環境、社會及管治報告

Environmental, Social and Governance Report

2024-25







hkpc 生產力局







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主席獻辭 Chairman's Message

香港生產力促進局(生產力局)欣然發佈 2024-2025《環境、社會及管治報告》,當中重點介紹我們的最新成果及彰顯我們對環境、社會及管治 (ESG) 原則的持續承諾,強調加快發展綠色低碳經濟,並為綠色低碳產業的健康發展構建良好生態。香港特區政府積極對接國家「十五五」規劃綱要,並在《施政報告》中推出多項措施與資助計劃,以推動本地企業的綠色轉型,促進香港的綠色及可持續發展。在本報告中,我們重申對可持續發展的承諾,並確立我們作為推動香港新質生產力及新型工業化關鍵賦能者的角色,助力提升工業韌性及實踐可持續發展。

企業「走出去」已成為一項重要國家戰略。在中央政策的指導及香港特區政府的協調下,香港憑藉「背靠祖國、聯通世界」的獨特優勢,已成為香港及內地企業進軍海外市場的理想平台。生產力局擴大了與香港及內地政府部門及業界組織的合作,將項目、技術及政策與 ESG 原則接軌,賦能兩地企業以可持續的方式拓展國際業務。

Hong Kong Productivity Council (HKPC) is delighted to present its Environmental, Social and Governance (ESG) Report 2024–25, which highlights our recent achievements and underscores our continued commitment to ESG principles. The national 15th Five-Year Plan emphasises the acceleration of the development of a green and low-carbon economy and building an ecosystem for the healthy development of green and low-carbon industries. The HKSAR Government has proactively aligned with the national 15th Five-Year Plan and introduced various initiatives and funding schemes in the Policy Address to drive the green transformation of local businesses and promote the city's green and sustainable development. In this report, we reaffirm our commitment to sustainable development and our role as a key enabler of new productive forces and new industrialisation in Hong Kong, supporting greater industrial resilience and sustainable practices.

"Go Global" has become a key national strategy for enterprises. Hong Kong, with its unique advantage of "backing by the motherland and connecting to the world", has emerged as an ideal platform for Hong Kong and Chinese Mainland enterprises to enter overseas markets under the guidance of central policies and the coordination of the HKSAR Government. HKPC expanded collaboration with governmental departments and industry bodies in Hong Kong and Chinese Mainland to align projects, technologies and policies with ESG principles, empowering enterprises in both Hong Kong and Chinese Mainland to expand business internationally in a sustainable manner.



2024年12月，生產力局與國家工業和信息化部中小企業發展促進中心簽署了戰略合作框架協議支援企業出海及科技賦能升級。生產力局亦透過組織代表團及參與世界人工智能大會、海灣資訊科技博覽會及德國漢諾威工業博覽會等大型活動促進交流，與此同時積極探索中東及東南亞地區的機遇。展望未來，我們將深化全球合作，透過全新成立的「The Cradle出海服務中心」善用各方資源，為香港及內地企業提供一站式專業支援，當中涵蓋國際標準對接、產品本地化與國際化支援、知識產權管理與保護，以及包含ESG在內的海外合規等服務。

In December 2024, HKPC signed a Strategic Cooperation Framework Agreement with ProSME China under the Ministry of Industry and Information Technology to drive internationalisation and technology-enabled upgrading. HKPC also advanced exchanges through delegations and participation in major events such as WAIC, GITEX and Hannover Messe, and explored opportunities across the Middle East and Southeast Asia. Going forward, we will deepen global collaboration, utilise the resources through our newly launched "The Cradle – Go Global Service Centre" (The Cradle) to offer one-stop professional support for Hong Kong and Chinese Mainland enterprises, including international standards alignment, product localisation and internationalisation support, intellectual property management and protection, and overseas regulatory compliance, including ESG considerations.

作為以市場為導向、國際化的研發機構，生產力局一直以領先科技及綜合製造服務全力支持國家及香港特區政府推動新型工業化，秉持「創新、綠色、新質生產力」的理念，助力企業轉型升級。過去一年，我們協助本地企業在港設立了61條智能生產線，當中七成應用於食品及生命健康產業，大幅提升了產品競爭力與生產效率。同時，本地傳統企業正逐漸轉型至高增值領域，包括新能源、生命健康、低空經濟及新材料。我們對這股發展勢頭感到鼓舞，這將進一步促進香港工業版圖的多元化發展，並提升我們的國際競爭力。

As a market-oriented, international research and development organisation, HKPC delivers cutting-edge technologies and comprehensive manufacturing services. We are fully committed to supporting our country and the HKSAR Government in advancing new industrialisation, championing the principles of "Innovation, Green and New Productive Forces" to enable enterprises to transform and upgrade. Over the past year, we assisted local businesses in commissioning 61 smart production lines across Hong Kong—70% of which serve the food and healthcare sectors—substantially enhancing product competitiveness and production efficiency. Meanwhile, traditional local enterprises are pivoting towards high value-added fields, including new energy, life and health, the low-altitude economy and new materials. We are encouraged by this momentum, which is set to further diversify Hong Kong's industrial landscape and strengthen our international competitiveness.

在可持續營運轉型方面，生產力局定期監察及評估各項既定目標與指標進展。透過全局的共同努力，所有與可持續發展相關的目標在報告期內均按計劃推進，當中涵蓋減少碳排放、提升能源效益、廢物及水資源管理，以及減緩氣候變化。我們亦持續進行氣候風險評估，以識別、評估及管理對本局營運的潛在影響。同時，生產力局具備充分優勢，能透過創新的綠色科技解決方案，協助業界應對與氣候相關的轉型風險，並實踐可持續發展。這不僅增強了我們自身的組織韌性，更為更廣泛邁向可持續、低碳未來的轉型作出實質貢獻。

In terms of sustainable operational transition, HKPC regularly monitors and evaluates progress against established objectives and goals. Through organisation-wide collaboration, all sustainability related targets remained on track during the reporting period, including those of carbon emissions reduction, energy efficiency, waste and water management, and climate change mitigation. We also conduct ongoing climate risk assessments to identify, evaluate and manage potential impacts on our operations. In the meantime, HKPC is well positioned to help the industry address climate-related transition risks and adopt sustainable practices through our innovative green technology solutions. In doing so, we not only strengthen our own organisational resilience but also contribute meaningfully to the broader transition to a sustainable, low-carbon future.

