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and Members' names removed)**

P.C. 17/2021 (Revised)

**Revised Minutes of the 146th Meeting of
the Hong Kong Productivity Council
held at 3:00p.m. on Wednesday, 24 March 2021 in the Board Room,
2nd Floor, HKPC Building, 78 Tat Chee Avenue,
Yau Yat Chuen, Kowloon**

- Present:** Chairman – Mr. Willy Lin Sun-mo, GBS, JP
Members – Mr. Bryant Chan Wan-sing
Ms. Clara Chan Yuen-shan, MH
Ms. Joyce Cheung Chung-sze (Principal Economist,
representing Mr. Andrew Au Sik-hung, JP,
Government Economist)*
Ms. Annie Choi Suk-han, JP (Permanent Secretary for
Innovation and Technology)
Mr. Steve Chuang Tzu-hsiung
Mr. Wilson Fung Ying-wai
Mr. Marvin Hsu Tsun-fai
Ms. Mandy Kwok Man-yee*
Ms. Vivien Lau Man-yee
Ms. Amy Lee Sau-king
Ms. Juan Leung Chung-yan, MH*
Mr. Li Hoi*
Miss Mabel Li, JP, Deputy Commissioner for Labour*
Mr. Brian Lo Sai-hung, JP, Director-General of Trade and
Industry*
Mr. Paul Poon Wai-yin
Ms. Rebecca Pun Ting-ting, JP (Commissioner for
Innovation and Technology)
Prof. Tam Kar-yan, MH*
Mr. Sunny Tan*
Mr. Patrick Wong Chi-kwong*
Ms. Karmen Yeung Ka-yin*
Mr. Emil Yu Chen-on, BBS, JP

Absent with Apologies: Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

*attendance via Microsoft Teams application

In Attendance from the Innovation and Technology Commission:

Mr. Arthur Au Chung-pak
Mr. Indiana Wong Man-chung

In Attendance from HKPC:

Mr. Mohamed Din Butt	Executive Director
Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer, Funding Schemes
Ms. Eliza Ng	Chief People and Culture Officer
Mr. Ray Ko	Chief Compliance Officer
Mr. Henry Li	Chief Marketing Officer [Agenda Item XIV(A) only]
Ms. Gillian Luk	Senior Manager, Council Secretariat
Ms. Olivia Poon	Manager, Council Secretariat

Special Arrangement for the Meeting

The Chairman said that in light of the pandemic situation, the Council meeting was held in a hybrid mode. He thanked Members for joining the meeting and their support of the special arrangement.

Welcome

The Chairman welcomed Mr. Bryant Chan Wan-sing, Ms. Vivien Lau Man-ye, Mr. Arthur Au Chung-pak, Deputy Commissioner for Innovation and Technology and Mr. Indiana Wong Man-chung, Assistant Commissioner for Innovation and Technology (Funding Schemes), who attended the meeting for the first time.

Vote of Appreciation

The Chairman suggested, and Members agreed, to record a vote of appreciation to Prof. John Chai Yat-chiu and Mr. Felix Chow Bok-hin for their contribution during their tenure as Members.

*attendance via Microsoft Teams application

Declaration of Interest

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (P.C. 48/2020 Revised)

1. The Revised Draft Minutes of the 145th Council Meeting held on 25 November 2020 were circulated to Members on 30 December 2020. As there were no further requests for amendments, the Revised Draft Minutes of the meeting were taken as read, confirmed and signed by the Chairman.
2. The Revised Draft Minutes of the Closed Session of the 145th Council Meeting held on 25 November 2020 (P.C. 49/2020) had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read and confirmed on 23 March 2021 and signed by the Chairman.

II. Matters Arising

(A) Paper Circulation Since Last Meeting

3. reported 6 paper circulations to Members since the last Council meeting held on 25 November 2020:

(B) Report on Programme Area Distribution of Fee-charging Integrated Learning Courses Commenced in the First 3 Quarters of 2020/21

4. referred to paper P.C. 3/2021 (paragraph 3(f) above) circulated to Members on 3 February 2021 to report that the programme area distribution of fee-charging integrated learning courses commenced in the first 3 quarters of 2020/21 (the Report).
5. Members approved to submit the Report to the Commissioner for Innovation and Technology (CIT) for approval.

