

(Unclassified version with commercially sensitive or confidential information and Members' names removed)

BDC 14/2023 (Revised)

**Revised Minutes of the 81st Meeting of the
Business Development Committee
of the Hong Kong Productivity Council
held at 3:00 p.m. on Tuesday, 4 July 2023
in Theatre 2, 1st floor, HKPC Building,
78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present: Chairman – Mr. Ricky Chan Wai-chung*

Members – Mr. Mohamed D. Butt, MH
Mr. Bryant Chan Wan-sing
Ms. Clara Chan Yuen-shan, MH*
Ir Paul Poon Wai-yin, MH
Prof. Matthew Lee Kwok-on
Mr. Indiana Wong Man-chung
(Assistant Commissioner for Innovation and
Technology (Funding Schemes), representing
Mr. Ivan Lee Kwok-bun, JP, Commissioner
for Innovation and Technology)*
Mr. Emil Yu Chen-on, BBS, JP

In Attendance from Innovation and Technology Commission:

Mr. Jacky Chow Chi-hang* Manager (Innovation and Technology Fund)

In Attendance from HKPC:

Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai*	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer and Acting Chief People & Culture Officer
Ms. Christina Cheung	Chief Financial Officer
Ms. Gillian Luk	Head, Council Secretariat
Ms. Olivia Poon	Manager, Council Secretariat

*attendance via Microsoft Teams application

Meeting Opening

The meeting was opened by the Chairman who thanked Members for joining the meeting.

Congratulations

The Chairman congratulated Ir Paul Poon Wai-yin for being awarded the Medal of Honour (M.H.) under the 2023 Honours List announced by the Government on 1 July 2023.

Chair of the Meeting

The Chairman said that he was unable to chair the meeting due to another concurrent meeting. He proposed, and Members agreed, to invite Mr. Emil Yu Chen-on, Deputy Council Chairman and a member of the committee, to chair the meeting. He thanked Mr. Yu for chairing the meeting from this point onwards and Members' support of the arrangement. He would remain in attendance of the meeting until it was time to be excused from the meeting.

Ms. Clara Chan Yuen-shan also said that she would need to leave the meeting early due to another engagement.

Declaration of Interest

Mr. Emil Yu Chen-on reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (BDC 5/2023)

1. The Draft Minutes of the 80th Business Development Committee (BDC) meeting held on 14 March 2023 had been circulated to Members and there were no requests for amendments. The Minutes were taken as read and confirmed and the Secretariat would arrange signing of the Minutes by the Chairman.

II. Matter Arising

(A) Paper Circulation since Last Meeting

4. Members noted the update.

III. Three-year Strategic Plan of HKPC for 2024/25 - 2026/27 (BDC 7/2023)

5. Invited by the Mr. Emil Yu Chen-on, introduced to Members the paper on Three-year Strategic Plan for 2024/25-2026/27 (Strategic Plan). said that the Strategic Plan for the next 3 years would continue to anchor on the strategic framework which comprised the HKPC Game Plan with 6 strategic directions in alignment with Government policy directions to promote new industrialisation, reinforce traditional advantages, develop emerging industries, groom local talents and support enterprises. In particular, a New Industrialisation Development Centre to be soft launched on 7 July 2023 would consolidate HKPC's one-stop support to spearhead its effort to inject smart, high value-add and green elements into the new industrialisation process in Hong Kong and Greater Bay Area.

6. Members endorsed for the Council's approval the Three-year Strategic Plan of HKPC for 2024/25-2026/27 which would be reflected in the Programme and Estimates (P&E) for 2024/25 to be submitted to the Council in November 2023.

IV. Report on HKPC's Mainland Subsidiaries and Related Entities (BDC 8/2023)

Progress of Mainland Entities

7. briefed Members on the business progress of HKPC's subsidiaries and related entities in the Mainland in October 2022 – May 2023 in the areas of collaboration with local governments, business development and applied research support as detailed in the paper.