生產力局繼續透過資金支援、技術解決方案及能力建設，賦能中小企發展。透過管理政府的資助計劃，我們協助了數以千計的企業提升技術水平並拓展新市場。藉著「知創企業家•網絡」、「新質生產力展館」及「3D打印技術中心」等平台，促進企業採用頂尖技術，支援中小企推動智能與綠色轉型。我們亦透過「ESG一站通」平台及客製化的碳估算工具，協助中小企建立可持續競爭力；同時透過生產力學院的「未來技能」培訓與活動，培育人才儲備。我們對支援中小企發展的承諾更延伸至自身的供應鏈中：本局的採購開支有 87% 用於支持本地供應商，當中近 68% 為中小企。

HKPC continued to empower SMEs with funding support, technological solutions, and capacity building. Through our management of Government's funding schemes, we helped thousands of enterprises upgrade their technology and expand into new markets. By facilitating access to cutting-edge technology through platforms such as the InnoPreneur Network, Future Manufacturing Hall, and our 3D Printing Technology Centre, we supported SMEs in driving intelligent and green transformation. We also helped SMEs build sustainable competitiveness via our "ESG One" platform and customised carbon calculation tools, while nurturing their talent pipeline via HKPC Academy's FutureSkills training and events. Our commitment to supporting the development of SMEs extends to our own supply chain, where 87% of our spending supports local suppliers, nearly 68% of which are SMEs.

未來，生產力局將繼續強化自身ESG策略及全面的政策框架，以維持高水平的ESG管治，同時提升在ESG事務上決策和執行的嚴謹度及成效。

In the future, HKPC will continue to strengthen its ESG strategy and comprehensive policy framework to uphold a high level of ESG governance, while enhancing the rigour and effectiveness of decision-making and execution for ESG matters.

我們將堅定不移地發揮香港的「超級聯繫人」及「超級增值人」角色，並與香港特區政府緊密合作，透過深化本港在「AI+」、新型工業化、低空經濟、綠色科技創新、知識產權保護及中小企發展等領域的戰略焦點，協助香港積極對接國家「十五五」規劃；激發科技創新，推動低碳及可持續的城市轉型；並全力支援香港與內地企業邁向可持續的國際化發展。

We remain steadfast strengthening Hong Kong's role as super-connector and super value-adder. In close partnership with the HKSAR Government, we will help align Hong Kong with the national 15th Five-Year Plan by deepening the city's strategic focus on AI+, new industrialisation, the low-altitude economy, green technology innovation, intellectual property protection and SME development; catalysing technological innovation and advancing a low-carbon, sustainable urban transition; and supporting Hong Kong and Chinese Mainland enterprises in pursuing sustainable internationalisation.

總裁回顧 Executive Director's Review

在 2024/25 財政年度，生產力局在挑戰與機遇并存的形勢下，以前瞻視野與務實行動，協助企業把握國家及全球的發展機遇，推動轉型升級，為香港經濟持續注入動能。秉持「創新•改寫一切」的核心理念，我們運用科技推動可持續發展，助力香港在綠色創新及影響力驅動的轉型上不斷壯大。

我們的可持續發展策略建基於一項明確的承諾：於2040年前在生產力大樓實現碳中和。今年，我們取得了顯著的進展，與 2015/16 年度的基準線相比，碳排放量減少了 34.7%，用水強度則下降了 56%。除了減低自身的碳足跡外，我們亦以綠色創新科技協助業界減碳轉型。我們為建築材料研發了碳捕獲方案以減低其碳足跡，並開發了先進的電動車電池回收技術，實現超過 90% 的金屬回收率。我們的「ESG一站通」平台連結了超過 1,000 家企業，建立了一個共同實現可持續發展目標的商業社群。透過該平台的自我評估工具，來自 17 個行業的企業得以評估其 ESG 準備程度，並獲得量身定制的指引。在報告年度內，我們與「ESG一站通」的支持機構合作舉辦了一系列活動，為企業提供 ESG實務 的專業指導，以推動綠色轉型。

In fiscal year 2024/25, Hong Kong Productivity Council (HKPC) leveraged forward-looking vision and pragmatic actions amid a landscape of challenges and opportunities to help enterprises seize national and global development opportunities, transform and upgrade, and thereby inject sustained momentum into Hong Kong's economy. Guided by our core belief that "Innovation Reshapes Everything", we harnessed technology to drive sustainable development, positioning Hong Kong as a growing force in green innovation and impact-driven transformation.

Our sustainability strategy is anchored by a clear pledge: to achieve carbon neutrality at the HKPC Building by 2040. This year, we made measurable progress, reducing carbon emissions by 34.7% and water-use intensity by 56% compared with our 2015/16 baseline. Beyond our own footprint, we are helping industries decarbonise through green technology innovation. We developed carbon capture solutions for construction materials that reduce their carbon footprint, and advanced EV battery recycling technologies that achieve over 90% metal recovery. Our "ESG One" platform connected more than 1,000 enterprises, fostering a business community committed to shared sustainability goals. Through the platform's self-assessment tools, companies across 17 industries could evaluate their ESG readiness and access tailored guidance. In collaboration with supporting organisations of ESG One, we hosted a series of activities throughout the reporting year to provide enterprises with professional guidance on ESG practices to promote green transformation.



