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and Members' names removed)**

P.C. 39/2023 (Revised)

**Revised Minutes of the 154th Meeting
of the Hong Kong Productivity Council
held at 3:00p.m. on Thursday, 23 November 2023 in
Theatre 2, 1st Floor, HKPC Building
78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

Present: Chairman – Hon Sunny Tan

Members – Mr. Bryant Chan Wan-sing
Mr. Ricky Chan Wai-chung
Ms. Clara Chan Yuen-shan, MH
Mr. Brian Cheng Ho-wai
Mr. Raymond Ho Kam-biu, JP (Deputy Commissioner
for Labour)
Mr. Marvin Hsu Tsun-fai, JP
Mr. Geoffrey Edward Kao*
Dr. Cecilia Lam Kwok-ying (Principal Economist,
representing Mr. Adolph Leung Wing-sing, JP,
Government Economist)
Ms. Vivien Lau Man-yee
Mr. Ivan Lee Kwok-bun, JP (Commissioner for
Innovation and Technology)
Prof. Matthew Lee Kwok-on
Ms. Juan Leung Chung-yan, MH
Mr. Eddie Mak Tak-wai, JP (Permanent Secretary for
Innovation, Technology and Industry)*
Mr. Bernard Poon Che-wai
Ir Paul Poon Wai-yin, MH
Ms. Jenny Tam Kam-lin
Mr. Donald Tong Chi-keung, GBS, JP*
Ms. Maggie Wong Siu-chu, JP (Director-General of
Trade and Industry)
Ms. Jennifer Yeung Yin-chi*
Mr. Emil Yu Chen-on, BBS, JP
Ms. Zhang Li

Absent with Apologies:

Ms. Frankie Tam Wing-see

In Attendance from the Innovation and Technology Commission:

Mr. Arthur Au Chung-pak, JP*	Deputy Commissioner for Innovation and Technology
Mr. Indiana Wong Man-chung	Assistant Commissioner for Innovation & Technology (Funding Schemes)

In Attendance from HKPC:

Mr. Mohamed D. Butt, MH	Executive Director
Dr. Lawrence Cheung	Chief Innovation Officer
Mr. Edmond Lai	Chief Digital Officer
Ms. Vivian Lin	Chief Operating Officer
Ms. Christina Cheung	Chief Financial Officer
Mr. Brian Wong	Chief People and Culture Officer
Mr. Ray Ko	Chief Compliance Officer
Ms. Gillian Luk	Head, Council Secretariat
Ms. Olivia Poon	Manager, Council Secretariat

*attendance via Microsoft Teams application

Safety Video

A safety video was shown to Members about the safety measures in the HKPC Building.

Meeting Mode

The Chairman said that the meeting was held physically with 4 Members joining via Microsoft Teams application. He thanked Members for their attendance.

Welcome

The Chairman welcomed Mr. Brian Wong, Chief People and Culture Officer, who attended the meeting for the first time.

Tour after Council Meeting

The Chairman invited Members to stay behind after the meeting to join a tour of the “Smart & Secure City Hall”, which was inaugurated in September 2023 to showcase the latest cyber security technologies and solutions and provide an interactive experience to heighten awareness of cyber threats.

Declaration of Interest

The Chairman reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (P.C. 29/2023 Revised)

1. The Revised Draft Minutes of the 153rd Council Meeting held on 20 July 2023 were circulated to Members on 10 November 2023. As there were no further requests for amendments, the Revised Draft Minutes were taken as read, confirmed and signed by the Chairman.

II. Matter Arising

(A) Paper Circulation Since Last Meeting

2. Invited by the Chairman to report, said that a report on the programme area distribution of integrated learning courses commenced in the first half of 2023/24 was approved by Members by circulation on 26 October 2023 (P.C. 30/2023).

