

(Unclassified version with commercially sensitive or confidential information and Members' names removed)

S.C. 8/2023 (Revised)

**Revised Minutes of the 74th Meeting of the Staffing Committee of
the Hong Kong Productivity Council
held at 3 p.m. on Tuesday, 7 March 2023 in Theatre 2,
1st floor, HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present : Chairlady - Ms. Vivien Lau Man-yee

Members - Mr. Mohamed D. Butt, MH
Mr. Ricky Chan Wai-chung
Mr. Brian Cheng Ho-wai*
Mr. Geoffrey Edward Kao
Ms. Juan Leung Chung-yan, MH*
Mr. Raymond Liang Lok-man*
(Assistant Commissioner for Labour (Labour Relations), representing Mr. Raymond Ho, JP, Deputy Commissioner for Labour)
Ms. Jenny Tam Kam-lin*
Mr. Donald Tong Chi-keung, GBS*
Mr. Indiana Wong Man-chung*
(Assistant Commissioner for Innovation and Technology (Funding Schemes), representing Ms. Rebecca Pun, JP, Commissioner for Innovation and Technology)

In Attendance from the Innovation and Technology Commission:

Mr. Gordon Cheung Ka-wong* Senior Manager (Innovation and Technology Fund)

In Attendance from HKPC:

Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer
Ms. Eliza Ng	Chief People and Culture Officer
Ms. Christina Cheung	Chief Financial Officer
Mr. Ray Ko	Chief Compliance Officer
Ms. Gillian Luk	Head, Council Secretariat
Ms. Alexis Wong	Manager, Council Secretariat

*Attendance via Microsoft Teams application

Mode of Meeting

The Chairlady said that the meeting was held in a hybrid mode with some Members joining the meeting via Microsoft Teams application. She thanked Members for joining the meeting.

Welcome to New Members

The Chairlady welcomed Mr. Ricky Chan Wai-chung and Mr. Geoffrey Edward Kao who attended the meeting for the first time as Staffing Committee Members.

Vote of Appreciation

The Chairlady suggested, and Members agreed, to record a vote of appreciation to Hon. Sunny Tan, Mr. Patrick Wong Chi-kwong and Ms. Mandy Kwok Man-yee for their contribution during their tenure as Members.

Declaration of Interest

The Chairlady reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (S.C. 21/2022 Second Revision)

1. The Second Revision of the Draft Minutes of the 73rd Staffing Committee meeting held on 8 November 2022 was circulated to Members on 20 December 2022. As there were no further requests for amendments, the Minutes were taken as read, confirmed and signed by the Chairlady.

II. Matters Arising

(B) Paper Circulation

3. Invited by the Chairlady, _____, reported that Members noted by circulation on 13 January 2023 via paper S.C. 1/2023 the recruitment arrangement for the post of _____.

V. Report on Performance of Service Providers of HKPC’s ORSO and MPF Schemes (S.C. 4/2023)

11. Members noted the report by _____ on the performance of the service providers of HKPC’s ORSO and MPF Schemes.

VI. Staffing Position of HKPC (S.C. 5/2023)

12. Members noted _____ presentation on the staffing position of HKPC as at 31 January 2023.

VII. Any Other Business

(A) Recruitment in Mainland

16. Members noted the report by _____ that to attract and recruit talents from the Mainland, HKPC had opened a WeChat account “HKPC 微招聘” to disseminate information on recruitment and vacancies at HKPC. HKPC also participated in a local career event named 清北哈“職”緣，人聚大灣區” on 24 February 2023, with a booth set up and career talk delivered to students from different renowned local and overseas universities.

(B) HR Awards in 2022

17. Members noted the report by _____ that HKPC received a total of 23 HR awards from local and GBA organisations in 2022. Notable examples of awards included the “HR Distinction Awards 2022” and “Employee Experience Awards 2022” by Human Resources Online, “BEST HR Awards 2022” by CTgoodjobs and “Employer of Choice Award 2022” by JobMarket. In addition, HKPC was recognised as one of the “Best Companies to Work for in Asia” by HR Asia and an “Authorized Employer” by the Hong Kong Institute of Certified Public Accountants. The awards and recognitions were extensively reported in local and GBA media, giving a further boost to the employer brand of HKPC in the region and providing the opportunity for HKPC to share its employee-caring initiatives and talent development practices for the benefit of other companies and institutions.

(C) Topic Sharing for Council Members

18. Members noted the report by _____ that further to an online survey with Council Members in December 2022-January 2023 on their topics of interest, a

number of sharing sessions had been arranged in February – March 2023. These included 2 webinars on compliance and anti-discrimination laws in Hong Kong by ICAC and Equal Opportunities Commission respectively, a “Lunch and Learn” session on ChatGPT and video learning on “Environmental, Social and Governance (ESG) 101”. More sharing sessions were in the pipeline for rolling out in May – August 2023. The topics would be on cybersecurity and personal data privacy in Hong Kong tentatively.

(E) Attendance Record of SC Members

20. Members noted their attendance record for 2022 as circulated together with the meeting agenda and papers by email on 28 February 2023 and shown at the meeting. The Chairlady reminded Members to try their best to attend future meetings.

VIII. Date of Next Meeting

21. Members noted that the next meeting was tentatively scheduled on 11 July 2023 at 3:00 pm.

(The closed door session of the meeting followed.)