V. Report on Voice of Industry (VOI) Consultation Exercise (P.C. 7/2021)

20. Invited by the Chairman, briefed Members on a report on the VOI exercise, which was conducted further to the Report No. 73 of the Public Accounts Committee of the Legislative Council (PAC) on the Director of Audit's Report on HKPC which was tabled on 26 February 2020. The report recommended, among

other things, the Innovation and Technology Bureau (ITB) and the Innovation and Technology Commission (ITC) to regularly keep in view the future business direction, mode of operation and subvention mode for HKPC having regard to the changing economic development of Hong Kong. said that to follow up on the recommendation, HKPC launched the exercise and held 81 meetings during October – December 2020 with representatives from 113 entities. 2 meetings were also held on 15 January 2021 to consult the Standing Committees of the Council. thanked Members, in particular, the Council Chairman, Deputy Chairman and Standing Committee Chairmen, for their participation in and support of the exercise. The meetings were also joined by representatives who summed up the views of the interviewees into major findings (paragraph 5 of paper).

27. After discussion, Members approved the Report for submission to ITC for consideration and response to PAC subject to finetuning of the Report to incorporate Members' comments at the meeting.

VI. HKPC Game Plan (P.C. 8/2021)

28. Invited by the Chairman, briefed Members on the proposed new strategic framework for HKPC. The framework comprised the revised vision and mission statements and core values for HKPC (paragraph 5 of paper), the 3-pronged strategy approved by the Council in 2016 (paragraph 6 of paper) and a HKPC Game Plan to guide HKPC's business initiatives (paragraph 10 of paper).

said that the Game Plan, setting out 6 strategic directions for HKPC, was developed to address the industry expectations on HKPC as expressed during the Voice of Industry (VOI) consultation exercise from October 2020 to January 2021.

31. After discussion, Members approved:

- (a) the revised vision and mission statement and core values of HKPC; and
- (b) the HKPC Game Plan, together with (a) above and the 3-pronged strategy, as the new strategic framework for HKPC with effect from 1 April 2021.

32. Members also noted ED's Goals & Objectives (G&O) for 2021/22 .

VII. Revised Programme and Estimates of HKPC for 2021/22 and Three-Year Forecast 2021/22 – 2023/24 (P.C. 11/2021)

33. Invited by the Chairman to introduce the paper, said that the Programme and Estimates for 2021/22 and Three-year Forecast for 2021/22 – 2023/24 which were endorsed by the Council in November 2020 had been revised

(the Paper) to reflect the implications of HKPC’s involvement as secretariat in the Technology Voucher Programme and the new strategic framework for HKPC which was endorsed by the Business Development Committee at its 74th meeting held on 16 March 2021. then took Members through the revisions made to the financial estimates in the paper (paragraphs 24 - 28 of paper).

36. After discussion, Members approved:

- (a) HKPC’s revised Three-Year Forecast for 2021/22-2023/24; and
- (b) the detailed revised Programme and Estimates of HKPC for 2021/22, which included the revised staff establishment of for HKPC .

37. In approving the Paper, Members also agreed to rename the KPI of “Overall External Income/Total Expenditure Ratio” as “Total External Income/Total Expenditure Ratio” to align the wording with that of another financial KPI (Appendix 13 of the Paper) for approval by CIT.

VIII. Report on Socio-Economic Impact Assessment of HKPC (P.C. 12/2021)

(The representatives of joined the meeting for the agenda item.)

38. Members noted the presentation by on the Socio-Economic Impact Assessment of HKPC which was conducted by during July 2020 and March 2021.

