

**S.C. 10/2021 (Revised)**

**Revised Minutes of the 68<sup>th</sup> Meeting of the Staffing Committee  
of the Hong Kong Productivity Council  
held at 2:30 p.m. on Tuesday, 9 March 2021  
via Microsoft Teams**

**Present** :        Chairman -    Mr. Sunny Tan

                  Members -    Mr. Mohamed D. Butt\*  
                                 Ms. Mandy Kwok Man-yee  
                                 Ms. Vivien Lau Man-yee  
                                 Ms. Amy Lee Sau-king  
                                 Ms. Juan Leung Chung-yan, MH  
                                 Mr. Li Hoi  
                                 Mr. Raymond Liang Lok-man (Assistant  
   Commissioner for Labour (Labour Relations),  
   representing Miss Mabel Li, JP, Deputy  
   Commissioner for Labour)  
                                 Mr. Patrick Wong Chi-kwong  
                                 Mr. Indiana Wong Man-chung\*  
   (Assistant Commissioner for Innovation and  
   Technology (Funding Schemes), representing  
   Ms. Rebecca Pun, JP, Commissioner for  
   Innovation and Technology)

**Absent with Apologies:**        Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

**In Attendance from HKPC\*:**

Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer, Funding Schemes
Ms. Eliza Ng	Chief People and Culture Officer
Ms. Gillian Luk	Senior Manager, Council Secretariat
Mr. Nelson Wong	Manager, Council Secretariat

\*attendance in person

## **Special Arrangement for the Meeting**

The Chairman said that in light of the pandemic situation, the Staffing Committee (SC) meeting was held via Microsoft Teams application. He thanked Members for joining the meeting and their support of the special arrangement.

## **Welcome to New Members**

The Chairman welcomed Ms. Vivien Lau Man-yee and Mr. Indiana Wong Man-chung, Assistant Commissioner for Innovation and Technology (Funding Schemes), who attended the meeting for the first time.

## **Declaration of Interest**

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

### **I. Confirmation of Minutes (S.C. 23/2020 Revised, S.C. 24/2020 Revised)**

1. The Revised Draft Minutes of the 67<sup>th</sup> SC Meeting held on 17 November 2020 had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read and confirmed and the Secretariat would arrange signing of the Minutes by the Chairman.
2. The Revised Draft Minutes of the Closed Session of the 67<sup>th</sup> SC Meeting held on 17 November 2020 had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read and confirmed on 8 March 2021 and the Secretariat would arrange signing of the Minutes by the Chairman.

### **II. Matter Arising**

#### **(A) Paper Circulations since Last Meeting**

3. Invited by the Chairman, \_\_\_\_\_, reported 5 paper circulations to Members since the last SC meeting held on 17 November 2020.

## **VI. Staffing Position of HKPC (S.C. 7/2021)**

20. Members noted \_\_\_\_\_'s presentation on the staffing position of HKPC as at 31 January 2021.

## **VII. Any Other Business**

### **(A) Latest HR Development**

22. Members noted the following initiatives by the HR Unit of HKPC:
- (a) an “InnoTalent Programme” under which training programmes were held for graduates, undergraduates and HKPC staff to groom the next generation talents to support innovation and technology development in Hong Kong. Some of the programmes were held with external partners like local and overseas universities and institutes. The latest examples were exchange programmes under planning with 清華大學 and 中國科學院深圳先進技術研究院 to offer technical skill and R&D training to HKPC staff;
  - (b) a “2020 Winter Internship” programme under the “InnoTalent Programme” held during December 2020 and January 2021 with 25 tertiary students, recruited out of 850 applicants, who received 4 to 6 weeks’ hands-on experience and learning under HKPC’s business divisions;
  - (c) 3 awards obtained for HKPC in the Employer of Choice Award 2020 organised by JobMarket. The awards were Asia Pacific Outstanding Employer Award, Next Generation Development Award and Employer of Choice Award 2020; and
  - (d) activities held to develop human capital and promote a caring culture in HKPC, including i) an Inno Wellness Month during November and December 2020 with a series of activities like an Inno Walkathon and Inno Parenting Workshop to boost the physical fitness, teamwork spirit and family wellbeing of staff members and ii) celebration activities during year-end festivals for staff members.

### **(B) Attendance Record of SC Members**

23. Members noted their attendance record for 2020 as circulated together with the meeting agenda and papers by email on 2 March 2021 and shown at the meeting. Members were also reminded by the Chairman to attend future meetings.

### **VIII.Date of Next Meeting**

24. Members noted that the next meeting was tentatively scheduled on 13 July 2021 at 3:00 pm.

25. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 4:05 p.m.