV only)

Welcome

The Chairman welcomed Prof. John Chai Yat-chiu, Mr. Felix Chow Bok-hin and Mr. Victor Lam representing Miss Susie Ho who attended the meeting for the first time.

Vote of Appreciation

The Chairman suggested, and Members agreed, to record a vote of appreciation to Dr. Elizabeth Shing Shiu-ching and Mr. Jimmy Kwok Chun-wah for their contributions to HKPC during their tenure as Council Members.

II. Confirmation of Minutes (P.C. 33/2014 Revised and P.C. 34/2014 Revised)

3. The Revised Minutes of the 127th Council Meeting and the Revised Minutes of closed session held on 26 November 2014 had been circulated to Members and there were no further requests for amendments. The 127th Meeting Revised Minutes and Revised Minutes of the Closed Session were taken as read, confirmed and signed by the Chairman.

VI. Progress Report from the Audit Committee (P.C. 6/2015)

14. Members noted the report from the Audit Committee on matters considered at its 33rd meeting held on 18 March 2015.

VII. Progress Report from the Staffing Committee (P.C. 9/2015)

15. Members noted the report from the Staffing Committee on matters considered at its 50th meeting held on 3 March 2015.

VIII. Progress Report from the Finance Committee (P.C. 8/2015)

17. Members noted the report from the Finance Committee on matters considered at its 53rd meeting held on 17 March 2015.

IX. Progress Report from the Business Development Committee (P.C. 7/2015)

19. Members noted the report from the Business Development Committee on matters considered at its 56th meeting held on 10 March 2015.

X. Any Other Business

(A) Vote of Appreciation to the Council Chairman

23. The Chairman said that this was the last Council meeting he chaired before the change in Council chairmanship in July 2015. He thanked Members for their support and expert advice which had helped HKPC develop to meet the new needs of industries. He also thanked the Management and the staff of HKPC for their hard work and was confident that the same support would be provided to the new Chairman to continue the mission to help Hong Kong industries and to extend productivity support in and beyond Hong Kong. Last but not least, the Chairman thanked the Government for their staunch support to HKPC and its many industry support initiatives during his time as the Council Chairman.

24. thanked the Chairman for his leadership and guidance in the past years during which many important initiatives had been implemented to

support the industry and strengthen HKPC's capabilities in providing more valuable services to industries. The support given to ITC had all along been strongest ever.

25. Members thanked the Chairman for his leadership and guidance during the past six years with a formal vote of appreciation in the Minutes of the meeting.

(B) Attendance Record of Council Members

26. Members noted their attendance record in 2014 tabled at the meeting.

XI. Date of Next Meeting

27. The next meeting was tentatively scheduled on 29 July 2015 at 2:30pm.

28. There being no other business, the Chairman thanked Members for their attendance and the meeting was adjourned at 5:00pm.