IX. Greater Bay Area Strategy

40. Members noted HKPC’s Greater Bay Area Strategy, as presented by by way of a Powerpoint presentation (Appendix 4), to support Hong Kong companies operating in or seeking to expand operation in the GBA. The strategy had the following 3 foci:

- (a) strengthening partnership with local governments to pursue collaborative initiatives, industry support programmes to promote Hong Kong’s integration with GBA and replicating HKPC’s SME ReachOut model in the GBA to help Hong Kong enterprises identify funding support provided by the local governments that suited their needs;
- (b) new service development including the provision of Environmental, Social, and Corporate Governance sustainability service and feasibility study service to help enterprises meet local operation requirements; and expanding

FutureSkills training; and

- (c) strengthening applied R&D support by applying for local government funding schemes, collaboration with Mainland institutes and exploring setting up dedicated facilities to tap GBA talents and development opportunities.

41. said that with the rapid advancement and changes in the GBA, HKPC's strategy should continue to evolve. A broad brush approach was advisable in setting out the strategy. also said that apart from the 3 foci, HKPC's GBA strategy should consider that HKPC would pursue complementary activities and collaborative initiatives along the directions of the dual circulation development pattern and the 14th Five-Year Plan for the Hong Kong industry to tap opportunities therein.

47. After discussion, Members supported the GBA strategy as the framework to guide HKPC's future business activities in the Mainland.

X. Report from the Audit Committee (P.C. 13/2021)

48. Members noted the report from the Audit Committee on matters considered at its 55th meeting held on 9 March 2021.

XI. Report from the Business Development Committee (P.C. 14/2021)

49. Members noted the report from the Business Development Committee on matters considered at its 74th meeting held on 16 March 2021.

XII. Report from the Finance Committee (P.C. 15/2021)

50. Members noted the report from the Finance Committee on matters considered at its 71st meeting held on 16 March 2021.

XIII. Report from the Staffing Committee (P.C. 16/2021)

51. Members noted the report from the Staffing Committee on matters considered at its 68th meeting held on 9 March 2021.

XIV. Any Other Business

(A) 2021 Marketing Roadmap

52. Members noted the presentation by _____ on HKPC's marketing roadmap for 2021. This included the marketing theme of "Make Smart Smarter" which would run through the promotion programmes for the year 2021, publication of successful projects in re-industrialisation and opening ceremony for a Re-industrialisation Exhibition Hall in HKPC held on 17 March 2021 as a signature event.

53. Members also noted that HKPC's R&D achievements were recognised at the Geneva International Exhibition of Inventions 2021 with 14 awards obtained. This was the best result for HKPC since taking part in the exhibition.

(C) Fund Disbursement for Government Funding Schemes

55. Members noted the presentation by _____ on the fund disbursement position in 2020/21 for government funding schemes administered by HKPC as secretariat.

56. _____ also informed Members that HKPC was commissioned by the Transport Department to serve as the secretariat of the Smart Traffic Fund.

(D) Declaration of Interest by Council Members for Government Funding Schemes with HKPC as Secretariat

57. Members noted that with HKPC's increasing involvement in Government funding schemes as secretariat and to protect Members from a conflict of interest situation, a declaration form would be made up for use by Council Members when their related entities submitted applications to funding schemes administered by HKPC.

(E) eForm for Council Members

58. Members approved to use eForm by eSignature as an alternative means, apart from in writing, for Members to submit declaration of interest and cast vote for papers seeking their approval/endorsement.

(F) Attendance Record of Council Members

60. Members noted their attendance record for 2020 as circulated together with the meeting agenda and papers by email on 17 March 2021 and shown at the meeting. The Chairman reminded Members to try their best to attend future meetings.

(G) Congratulations to Chief Operating Officer, Funding Schemes

61. Members congratulated Ms Vivian Lin on being appointed as the Chief Operating Officer, Funding Schemes to lead the new Funding Scheme Branch to oversee the funding schemes secretariat service.

XV. Date of Next Meeting

62. Members noted that the next meeting was tentatively scheduled on 28 July 2021 at 3:00 p.m.

63. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 6:20 p.m.