總裁
Executive Director

畢堅文 , MH
Mohamed D. Butt, MH

支援中小企是我們的首要任務，因為他們是香港經濟的中流砥柱。透過管理 10 項政府資助計劃，我們於年內批核出了總值約 31 億港元的資助申請，協助數以千計的企業透過科技進行轉型升級並拓展新市場。我們的「中小企資援組」提供免費的一對一諮詢服務，協助企業處理資助申請及採取可持續的營運模式。我們亦成立了「The Cradle 出海服務中心」，透過「出海6招」為拓展國際業務的企業提供全面支援，進一步鞏固香港作為連接內地與全球市場橋樑的獨特角色。

Supporting SMEs is our core priority, as they are the backbone of Hong Kong's economy. Through our administration of 10 government funding schemes, we approved funding applications with a total value of approximately HK$3.1 billion in the year, enabling thousands of enterprises to upgrade and transform through technology and expand into new markets. Our "SME ReachOut" programme provided free one-on-one consultations, helping businesses navigate funding applications and adopt sustainable practices. We also launched "The Cradle - Go Global Service Centre" (The Cradle) to provide comprehensive support through "Six Tactics" for enterprises expanding internationally, reinforcing Hong Kong's unique role as a bridge connecting Chinese Mainland with global markets.

生產力局舉辦了各類活動以加強與持份者的交流，並推廣頂尖的技術與解決方案，當中包括「智瞻2025」及「物流科技博覽2024」。「新質生產力服務平台」透過整合資源，為企業提供一站式支援。在報告年度內，生產力大樓迎接了本地及海外訪客參觀超過 29 個新成立的研發、測試及服務中心，當中包括與 ESG 倡議相關的設施，如「資源循環技術研究中心」、「新能源展館」及「新質生產力展館」。這些與業界合作發展的項目，正積極推動本地高端、智能及綠色轉型。

HKPC organised a wide range of activities to engage stakeholders and promote cutting-edge technologies and solutions, including "ForeSight 2025" and LOGTECH Expo 2024. The New Productive Forces Platform offers enterprises one-stop support through resource integration. During the reporting year, HKPC Building welcomed local and overseas visitors to more than 29 newly launched research, testing, and service centres, including those aligned with ESG-related initiatives such as the Circularity Research Centre, New Energy Hall and Future Manufacturing Hall. These initiatives, developed in collaboration with industry, promote high-end, intelligent, and green transformation.

生產力局積極推進「9+3+1發展計劃」，透過多個新質生產力及新型工業化服務基地，為粵港澳大灣區的產業賦能。我們與內地機構合作，加強大灣區、京津冀及長三角地區的跨區域協作，推動人工智能、綠色科技及智能製造以支持可持續發展。

HKPC actively advanced the "9+3+1 Development Plan", empowering industries in the Greater Bay Area (GBA) through a number of new productive forces and new industrialisation service bases. We partnered with Chinese Mainland institutions to strengthen cross-regional collaboration across the GBA, Beijing-Tianjin-Hebei, and Yangtze River Delta, advancing AI, green tech, and smart manufacturing to support sustainable development.

貫徹我們對內部ESG管治的承諾，我們致力營造一個關愛及共融的工作環境，並已取得ISO 45001職業健康與安全管理體系認證。本年度，我們投放了超過 26,000 個小時於員工發展培訓，讓我們的團隊掌握人工智能、網絡安全及綠色科技等「未來技能」。我們對員工福祉的重視不僅限於培訓，亦提供包括育嬰假及育兒假在內的完善福利。透過職員康樂會，我們舉辦了各項身心健康活動及義工計劃，在提升員工健康的同時回饋社會。

In line with our commitment to ESG governance at the internal level, we cultivate a caring and inclusive workplace and have been certified to ISO 45001 for occupational health and safety. We invested over 26,000 training hours in staff development this year, equipping our team with FutureSkills in AI, cybersecurity, and green technologies. Our commitment to employee well-being extends beyond training: we offer comprehensive benefits, including parental and childcare leave. Through our Staff Recreation Club, we organised wellness programmes and volunteer initiatives to boost employee well-being as well as support the community.

展望未來，生產力局將把ESG理念深度融入整體策略之中，結合人工智能及其他先進科技提升工業效率，支持低碳與智慧城市的發展，締造更綠色、更智能的生活環境。透過「The Cradle出海服務中心」及新成立的「香港技術與創新支持中心」，我們將建立一個創新生態圈及加強知識產權保護，以支援企業拓展全球業務。

Looking ahead, HKPC will embed ESG across its strategy by integrating AI and other advanced technologies to boost industrial efficiency and support low-carbon, smart city development, delivering greener and more intelligent living environments. Through "The Cradle" and the newly established Hong Kong Technology and Innovation Support Centre (HKTISC), we will build an innovative ecosystem and strengthen intellectual property protection to support global expansion.

以可持續發展為基石、創新為指南針，生產力局將與香港、內地及海外的持份者攜手合作，堅定不移地在科技研發領域發揮先鋒精神，為香港締造一個智能、具韌性且低碳的營商環境。

With sustainability as foundation and innovation as compass, HKPC, in partnership with stakeholders in Hong Kong, Chinese Mainland and overseas, remains strongly committed to pioneering in technology research and development, and fostering a smart, resilient, and low-carbon business environment for Hong Kong.

關於本報告 About this Report

香港生產力促進局(以下簡稱「生產力局」、「我們」、「我們的」或「本局」)欣然發佈《2024-25年度環境、社會及管治報告》(以下簡稱「本報告」),涵蓋2024年4月至2025年3月(「報告期」)期間。本報告重點闡述我們透過在環境、社會及管治實務上的持續進步,實踐可持續發展的承諾。過往報告中披露的歷史數據概無更新。

The Hong Kong Productivity Council (hereinafter "HKPC", "we," "our," or "the organisation") is pleased to present its 2024-25 Environmental, Social, and Governance Report (hereinafter "this Report"), covering the period from April 2024 to March 2025 (hereinafter "the reporting period"). This Report highlights our commitment to sustainable development through continuous advancements in environmental, social, and governance practices. There are no updates on the historical data that have been disclosed in the past reports.

