

## Occupational Health & Safety Policy

The Hong Kong Productivity Council (HKPC) strives to promote productivity excellence, in order to enhance competitiveness and sustainability for the wider industry sector in Hong Kong. Employee health and safety is a crucial part in our daily operations and services. The HKPC is committed to providing a safe and healthy workplace for all our staff members for the prevention of work-related injury or ill health.

Health and safety tops our operations priority. The senior management team commits to taking the lead in occupational health and safety (OH&S) assurance. Yet, we as HKPC employees shoulder the responsibilities to look after our own health and safety, as well as the people we work or co-operate with under the OH&S framework. It is our commitment to:

- providing adequate and appropriate resources to implement the Policy;
- provide safe and healthy working conditions for all staff and contractors to ensure that all reasonably practicable measures are taken to prevent our work adversely affecting the safety and health of the public, contractors and staff;
- ensuring the OH&S management system is appropriate to the purpose, size and context of the organisation and to the specific nature of our OH&S risks and opportunities;
- providing a framework for setting and reviewing OH&S objectives at regular intervals;
- achieving high level of OH&S performance, and comply at all times with applicable legal requirements and ISO 45001:2018 – Occupational Health and Safety Management System requirements;
- eliminating hazards and reducing OH&S risks as far as practicable;
- improving the OH&S management system continuously to prevent injury and ill health from operations and services, with driving safety culture as the ultimate goal;
- consultation and participation of employees or workers' representatives in OH&S; and
- providing communication channels such as Work Safety Committee, email ([safety@hkpc.org](mailto:safety@hkpc.org)) and eform to collect feedback from staff members.

This Policy is communicated to all personnel working with us, to ensuring their awareness of the individual OH&S obligations. This Policy is available to everyone and can be accessed by the interested parties.

This Policy will be reviewed regularly to ensure its relevancy, appropriateness and improvement to the OH&S standards of HKPC at different stages of its development.



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