

(Unclassified version with commercially sensitive or confidential information and Members' names removed)

S.C. 28/2021 (Revised)

**Revised Minutes of the 70th Meeting of the
Staffing Committee held at 3 p.m.
on Tuesday, 9 November 2021 in the Board Room,
2nd floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present : Chairman - Mr. Sunny Tan

Members - Mr. Mohamed D. Butt, MH
Ms. Mandy Kwok Man-yee*
Ms. Vivien Lau Man-yee*
Ms. Amy Lee Sau-king
Ms. Juan Leung Chung-yan, MH
Mr. Raymond Liang Lok-man*
(Assistant Commissioner for Labour (Labour Relations), representing Miss Mabel Li, JP, Deputy Commissioner for Labour)
Mr. Indiana Wong Man-chung*
(Assistant Commissioner for Innovation and Technology (Funding Schemes), representing Ms. Rebecca Pun, JP, Commissioner for Innovation and Technology)
Mr. Patrick Wong Chi-kwong*

Absent with Apologies: Mrs. Carrie Yau Tsang Ka-lai, GBS, JP

In Attendance from HKPC:

Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer, Funding Schemes
Ms. Eliza Ng	Chief People and Culture Officer
Ms. Christina Cheung	Chief Financial Officer
Ms. Gillian Luk	Senior Manager, Council Secretariat
Ms. Olivia Poon	Manager, Council Secretariat

Safety Video

A safety video was shown to Members about the safety measures in the HKPC Building.

*attendance via Microsoft Teams application

Mode of Meeting

The Chairman said that the Staffing Committee (SC) meeting was held in hybrid mode with some Members joining the meeting via Microsoft Teams application. He thanked Members for joining the meeting.

Vote of Appreciation

The Chairman suggested, and Members agreed, to record a vote of appreciation to Mr. Li Hoi for his contribution during his tenure as Member.

Declaration of Interest

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (S.C. 20/2021 Revised)

1. The Revised Draft Minutes of the 69th SC Meeting held on 13 July 2021 had been circulated to Members and there were no further requests for amendments. The Minutes were taken as read, confirmed and signed by the Chairman.

II. Matters Arising

(A) Paper Circulations since Last Meeting

2. Invited by the Chairman, reported 2 paper circulations to Members since the last meeting held on 13 July 2021 .

V. Staffing Position of HKPC (S.C. 26/2021)

21. Members noted 's presentation on the staffing position of HKPC as at September 2021 .

VI. Any Other Business

(A) Talent Management

23. Members noted the achievements made and measures taken in talent management as presented by :

- (a) 9 HR accolades to HKPC by CTgoodjobs and Human Resources Online, including:
 - 3 Grand Awards in recognition of HKPC’s excellence in attracting next generation talents, HR initiatives and talent management strategies
 - 1 Gold Award for demonstrating top of the class performance in internship recruitment and development
 - 3 Silver Awards for making dedicated effort in employer branding and employee development
 - 2 Bronze Awards for taking big steps in learning and development and HR digitalization practices;
- (b) the media coverage and positive feedback on HKPC’s Summer InnoTalent Programme in June-August 2021, to be followed by a winter edition to be held in December 2021 and January 2022 to provide experiential learning to tertiary students ;
- (c) partnership with the Vocational Training Council (VTC) and City University of Hong Kong to provide internship and training opportunities to engineering and design students from higher diploma to master levels;
- (d) a Talent Exchange Programme held with MTR Corporation in September – November 2021 for talents from the two organisations to gain exposure and broaden experience;
- (e) the talent pool built up from the internship programmes which had become one of the sources for HKPC to identify suitable candidates to fill vacancies; and
- (f) staff engagement activities by the Staff Recreation Club in April – October 2021 .

(B) Attendance Record of SC Members

25. Members noted their attendance record for 2021 as circulated together with

the meeting agenda and papers by email on 2 November 2021. They were also reminded by the Chairman to attend future meetings as far as possible.

(C) 2022 Meeting Schedule

26. Members noted the tentative 2022 SC meeting schedule as follows:

Meeting	Date and Time
71 st SC meeting	8 March 2022 (Tuesday) 3:00pm
72 nd SC meeting	12 July 2022 (Tuesday) 3:00pm
73 rd SC meeting	8 November 2022 (Tuesday) 3:00pm

VII. Date of Next Meeting

27. Members noted that the next meeting was tentatively scheduled on 8 March 2022 at 3:00 pm.

28. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 3:45 p.m.