

(Unclassified version with commercially sensitive or confidential information and Members' names removed)

S.C. 23/2020 (Revised)

**Revised Minutes of the 67th Meeting of the
Staffing Committee
held at 3 p.m. on Tuesday, 17 November 2020
via Microsoft Teams**

Present : Chairman - Mr. Sunny Tan

 Members - Mr. Mohamed D. Butt
 Miss Kathy Chan Nap-sze
 (Assistant Commissioner for Innovation and
 Technology (Funding Schemes), representing
 Ms. Rebecca Pun, JP, Commissioner for
 Innovation and Technology)
 Ms. Mandy Kwok Man-yee
 Ms. Amy Lee Sau-king
 Ms. Juan Leung Chung-yan, MH
 Mr. Li Hoi
 Mr. Raymond Liang Lok-man (Assistant
 Commissioner for Labour (Labour Relations),
 representing Miss Mabel Li, JP, Deputy
 Commissioner for Labour)
 Mr. Patrick Wong Chi-kwong
 Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

In Attendance from HKPC:

Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Eliza Ng	Chief People and Culture Officer
Ms. Vivian Lin	Chief Financial Officer
Ms. Gillian Luk	Senior Manager, Council Secretariat
Mr. Nelson Wong	Manager, Council Secretariat

Special Arrangement for the Meeting

The Chairman said that in light of a new wave of the coronavirus outbreak, the Staffing Committee (SC) meeting was held via Microsoft Teams application. He thanked Members for joining the meeting and their support of the special arrangement.

Declaration of Interest

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (S.C. 16/2020 Revised)

1. The Revised Draft Minutes of the 66th SC Meeting held on 14 July 2020 had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read and confirmed and the Secretariat would arrange signing of the Minutes by the Chairman.

II. Matters Arising

V. Staffing Position of HKPC (S.C. 22/2020)

13. Members noted 's presentation on the staffing position of HKPC as at 31 October 2020 .

VI. Any Other Business

(A) Voice of Industry

15. Members noted that in response to a recommendation by the Public Accounts Committee to the Innovation and Technology Bureau and Innovation and Technology Commission (ITC) in respect of the Director of Audit's report on HKPC in November 2019, HKPC kicked off a Voice of Industry exercise in October 2020. Under the exercise, HKPC would meet with around 100 industry associations, government departments, major clients, quangoes and peer organisations to obtain their views about HKPC's future business directions, mode of operation and subvention mode. Upon completing these meetings, HKPC would proceed to consult Council Members during meetings to be set up with the Standing Committees in early 2021 before submitting a report to the Council and ITC in March 2021.

(B) Latest HR Development

16. Members noted that:

(a) HKPC won 2 grand awards in the BEST HR Awards 2020 organised by CTgoodjobs, namely Best HR Analytics Strategy Award and Best Diversity &

Inclusion Strategy Award;

- (b) an Inno Wellness Month was launched in November 2020 with 3 major programmes to boost the physical fitness, teamwork spirit and family wellbeing of staff members to help them cope with the pandemic. The 3 programmes were an Inno Walkathon, a Mario Kart Champion contest and an Inno Parenting Workshop; and
- (c) a “2020 Winter Internship” programme would be held during December 2020 and January 2021 to provide 4 to 6 week’s hands-on experience and learning to about 30 tertiary students to groom the next generation of “Inno Talent”.

(C) Attendance Record of SC Members

18. Members noted their attendance record for 2020 as circulated together with the meeting agenda and papers by email on 10 November 2020. They were also reminded by the Chairman to attend future meetings as far as possible.

(D) 2021 Meeting Schedule

19. Members noted the tentative 2021 SC meeting schedule as follows:

Meeting	Date and Time
68 th SC meeting	9 March 2021 (Tuesday) 3:00pm
69 th SC meeting	13 July 2021 (Tuesday) 3:00pm
70 th SC meeting	9 November 2021 (Tuesday) 3:00pm

VII. Date of Next Meeting

20. Members noted that the next meeting was tentatively scheduled on 9 March 2021 at 3:00 pm.

VIII. Closed Session

21. Members had a closed door session for the discussion of another item under Any Other Business, namely Senior Post Arrangement. All HKPC staff, except for ED, CPO and the meeting secretary, did not join this part of the meeting.

(Post-meeting note: The record of discussion for this item would be separately circulated for comment by Members.)