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confidential information and Members' names removed)**

S.C. 16/2025 (Revised)

**Revised Minutes of the 82nd Meeting of the Staffing Committee
of the Hong Kong Productivity Council held at 3:00 p.m.
on Tuesday, 18 November 2025 in the Boardroom, 2nd floor,
HKPC Building, 78 Tat Chee Avenue, Yau Yat Chuen, Kowloon**

- Present:** Interim Chairperson - Mr. Brian Cheng Ho-wai
- Members - Mr. Mohamed D. Butt, MH
Miss Rosalind Cheung Man-ye
(Assistant Commissioner for
Innovation and Technology (Funding
Schemes), representing Mr. Ivan Lee
Kwok-bun, JP, Commissioner for
Innovation and Technology)
Ms. Lily Ching Ngon-lai*
Mr. Geoffrey Edward Kao*
Mr. Raymond Liang Lok-man, JP*
(Assistant Commissioner for Labour
(Labour Relations), representing Mr.
Raymond Ho Kam-biu, JP, Deputy
Commissioner for Labour)
Ms. Jenny Tam Kam-lin, MH*
Mr. Donald Tong Chi-keung, GBS, JP*

Absent with Apologies: Ms. Vivien Lau Man-ye

In Attendance from the Innovation and Technology Commission:

- Ms. Milly Au Yeung Shan* Senior Manager (Innovation and Technology Fund)
Mr. Jacky Chow Chi-hang* Manager (Innovation and Technology Fund)

In Attendance from HKPC:

- Dr. Lawrence Cheung Chief Technology Officer
Mr. Edmond Lai Chief Digital Officer
Ms. Vivian Lin Chief Operating Officer
Mr. Yonghai Du Chief Innovation Officer
Mr. Brian Wong Chief People & Culture Officer
Mr. Ray Ko Chief Financial Officer
Ms. Gillian Luk Head, Council Secretariat
Ms. Bobo Cheung Manager, Council Secretariat

*Attendance via Microsoft Teams application

Mode of Meeting

Mr. Brian Cheng Ho-wai, Interim Chairperson for the meeting, thanked Members for joining the meeting. He said that the meeting was held in hybrid mode, with 3 Members attending in person and 5 Members participating via Microsoft Teams.

Welcome to New Member

The Interim Chairperson welcomed Miss Rosalind Cheung Man-ye, Assistant Commissioner for Innovation and Technology (Funding Schemes), who attended the meeting for the first time.

Declaration of Interest

Members noted the report by _____ that _____ submitted declaration of interest _____ . _____ would abstain from voting.

Members agreed that the interest declared did not constitute a conflict of interest and _____ could remain in the meeting and participate in the discussion.

The Interim Chairperson reminded Members to declare interest should they observe any direct/pecuniary interest in any matter to be discussed at the meeting.

I. Confirmation of Minutes (S.C. 13/2025)

1. The Draft Minutes of the 81st SC meeting held on 15 July 2025 had been circulated to Members and there were no requests for amendments. The Minutes of the meeting were taken as read and confirmed. The Secretariat would arrange signing of the Minutes by the Chairlady.

II. Matters Arising

Paper Circulation since Last Meeting

3. _____ also said that Members approved by circulation _____ .

III. HKPC’s Programme and Estimates for 2026/27 – Staff Establishment (S.C. 14/2025)

- 4. Invited by the Interim Chairperson, briefed Members on the proposed staff establishment for 2026/27.
- 5. Members endorsed for the Council’s approval the staff establishment of HKPC for 2026/27.

IV. Staffing Position of HKPC (S.C. 15/2025)

- 6. Members noted the staffing position of HKPC and senior staff movement as presented by .
- 10. Continuing with presentation, briefed Members on measures taken to attract and retain talents in the areas of employer branding, HR awards obtained, InnoTalent Programme, childcare leave, staff engagement activities and training for staff.

V. Any Other Business

(B) Attendance Record of SC Members

12. Members noted their attendance record for 2025 as circulated together with the meeting agenda and papers by email on 11 November 2025 and shown at the meeting. Members were also reminded by the Interim Chairperson to attend future meetings as far as possible.

(C) 2026 Meeting Schedule

13. Members noted the tentative SC meeting schedule for 2026 circulated on 17 October 2025 together with the 82nd SC meeting notice and on 11 November 2025 together with the meeting papers. The schedule was also shown at the meeting, as follows:

Meeting	Date and Time
83 rd SC meeting	17 March 2026 (Tuesday) 3:00 pm
84 th SC meeting	14 July 2026 (Tuesday) 3:00 pm
85 th SC meeting	17 November 2026 (Tuesday) 3:00 pm

VI. Date of Next Meeting

14. Members noted that the next meeting was tentatively scheduled on 17 March 2026 at 3:00 p.m.

Legislative Council General Election

15. appealed for Members' support to the Legislative Council General Election (the Election) to be held on 7 December 2025.

18. There being no other business, the Interim Chairperson thanked Members for their attendance, and the meeting was closed at 3:30 p.m.