報告標準

本報告參考香港聯合交易所有限公司《上市規則》附錄C2的《環境、社會及管治報告守則》(《ESG守則》),並按照全球報告倡議組織(GRI)標準編製在編製本報告時,我們遵循了《ESG守則》及《GRI標準》列明的核心報告原則,包括《ESG守則》中的「重要性」、「量化」、「平衡」及「一致性」,以及《GRI標準》中的「準確性」、「平衡性」、「清晰性」、「可比性」、「完整性」、「可持續發展背景」、「及時性」與「可驗證性」。

Reporting Standards

This Report was prepared with reference to the Environmental, Social, and Governance Reporting Code (ESG Code) set out in Appendix C2 of The Stock Exchange of Hong Kong Limited's Listing Rules, and in accordance to the GRI Sustainability Reporting Standards It strictly follows the relevant reporting principles outlined in both the ESG Code and the GRI Standards, including Materiality, Quantitative, Balance, and Consistency from the ESG Code, and Accuracy, Balance, Clarity, Comparability, Completeness, Sustainability Context, Timeliness, and Verifiability from the GRI Standards.

有關本報告在《ESG守則》及《GRI標準》下相應指標的披露摘要,請參閱本報告末附的內容索引,該索引提供了相關章節與對應指標的對照標示,並按需要附加註釋提供額外資訊。

For a summary of the disclosures in this Report against the corresponding indicators under both frameworks, please refer to the content index table located near the end of the Report, which provides cross-references to relevant chapters and include additional remarks to offer further details where applicable.

報告鑒證

本報告已獲獨立第三方審核,就其準確性、可靠性及可信性,以及是否參照港交所《ESG守則》及按照《GRI標準》編製提供鑒證。詳情請參閱報告內附的《驗證聲明》。

此外,我們已委託GRI「內容索引—必要服務」審核本報告,確保所附《GRI內容索引》的表述清晰。

Reporting Assurance

An independent third party has verified this Report, providing assurance of its accuracy, reliability, credibility, as well as its preparation with reference to the HKEX ESG Code and in accordance with the GRI Standards. For details, please refer to the Verification Statement included in this Report.

In addition, the GRI Content Index – Essential Service was engaged to review the Report and confirm the clear presentation of the enclosed GRI Content Index.

報告範圍

本報告概述了生產力局在環境及社會方面的關鍵舉措與成就，範圍涵蓋位於香港九龍塘的總部及相關附屬機構（包括深圳及東莞的獨資企業）。除特別註明外，報告內所有截至2025年3月31日的數據均已標準化並以絕對值呈現，且為本局所知的最佳資料。與 2024-25 財政年度 相關的財務披露，所有金額均以港元計算。如需查閱詳細財務資料，請參閱《香港生產力促進局2024-25年度報告》內的「財務報告」章節。該報告可透過本局企業網站下載：https://www.hkpc.org/

在報告期內，本局的所有權或供應鏈結構沒有發生重大變化，亦無需要就已披露資料作出任何重述。

Reporting Scope

This Report outlines HKPC's key environmental and social initiatives and achievements, covering the headquarter in Kowloon Tong, Hong Kong, as well as the subsidiaries, including the Wholly Foreign-Owned Enterprises (WFOEs) in Shenzhen and Dongguan, where applicable. Unless otherwise noted, all data, as of 31 March 2025, are normalised and presented as absolute values, to the best of our knowledge. Financial disclosures related to the 2024–25 fiscal year, with all amounts stated in Hong Kong dollars. Please refer to the Financial Review in the HKPC Annual Report 2024–25, available on the corporate website: https://www.hkpc.org/, for more detailed financial information.

There were no significant changes in the organisation's ownership structure or supply chain structure during the reporting period. No restatement of previously disclosed information was required.

意見反饋

我們歡迎您對本報告的報告方式、內容以及我們在環境、社會及管治或可持續發展方面的表現提出意見及建議。您的寶貴意見將支持我們在可持續發展方面不斷努力。如有任何查詢或意見，請電郵至 esg@hkpc.org。

Feedback

We welcome your feedback and suggestions on our reporting approach, content, and the ESG or sustainability performance presented in this Report. Your valuable input will support our ongoing efforts toward sustainable. If you have any enquiries or comments, please contact us via email at esg@hkpc.org.



