

**Revised Minutes of the 149<sup>th</sup> Meeting  
of the Hong Kong Productivity Council  
held at 3 p.m. on Wednesday, 23 March 2022  
via Microsoft Teams**

- Present:** Chairman – Mr. Willy Lin Sun-mo, GBS, JP
- Members – Mr. Bryant Chan Wan-sing  
Ms. Clara Chan Yuen-shan, MH  
Mr. Ricky Chan Wai-chung  
Mr. Brian Cheng Ho-wai  
Ms. Joyce Cheung Chung-sze (Principal Economist,  
representing Mr. Andrew Au, JP, Government  
Economist)  
Ms. Annie Choi Suk-han, JP (Permanent Secretary for  
Innovation and Technology)  
Mr. Raymond Ho Kam-biu, JP (Deputy Commissioner  
for Labour)  
Mr. Marvin Hsu Tsun-fai  
Ms. Mandy Kwok Man-yee  
Ms. Vivien Lau Man-yee  
Ms. Juan Leung Chung-yan, MH  
Mr. Brian Lo Sai-hung, JP (Director-General of Trade  
and Industry)  
Mr. Bernard Poon Che-wai  
Mr. Paul Poon Wai-yin  
Ms. Rebecca Pun Ting-ting, JP (Commissioner for  
Innovation and Technology)  
Ms. Jenny Tam Kam-lin  
Prof. Tam Kar-yan, MH, JP  
Hon. Sunny Tan  
Mr. Donald Tong Chi-keung, GBS  
Mr. Patrick Wong Chi-kwong  
Ms. Karmen Yeung Ka-yin  
Mr. Emil Yu Chen-on, BBS, JP

**In Attendance from the Innovation and Technology Commission:**

- Mr. Arthur Au Chung-pak  
Mr. Indiana Wong Man-chung

### **In Attendance from HKPC:**

Mr. Mohamed D. Butt, MH	Executive Director
Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer, Funding Schemes
Ms. Eliza Ng	Chief People and Culture Officer
Ms. Christina Cheung	Chief Financial Officer
Mr. Ray Ko	Chief Compliance Officer
Mr. Henry Li	Chief Marketing Officer [Agenda Item VIII (B) only]
Mr. Raymond Shan	General Manager, Greater Bay Area Business Development (Designate) [Agenda Item VIII (C) only]
Mr. Elvain De Lara	Technical Officer (Intern), Advanced Materials [Agenda Item VIII (C) only]
Ms. Gillian Luk	Head, Council Secretariat
Ms. Olivia Poon	Manager, Council Secretariat

### **Mode of Meeting**

The Chairman thanked Members for joining the meeting which was held via Microsoft Teams application because of the pandemic. He also looked forward to Members' continued support to the Council in the time ahead.

### **Welcome to New Members**

The Chairman welcomed Mr. Ricky Chan Wai-chung, Mr. Brian Cheng Ho-wai, Mr. Bernard Poon Che-wai, Ms. Jenny Tam Kam-lin, Mr. Donald Tong Chi-keung and Mr. Raymond Ho Kam-biu, Deputy Commissioner for Labour<sup>1</sup>, who attended the meeting for the first time as Members.

### **Vote of Appreciation**

The Chairman suggested, and Members agreed, to record a vote of appreciation to Mr. Steve Chuang Tzu-hsiung, Mr. Wilson Fung Ying-wai, Ms. Amy Lee Sau-king, Mrs. Carrie Yau Tsang Ka-lai and Miss Mabel Li Po-yi for their contribution during their tenure as Members.

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<sup>1</sup> Succeeding Miss Mabel Li Po-yi who was on pre-retirement leave

## **Declaration of Interest**

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

### **I. Confirmation of Minutes (P.C. 41/2021 Second Revision)**

1. The second revision of the Draft Minutes of the 148<sup>th</sup> Council Meeting held on 24 November 2021 was circulated to Members on 22 March 2022. As there were no further requests for amendments, the second revision of the Draft Minutes was taken as read, confirmed and signed by the Chairman who joined the current meeting in person.

### **II. Matters Arising**

#### **(A) Paper Circulations Since Last Meeting**

2. reported 4 paper circulations to Members since the last Council meeting held on 24 November 2021 .