III. Programme and Estimates of HKPC for 2024/25 and Three-Year Forecast 2024/25 – 2026/27 of HKPC Income and Expenditure (P.C. 38/2023)

3. Invited by the Chairman to introduce the paper, said that the Game Plan approved by the Council at its 153rd meeting held on 20 July 2023 would continue to be pursued in the next 3 years to guide HKPC's service focus in its efforts to promote new industrialisation and drive innovation and technology.

Financial Estimates for 2024/25 and Forecast for 2024/25-2026/27

4. briefed Members on the guiding principles for the proposed financial estimates for 2024/25 and forecast for 2024/25-2026/27.

Staff Establishment for 2024/25

8. The proposal was endorsed by the Staffing Committee at its 76th meeting held on 7 November 2023.

Key Performance Indicator (KPI) Targets for 2024/25

9. then took Members through the proposed Key Performance Indicator (KPI) targets for 2024/25. .

13. After discussion, Members approved:

- (a) HKPC's Three-Year Forecast for 2024/25-2026/27;
- (b) the detailed Programme and Estimates of HKPC for 2024/25 which included the staff establishment for HKPC; and
- (c) the proposed targets for KPIs for 2024/25.

IV. Extension of Enhanced Concession Scheme for Hong Kong SMEs for 15 Months from January 2024 to March 2025 (P.C. 32/2023)

15. Members approved the proposal presented by for HKPC to extend its 50% concession of manpower cost for consultancy services and testing services to Hong Kong SMEs for another 15 months from 1 January 2024 till 31 March 2025. The proposed continuation of the special relief measure was to help SMEs cope with challenges clouding growth prospects in the time ahead.

VI. Report from the Audit Committee (P.C. 34/2023)

19. Members noted the report from the Audit Committee on matters considered at its 63rd meeting held on 7 November 2023.

VII. Report from the Business Development Committee (P.C. 35/2023)

24. Members noted the report from the Business Development Committee on matters considered at its 82nd meeting held on 14 November 2023.

VIII. Report from the Finance Committee (P.C. 36/2023)

25. Members noted the report from the Finance Committee on matters considered at its 79th meeting held on 14 November 2023.

IX. Report from the Staffing Committee (P.C. 37/2023)

26. Members noted the report from the Staffing Committee on matters considered at its 76th meeting held on 7 November 2023.

X. Any Other Business

(B) New Industrialisation Initiatives

33. Members noted the update by on the new industrialisation initiatives of HKPC, including:

- (a) GBA International Artificial Intelligence and Robotics Summit 2023 which took place in HKPC on 21 November 2023, bringing together 15 heavyweight speakers to share the latest trends, application scenarios and successful cases in AI and robotics to lead industry development. The event was attended by nearly 600 participants;
- (b) the findings of a “Hong Kong AI Industry Development Study” (the Study) which were released in November 2023. This study was the third consecutive annual study to promote new industrialisation, following the “Reindustrialisation Study - Hong Kong” in November 2021 and the “Hong Kong Life and Health Industry Development Study” in November 2022. The Study had received wide media attention, reported by over 150 reports by the Hong Kong and Mainland media;
- (c) an experience centre on new industrialisation which was under renovation to showcase applied technology solutions in smart manufacturing, digitalisation and sustainability to acquaint the public with new industrialisation and 新質生產力. Members would be invited to the Centre’s official opening which was planned for early 2024;
- (d) Hong Kong Got Industries: Strategic Alliance Showcase (「香港有工業」重要夥伴起動大會) to be held on 8 January 2024 in celebration of the achievements of HKPC’s industry partners as a testament to the robust industrial environment in Hong Kong; and
- (e) a 2-minute TV programme, comprising 5 episodes, to be aired on 4 Cantonese and English TVB channels (Jade, J2, Pearl and News & Finance) over 5 weeks from 18 December 2023 to enhance the brand positioning of HKPC as a key facilitator to promote new industrialisation, new productivity and Belt and Road.

34. referred to the theme of “Hong Kong Got Industries” (「香港有工業」) which would be adopted in more coming events to drive home the message that industrial development presented growth prospects to Hong Kong, creating job and personal development opportunities for citizens. It was hoped to contribute to the effort to inject a positive vibe to the community and cultivate a stronger sense of belonging and fulfilment among the local population.