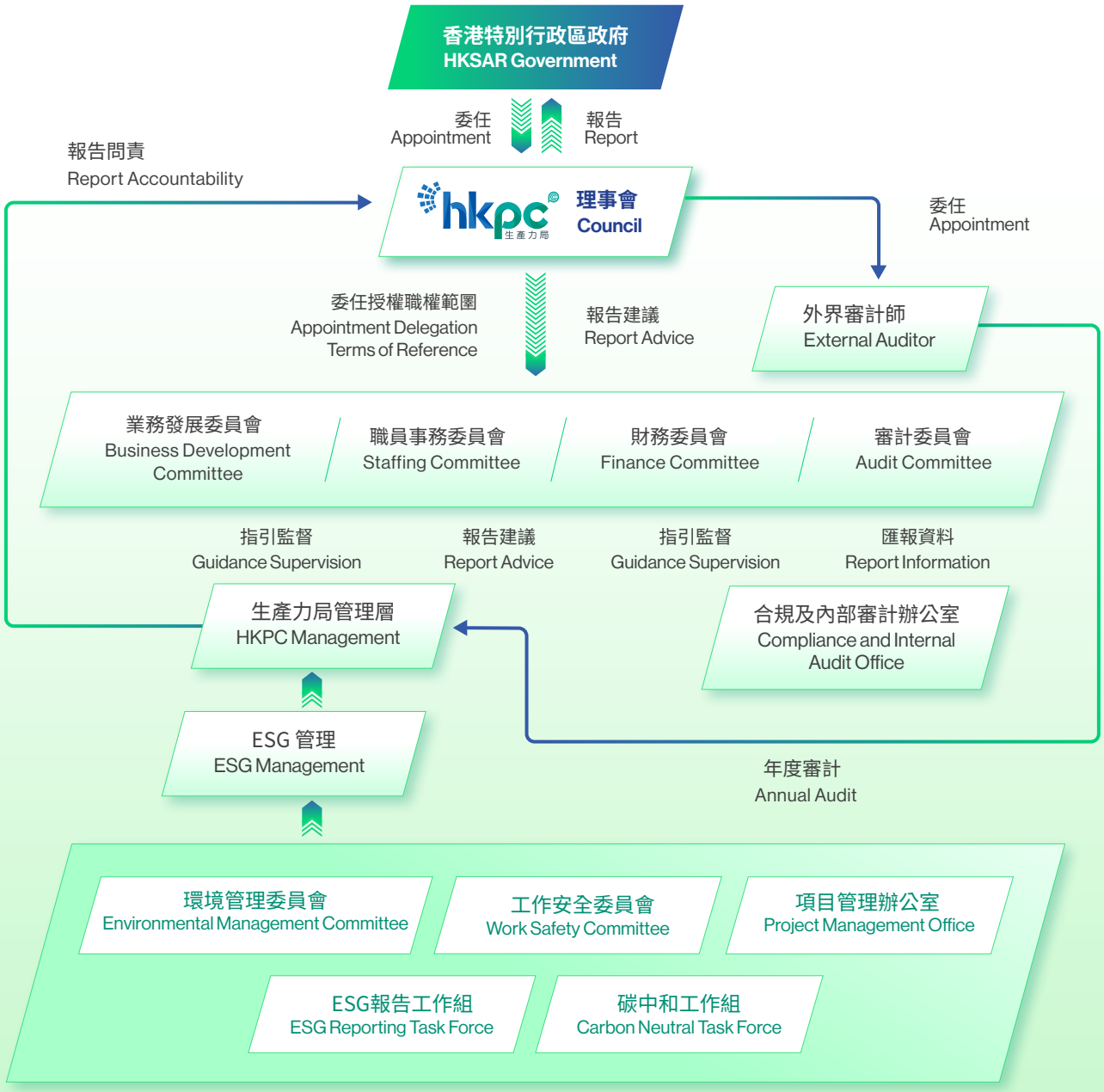


企業可持續發展管治
Corporate Sustainability Governance

生產力局是受《香港生產力促進局條例》(香港法律第1116章)管轄的法定組織。我們致力秉持穩健的企業管治實務,因為我們深信,良好的管治是履行公眾使命及滿足社會期望的基石。生產力局高度重視問責性、透明度、公平及道德操守,並以此作為我們企業管治架構的核心支柱。

HKPC is a statutory organisation governed by the Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong). HKPC is dedicated to upholding robust corporate governance practices, as it firmly recognises that good governance is fundamental to fulfilling its public mandate and satisfying the requirements of its stakeholders. HKPC places the highest priority on embedding accountability, transparency, fairness, and integrity as the foundational pillars of its corporate governance structure.

可持續發展管治架構　Governance Structure for Sustainability



生產力局已將可持續發展管治機制納入我們的管治架構中。作為生產力局最高管治機構的理事會，由香港特別行政區政府委任的非執行成員組成，成員涵蓋工商管理界、勞工界、專業或學術界代表及政府官員。這個多元化的團隊為本局的可持續增長提供策略性的指導。理事會每年均會審批生產力局的「三年策略計劃」，以及相關的預測、項目和預算。所有理事會成員均須遵守《行為守則》，規範利益申報、防賄及利益處理等事項並以公眾與本局利益為優先，確保其行為符合本局的核心價值觀，並維護機構聲譽。此外，我們每年都會修訂並更新一份供公眾查閱的理事會成員利益登記冊。

HKPC has integrated sustainability governance into our governance structure. The Council, HKPC's highest governance body, comprises non-executive members appointed by the Government – including representatives from the management community, labour, professional and academic sector, as well as public officials. This diverse panel delivers strategic stewardship for the organisation's sustainable growth. On an annual basis, the Council conducts a review and gives its approval to HKPC's Three-year Strategic Plan, together with the associated forecasts, programmes and budgets. Members of the Council abide by a Code of Conduct that covers areas such as conflict-of-interest declaration, bribery prevention and the acceptance of advantages. In the discharge of their duties, they prioritise the public interest and HKPC's interests alike, ensuring their conduct aligns with the organisation's core values and brand reputation. Furthermore, a publicly available register of Council Members' interests is revised and updated each year.

理事會轄下設有四個核心委員會，分別為審計委員會、財務委員會、職員事務委員會及業務發展委員會，各自負責監督本局不同範疇的企業表現。這些委員會負責向由總裁領導的生產力局管理團隊提供指引並進行監督。同時，總裁亦會定期向相關委員會提交工作報告及建議方案。

The Council supervises four core committees: the Audit Committee, Finance Committee, Staffing Committee, and Business Development Committee, with each tasked with distinct dimensions of the organisation's corporate performance. These committees issue guidance and exercise oversight over the HKPC management team, which is headed by the Executive Director. The Executive Director regularly submits reports and puts forward recommendations to the committees in question.