#### **(C) Financial Performance of HKPC for the Year of 2021/22 (April 2021 – January 2022)**

##### Financial Performance for April 2021 – January 2022

6. updated Members on the financial performance of HKPC in the first 10 months of 2021/22 .

##### Financial Projection for 2021/22

7. Continuing with presentation, took Members through the financial projection for the whole year of 2021/22:

8. Members noted the update on the financial performance of HKPC.

#### **(E) Compliance Culture**

15. Introducing the item, said that the Compliance and Internal Audit Office (CIA) which reported to the Audit Committee Chairman would assume additional focus to drive a compliance culture in HKPC. then briefed Members on the work focus of CIA in 2022/23 to be supported by a strengthened team:

- (a) Compliance;
- (b) External reviews;
- (c) Operational audit jobs; and
- (d) Quality control.

16. Members noted the update.

### **III. Executive Director's Goals and Objectives for 2022/23**

17. Invited by the Chairman, showed a video on the achievements of HKPC in 2021/22 for Members' advance information before more detailed reporting in the next meeting to be held in July 2022.

18. then presented goals and objectives (G&O) for 2022/23 .

19. Members noted that the G&O would be cascaded , as a mechanism to ensure staff awareness of corporate directions and guide internal efforts towards management priorities.

### **IV. Report from the Audit Committee (P.C. 5/2022)**

20. Members noted the report from the Audit Committee on matters considered at its 58<sup>th</sup> meeting held on 8 March 2022.

### **V. Report from the Business Development Committee (P.C. 6/2022)**

21. Members noted the report from the Business Development Committee on matters considered at its 77<sup>th</sup> meeting held on 15 March 2022.

### **VI. Report from the Finance Committee (P.C. 7/2022)**

22. Members noted the report from the Finance Committee on matters considered at its 74<sup>th</sup> meeting held on 15 March 2022.

## **VII. Report from the Staffing Committee (P.C. 8/2022)**

23. Members noted the report from the Staffing Committee on matters considered at its 71<sup>st</sup> meeting held on 8 March 2022.

## **VIII. Any Other Business**

### **(A) HKPC's Anti-COVID Support**

24. Members received a presentation by            on HKPC's special measures on 4 fronts to help the local industry and community tackle challenges during the fifth wave of pandemic as follows:

(a) R&D response to COVID-19:

- Service robots for meals delivery disinfection in quarantine facilities
- Technical support in mask production
- Electric vehicles serving as mobile vaccination stations, with special low-platform design to cater to the elderly and small children
- kNOw Touch, the contactless lift button, to prevent transmission risk

(b) Advanced manufacturing:

- Setting up intelligent production lines with real-time monitoring function for manufacturers to operate production facilities from a distance

(c) Digital transformation and information security support:

- Free FutureSkills online programmes in March 2022 to facilitate learn-from-home, with 1,100 registrations so far
- Digital transformation starter kit
- Cyber security-related tips and guidance by the Hong Kong Computer Emergency Response Team Coordination Centre (HKCERT)

(d) Funding and other support:

- Half-price concessionary offers to local SMEs for R&D and consultancy projects, testing services, and venue rental of HKPC
- Secretariat support in 12 Government funding schemes
- SME ReachOut service with online promotion, webinars and “one-on-one” consultation on Government funding schemes
- WhatsApp helpline to deal with SMEs' queries.

### **(B) Marketing Roadmap for 2022/23**

25. Members noted the marketing roadmap of HKPC for 2022/23 as presented by            .

**(C) Presentation on Metaverse**

28. Members received a presentation by \_\_\_\_\_ on HKPC's roadmap to get the local industry ready to grasp the window of opportunities in relation to Metaverse, the game changing technology that promises user-immersive experience in a virtual-physical blended cyberspace.

**(D) Attendance Record of Council Members**

32. Members noted their attendance record for 2021 as circulated together with the meeting agenda and papers by email on 16 March 2022 and shown at the meeting. The Chairman reminded Members to try their best to attend future meetings.

**IX. Date of Next Meeting**

33. Members noted that the next meeting was tentatively scheduled on 27 July 2022 at 3:00 p.m.

34. There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 4:30 p.m.