17. After discussion, Members noted the business progress of HKPC's Mainland entities from October 2022 to May 2023 .

V. Annual Report on Secretariat Projects for Government Funding Schemes for 2022/23 (BDC 9/2023)

18. Members received a presentation by on HKPC's involvement in 11 Government funding schemes as secretariat in 2022/23.

19. Continuing with presentation, said that in continued effort to streamline operations and enhance the customer experience of funding

applicants, HKPC launched the one-stop funding portal of “Biz Expand Easy” with single sign-on service “BEE ePass” during the year, plus other initiatives in deploying digital solutions and strengthening compliance. A Grab-and-Go leaflet, tabled at the meeting for distributing to Members, came in a handy format to provide quick facts of the 8 funding schemes being implemented by HKPC to draw attention of potential applicants.

23. Members noted the annual report on secretariat projects for 2022/23.

VI. Report on Commercial Research and Development (CRD) (BDC 10/2023)

24. Members noted the report by _____ about the implementation and commercialisation progress of projects supported by the Corporate CRD Fund (the Fund) as of 31 May 2023. _____ said that the Fund, providing internal seed funding to support divisions’ proof-of-concept endeavors, served to encourage staff members to trial innovative solutions with potential for application in the industrial environment or the community.

VII. Report on Projects for Government Funding Schemes (February – May 2023) (BDC 11/2023)

26. Members noted _____ report that between February and May 2023, 19 proposals with HKPC’s involvement were approved for \$45.2M under Government funding schemes.

VIII. Final Performance Review of Completed ITF Projects (BDC 12/2023)

27. Members noted the final performance review of 7 completed ITF projects, as follows:

- (a) Refinement of Hong Kong Certification Scheme for Chinese Materia Medica;
- (b) Development of a Laminated Fluidized Foaming and Shelf Life Prediction Technology for Production of Degradable, Light Weight and Thermo Insulation Plastic Disposable Products;
- (c) Create Smart District in Hong Kong;

- (d) A Flexible Machine Vision System for Decorative Surfaces of Automotive Parts;
- (e) Lightweight Modular Based Body Structure for Mini-bus Using Advanced Composite Materials and Processing Technologies;
- (f) Development of Multifunctional Fabrics with Graphene Coating for Smart Wearable Applications; and
- (g) Feasibility Study on Graphene Applications for Automotive Cabin Heating.

IX. Any Other Business

(A) Key Performance Indicators (KPI) Performance in 2022/23

28. Members noted the KPI performance in 2022/23 as presented by .

(B) Report on Inno Space

29. Members received a presentation by on the progress of Inno Space in 2022/23 to promote TechEd (technical and technology education) and support start-ups in Hong Kong.

30. Members also noted the financial performance of Inno Space for 2022/23.

(D) Appointment of Mentor for ITF Project

33. Members agreed to appoint as the mentor of a new ITF project commenced in May 2023, namely “STEM Education in Cultivating Hong Kong Aerospace Talents through Space Station Design and Build”.

(E) Hong Kong Innovation and Technology Strives Ahead Thematic Forum (「香港創科 砥礪前行」主題論壇) on 30 June 2023

34. informed Members that HKPC took part in the Hong Kong Innovation and Technology (I&T) Strives Ahead thematic forum co-organised by ITC on 30 June 2023 to celebrate the 26th anniversary of the establishment of the Hong Kong Special Administrative Region and recognise local I&T talents’ outstanding achievements in the Mainland and overseas. During the event, HKPC was commended for winning 98

external awards in 2022. HKPC also took the opportunity to showcase its winning technologies, including those getting top accolades in Edison Awards and R&D100 Awards.

35. expressed appreciation to HKPC's staff for their continuous efforts to innovate and develop impactful solutions, which continued to exceed expectation and bring in prestigious accolades in recent years.

(F) Attendance Record

36. Members noted their attendance record for 2023 as circulated together with the meeting agenda and papers by email on 27 June 2023 and shown at the meeting. The Chairman reminded Members to try their best to attend future meetings.

33. Date of Next Meeting

37. Members noted that the next meeting would tentatively be held on 14 November 2023 at 3:30 p.m.

38. There being no other business, the meeting was closed at 4:13 p.m.