環境管理委員會由首席創新總監擔任主席並向生產力局管理團隊匯報。該委員會在推出及評估各項環保計劃以達成目標與指標方面扮演著關鍵角色，涵蓋的範疇包括減碳、節約能源、廢物管理、水資源管理及氣候行動。為推動生產力局邁向碳中和，我們亦成立了低碳專責小組(由綠色生活與創新部統籌)，負責制定及審查相關計劃。此外，我們還成立了ESG報告工作組，以協助管理團隊編製年度ESG報告。

The Environmental Management Committee which reports to the HKPC management team and chaired by the Chief Innovation Officer, fulfils a critical role in launching and evaluating environmental programmes to meet goals and targets – including carbon reduction, energy savings, waste management, water management and climate action. To advance HKPC's transition to carbon neutrality, a Low Carbon Taskforce, led by the Green Living and Innovation Division, has also been set up to formulate and review relevant programmes. Additionally, an ESG Reporting Task Force has been established to assist the management team in compiling the annual ESG reports.

工作安全委員會由來自各部門的代表組成，負責維持生產力局整體的職業健康及安全事宜。委員會定期監察各項職安健表現，評估潛在風險及其影響，就發生的事故進行調查，並致力提升全體員工的安全意識。

The Work Safety Committee, grouped up of representatives from various divisions, takes the lead in upholding occupational health and safety pratices across HKPC. The committee conducts regular monitoring of safety performance, assesses potential risks and their impacts, carries out investigations into any incidents that occur, and raises safety awareness among all employees.

作為一個提供綜合顧問服務的機構，我們非常重視健全的項目管理。這能確保項目的品質、符合合約要求及妥善保障機構利益。為此，我們的項目管理辦公室與各部門的高級人員緊密合作，為團隊提供清晰的指引、培訓及經驗分享。

As an organisation offering a comprehensive consultancy service, we attach great importance to implementing robust project management practices. This ensures the high-quality delivery of projects, compliance with contractual obligations, and the protection of corporate interests. The Project Management Office collaborates with senior personnel from different divisions to provide guidance, deliver training sessions, and share best internal practices.

有關本局管治架構詳情，請參閱《2024-25年度報告》及企業網站(www.hkpc.org)。

For further detailed information on HKPC's corporate governance, please refer to our 2024-25 Annual Report and official website: www.hkpc.org.

可持續發展願景、使命、核心價值、發展重點及策略
Sustainability Vision, Mission, Core Values, Game Plan and Development Strategy

願景 Vision

成為科技創新、技術應用和價值創造的賦能者及促進者，並擔任粵港澳大灣區合作的促成者，為社會、經濟和環境提供綜合支援，全面促進香港成為國際性的創新科技中心。

To be the Key Enabler and Catalyst of Innovation, Applied Technology & Value Creation, as well as the Facilitator of GBA Collaboration, to Deliver Social, Economic & Environmental Impact for Bolstering Hong Kong as the International Innovation and Technology Hub.

使命 Mission

致力驅動技術應用及新型工業化，賦能香港企業發展新質生產力。

Relentlessly Drive Technology Applications and New Industrialisation for Hong Kong Enterprises to Harness New Productive Forces.



緊扣我們的願景、使命、核心價值以及策略發展藍圖的方向，生產力局致力推動整個粵港澳大灣區的新型工業化。我們透過創新科技，將香港打造成為國際創科中心及智慧城市，提供全方位的解決方案，以提升本地產業的生產力、營運效率及競爭力。

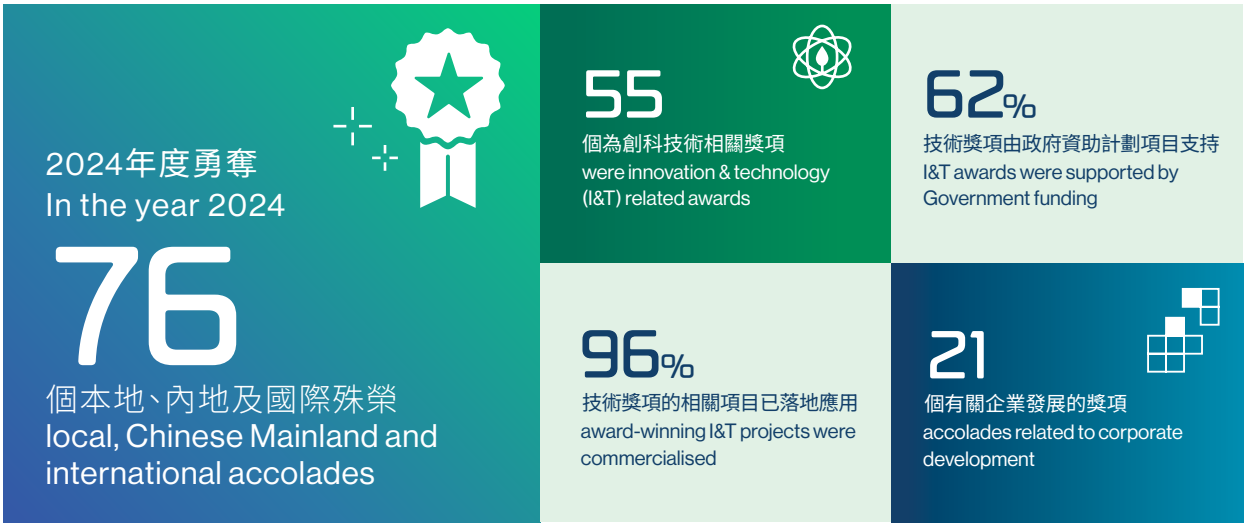
生產力局積極與本地及全球的研發機構合作，開發應用科技解決方案，以促進產品創新、技術轉移及商業化。憑藉備受讚譽的世界級研發成果，我們為中小企及初創企業提供及時且適切的支援，並透過「未來技能」(FutureSkills) 培訓提升大眾的數碼及STEM能力，進一步鞏固香港的競爭力。我們的傑出成就，亦獲得無數的獎項與業界認可。

在本報告年度內，我們在創新科技、企業發展及人力資源管理等範疇，共榮獲76項本地及國際殊榮，當中包括55項與創新科技相關的獎項，以及21項企業發展獎項。此外，高達96%的獲獎創科項目已成功商品化，而62%的獲獎創科項目都得到政府資助。

By aligning with our Vision, Mission, Core Values and the Game Plan's strategic direction, HKPC drives new industrialisation across the Greater Bay Area. We harness innovation and technology (I&T) to build Hong Kong into an international I&T hub and smart city, and deliver comprehensive solutions to elevate the productivity, efficiency and competitiveness of local industries.