35. noted that these initiatives by HKPC were in line with The Chief Executive’s 2023 Policy Address and along the direction of the national development plan outlined in the 20th National Congress report. said that HKPC had an important role in promoting innovation and technology and new industrialisation to realise the vision for Hong Kong. With the impending appointment of Commissioner for Industry (Innovation and Technology) by the Government, looked forward to HKPC working closely in tandem with the Government to enhance the innovation and technology ecosystem for the benefit of Hong Kong.

(C) Update on Secretariat Projects for Government Funding Schemes

36. Members received a presentation by on the latest development under secretariat projects.

(D) Update on Hong Kong Industrial Artificial Intelligence and Robotics Centre (FLAIR)

41. Members noted a presentation by about the latest progress of FLAIR in pursuing collaboration with industry and commercialisation of R&D projects. The report covered:

(a) collaboration agreements with renowned enterprises and institutes from Hong Kong, the Mainland and Germany to promote industrial AI, with a signing ceremony held on 16 November 2023 which was witnessed by the Consul General of the Federal Republic of Germany in Hong Kong and Chief Operating Officer of German Industry and Commerce Ltd.;

(b) joint venture opportunities with potential partners; and

(c) spin-off opportunities.

(E) HR Update

42. Members noted the update by .

(F) Foresight 2024

44. Members noted the update by that HKPC’s flagship event, Foresight 2024, would be held on 22 January 2024 for the fourth consecutive year. Under the theme of “Driving ESG for Big and Small Businesses”, the event would line up prominent industry leaders to share their visions on new development trends related to ESG, new industrialisation and digital transformation. Concurrent to the event, HKPC would launch a new service platform, namely ESG One, to help enterprises conduct self-assessment and gap analysis with a view to enhancing their ESG awareness and performance. The event details would be sent to Members in due course.

(G) Other Upcoming Activities

45. The Chairman invited Members to join 3 other upcoming activities by HKPC. They were:

- (a) Christmas party to be held on 22 December 2023;
- (b) 2024 annual dinner to be held on 1 March 2024; and
- (c) dinner gathering in early 2024 to bid farewell to the outgoing Council Members and welcome the new Members. Members would be informed of the date and venue in due course.

(H) Attendance Record of Council Member

46. Members noted their attendance record for 2023 as circulated together with the meeting agenda and papers by email on 16 November 2023 and shown at the meeting. The Chairman reminded Members to try their best to attend future meetings.

(I) 2024 Meeting Schedule

47. Members noted the tentative Council meeting schedule for 2024 shown at the meeting, as follows:

Meeting	Date and Time
155 th Council meeting	21 March 2024 (Thursday) 3:00pm
156 th Council meeting	18 July 2024 (Thursday) 3:00pm
157 th Council meeting	28 November 2024 (Thursday) 3:00pm

(J) Declaration of Interest

48. The Chairman said that as an annual exercise, Members would be requested in early 2024 to update their Register of Interests. He reminded Members to make timely submission.

(K) Vote of Thanks

49. The Chairman suggested, and Members agreed, to record a vote of thanks to Mr. Ricky Chan Wai-chung, Ms. Juan Leung Chung-yan and Ir Paul Poon Wai-yin who would retire from the Council after 31 December 2023 for their contributions to HKPC. The Chairman expressed the hope that these Members would continue to support HKPC's work.

(M) 2023 District Council Ordinary Election

52. The Chairman encouraged Members to exercise their right to vote in the District Council Election to be held on 10 December 2023.

XI. Date of Next Meeting

53. Members noted that the next meeting was tentatively scheduled on 21 March 2024 at 3:00 p.m.

There being no other business, the Chairman thanked Members for their attendance and the meeting was closed at 4:44p.m., followed by a tour of the “Smart & Secure City Hall” in HKPC.