

**S.C. 20/2024 (Revised)**

**Revised Minutes of the 79<sup>th</sup> Meeting of the Staffing Committee  
of the Hong Kong Productivity Council  
held at 3:00 p.m. on Tuesday, 19 November 2024  
via Microsoft Teams**

**Present:** Chairlady - Ms. Vivien Lau Man-yee

Members - Mr. Mohamed D. Butt, MH  
Mr. Brian Cheng Ho-wai  
Mr. Geoffrey Edward Kao  
Mr. Raymond Liang Lok-man, JP  
(Assistant Commissioner for Labour (Labour Relations), representing Mr. Raymond Ho Kam-biu, JP, Deputy Commissioner for Labour)  
Ms. Jenny Tam Kam-lin, MH  
Mr. Donald Tong Chi-keung, GBS, JP  
Mr. Indiana Wong Man-chung  
(Assistant Commissioner for Innovation and Technology (Funding Schemes), representing Mr. Ivan Lee Kwok-bun, JP, Commissioner for Innovation and Technology)

**Absent with Apologies:** Ms. Lily Ching Ngon-lai

**In Attendance from the Innovation and Technology Commission:**

Ms. Milly Au Yeung Shan Senior Manager (Innovation and Technology Fund)  
Mr. Jacky Chow Chi-hang Manager (Innovation and Technology Fund)

**In Attendance from HKPC:**

Dr. Lawrence Cheung Chief Innovation Officer and  
Chief Technology Officer (Acting)  
Mr. Edmond Lai Chief Digital Officer  
Ms. Vivian Lin Chief Operating Officer  
Ms. Christina Cheung Chief Financial Officer  
Mr. Brian Wong Chief People & Culture Officer  
Mr. Ray Ko Chief Compliance Officer  
Ms. Gillian Luk Head, Council Secretariat  
Ms. Bobo Cheung Manager, Council Secretariat

## **Mode of Meeting**

The Chairlady said that the meeting was held via Microsoft Teams application. She thanked Members for joining the meeting.

## **Declaration of Interest**

The Chairlady reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

### **I. Confirmation of Minutes (S.C. 12/2024)**

1. The Draft Minutes of the 78<sup>th</sup> Staffing Committee meeting held on 9 July 2024 had been circulated to Members and there were no requests for amendments. The Minutes of the meeting were taken as read and confirmed. The Secretariat would arrange signing of the Minutes by the Chairlady.

### **II. Matter Arising**

#### **Paper Circulation since Last Meeting**

2. Invited by the Chairlady,                      reported 3 paper circulations since the 78<sup>th</sup> Staffing Committee meeting held on 9 July 2024.

### **III. HKPC's Programme and Estimates for 2025/26 – Staff Establishment (S.C. 16/2024)**

3. Invited by the Chairlady,                      briefed Members on the proposed staff establishment                      for 2025/26.

7. Members endorsed for the Council's approval the staff establishment of HKPC for 2025/26.

### **IV. Staffing Position of HKPC (S.C. 17/2024)**

8. Members noted the staffing position of HKPC and senior staff movement as presented by                      .

## Measures to Attract and Retain Talent

10. Members noted the measures being taken for talent attraction and retention presented by :

- (a) Winter InnoTalent Programme 2024.
- (c) Talent Engagement – since July 2024, HKPC had participated in career fairs in Hong Kong, Singapore, United Kingdom and Vietnam to promote HKPC’s employer brand and re-connect with tertiary students who had joined previous editions of the InnoTalent Programme.

## **V. Any Other Business**

### **(A) Recruitment in Support of Technology Game Plan**

12.           briefed Members on the new Technology Game Plan which was supported by the Business Development Committee at its 85<sup>th</sup> meeting held on 12 November 2024 and for which the Council would be consulted at its 157<sup>th</sup> meeting to be held on 28 November 2024.           said that the Technology Game Plan aimed to guide HKPC’s effort in technology development in the coming years, building on technology areas in which HKPC had built a good foundation.

13.           then reported the recruitment initiatives to complement the Technology Game Plan.

### **(F) Attendance Record of SC Members**

19. Members noted their attendance record for 2024 as circulated together with the meeting agenda and papers by email on 12 November 2024 and shown at the meeting. Members were also reminded by the Chairlady to attend future meetings as far as possible.

### **(G) 2025 Meeting Schedule**

20. Members noted the tentative Staffing Committee meeting schedule for 2025 circulated on 28 October 2024 together with the 157<sup>th</sup> Council meeting notice and shown at the meeting, as follows:

<b>Meeting</b>	<b>Date and Time</b>
80 <sup>th</sup> SC meeting	11 March 2025 (Tuesday) 3:00 p.m.
81 <sup>st</sup> SC meeting	15 July 2025 (Tuesday) 3:00 p.m.
82 <sup>nd</sup> SC meeting	18 November 2025 (Tuesday) 3:00 p.m.

**VI. Date of Next Meeting**

22. Members noted that the next meeting was tentatively scheduled on 11 March 2025 at 3:00 p.m.

(The closed door session of the meeting followed.)