HKPC actively collaborate with local and global R&D institutes to develop applied technology solutions, fostering product innovation, technology transfer and commercialisation. Acclaimed for its world-class R&D results, HKPC offers timely assistance to SMEs and startups, and provides FutureSkills training to boost digital and STEM capabilities, reinforcing Hong Kong's competitiveness. Our accomplishments have won us numerous awards and recognitions.

In this reporting year, we received 76 local and international accolades across I&T, corporate development and human resources management – including 55 I&T-related awards and 21 corporate development awards. Moreover, 96% of award-winning I&T projects were commercialised, and 62% of I&T awards were supported by Government funding.



生產力局對環境可持續發展的重視，由《綠色採購政策》及《環境政策》等內部政策支持，這些政策為我們在日常營運中採用綠色措施提供了明確指引。為支持政府2050年碳中和目標及保障社區福祉，生產力局承諾提早於2040年，在生產力大樓實現碳中和目標。為落實此承諾，我們將致力減碳、盡量減少空氣污染物、減少廢物，並積極推動綠色科技創新，邁向低碳未來。

HKPC's focus on environmental sustainability is reinforced by internal corporate policies such as the Green Procurement Policy and Environmental Policy, which guide the adoption of green practices in daily operations. By supporting the Government's 2050 carbon neutrality goal and protect community well-being, HKPC pledges to meet this target at HKPC Building as early as 2040. We will deliver this by committing to decarbonisation, minimising air pollutants, reducing waste, and fostering green tech innovation for a low-carbon emission future.

合規及商業誠信

堅守嚴格的商業道德與行為守則，是我們在所有營運範疇中的核心價值。生產力局對誠信的堅定承諾，建基於一項理事會層級的《反貪污政策》，該政策經由審計委員會審閱及批准，並已上載至生產力局網站供公眾查閱。該政策適用於所有理事會成員及各級員工。我們定期舉辦有系統的培訓計劃，以確保團隊持續保持警覺並遵守這些核心標準。年度的「Compliance GO」計劃包含四個關鍵培訓單元：《採購與收貨》、《公職人員行為失當與利益衝突》、《分享近期審計署報告》以及《法律合約》。這些單元旨在加深員工對道德規範的理解，並強化其行為守則以恪守相關標準。此外，商業道德培訓系列計劃的另一重要環節，是於2024年6月由廉政公署（ICAC）主講的專屬合規培訓網上研討會。

本局堅定承諾全面遵守《個人資料（私隱）條例》的所有規定。為履行這項承諾，所有員工在工作中均須嚴格遵守數據安全與保密標準。生產力局的《私隱政策聲明》重申了本局對數據私隱的核心承諾，並為員工遵守相關監管法規及內部標準提供了清晰的指引。在專責的個人資料私隱主任（其核心職責為確保全面合規）的監督下，所有員工均會接受專業培訓，以妥善保護客戶、供應商及業務夥伴的個人資料。除了數據私隱外，我們亦強制全體人員嚴格遵守《知識產權（雜項修訂）條例》，並嚴禁散播任何可能侵犯生產力局或第三方知識產權的資料。於2024年8月，生產力局舉辦了一場專業網上研討會，邀請了個人資料私隱專員公署的嘉賓講者，結合行業相關案例，分享了《個人資料（私隱）條例》的基礎知識及數據保護原則。

生產力局的營運理念秉持為不同背景人士營造平等機會文化的堅定承諾。我們始終致力確保公共服務普惠所有人，杜絕種族歧視。為配合政制及內地事務局發出的《促進種族平等行政指引》，我們制定了一份包含具體行動措施的全面清單，以在日常營運及提供服務時推動種族平等。為提升員工對反歧視法例及相關實務的認識，生產力局於2024年10月舉辦了一場專屬的網上研討會，並由平等機會委員會（平機會）代表主講。該研討會涵蓋了反歧視法例下的關鍵概念與違法行為、僱主與僱員的法律責任、應對工作間歧視與騷擾的實用預防措施，以及最新法例修訂的資訊。

Compliance and Business Integrity

Adhering to strong business ethics and code of conduct is regarded as our fundamental value across all operational aspects. HKPC's steadfast dedication to integrity is underpinned by a Board-level Anti-Corruption Policy, reviewed and approved by the Audit Committee, and publicly available on HKPC's website. The Policy applies to all Council Members and staff at all levels. Regular structured training programmes are provided to maintain ongoing awareness and adherence to these core standards. The annual Compliance GO programme contains four key training modules: Procurement and Goods Receipt, Misconduct in Public Office and Conflict of Interests, Sharing of a Recent Audit Commission Report, and Legal Contract. These modules are designed to deepen employees' understanding of ethics and strengthen their code of conduct to abide by such standards. Another key part of business ethics training programme series is a dedicated compliance training webinar, delivered by the Independent Commission Against Corruption (ICAC) in June 2024.

An unwavering pledge is made to fully comply with all requirements of the Personal Data (Privacy) Ordinance ("PDPO"). To uphold this commitment, all employees are required to follow to the standards of data security and confidentiality in their work. HKPC's Privacy Policy Statement reaffirms the organisation's core dedication to data privacy and provides clear guidance for staff to follow relevant regulatory and internal standards. Under the oversight of a dedicated Personal Data Privacy Officer, whose core responsibility is to ensure full regulatory compliance, all employees receive specialised training to safeguard the personal data of clients, suppliers and business partners. Beyond data privacy, strict adherence to the Intellectual Property (Miscellaneous Amendments) Ordinance is mandated across the organisation, with a prohibition on the dissemination of any materials that may infringe on the intellectual property rights of HKPC or third parties. In August 2024, a professional webinar is hosted by HKPC, featuring guest speakers from the Office of the Privacy Commissioner of Personal Data, who shared fundamentals of PDPO and data protection principles with industry-related cases.

A deep commitment to fostering a culture of equal opportunities for people of all backgrounds is embedded in HKPC's operational philosophy, with tireless efforts made to ensure that public services are accessible to all, free from racial discrimination. In alignment with the Administrative Guidelines on Promotion of Racial Equality issued by the Constitutional and Mainland Affairs Bureau, a comprehensive checklist of actionable measures is developed to advance racial equality in daily operations and service provision. To raise staff awareness of anti-discrimination laws and related practices, a special webinar is held by HKPC in October 2024, presented by representatives from the Equal Opportunities Commission (EOC). The session covers key concepts and unlawful acts under the anti-discrimination laws, the legal liabilities of employers and employees, practical preventive measures to address discrimination and harassment in the workplace, as well as updates on the latest legislative amendments.

風險管控與舉報政策
Risk Control and Whistleblowing Policy

生產力局的審計委員會負責監督風險管理，這是我們可持續發展管治的核心。在合規及內部審計辦公室的支援下，審計委員會負責監督並就跨領域的業務與營運風險（包括人力及資源效益）提供建議。我們制定了以風險為本的年度審計計劃，以釐定審查範疇的優先次序，並將結果提交予審計委員會進行評估。此外，在合規及內部審計辦公室的指引下，所有業務部門均會就其職責範疇（涵蓋營運、設施、環境、職業健康與安全，以及人力資源）進行年度風險評估，以確保符合管治標準。

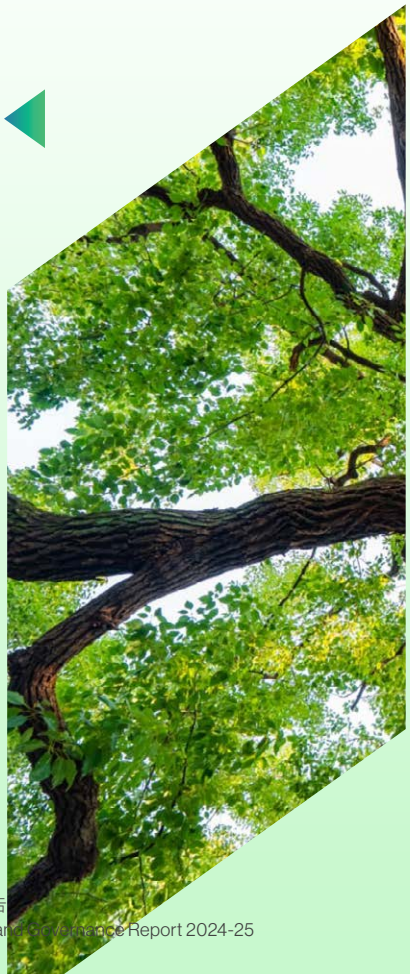
我們制定了一套全面的舉報機制，以妥善處理針對不當行為或舞弊的合理關注。《舉報政策》已上載至企業網站，當中清晰闡明了處理職場不當行為書面投訴的流程，以及專屬的舉報渠道、程序與對舉報人的保護措施。

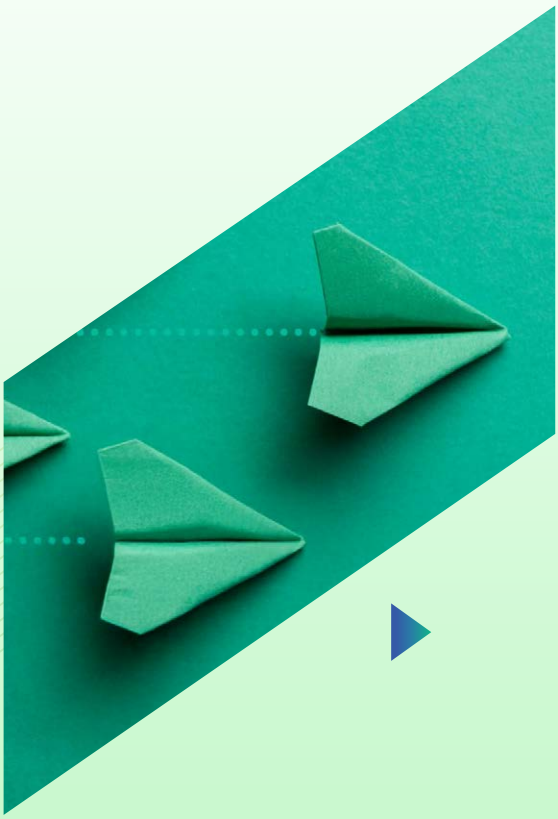
在報告年度內，生產力局並無任何違反當地法律法規的記錄，亦沒有接獲任何舉報或申訴個案。合規範圍涵蓋了關鍵的社會經濟與環境範疇，當中包括個人資料私隱、知識產權、反貪污、職業健康與安全、服務營銷、化學品管制以及廢物處置。

HKPC's Audit Committee oversees risk management, which is core to our sustainability governance. Backed by the Compliance and Internal Audit Office (CIA), the Audit Committee oversees and advises on cross-domain business and operational risks, including manpower and resource efficiency. A risk-based annual audit plan prioritises areas for review, with results submitted to the Audit Committee for evaluation. Under the CIA's guidance, all business units conduct annual risk assessments for their respective scope – covering operations, facilities, environment, occupational health and safety, and human resources – to ensure compliance with corporate governance standards.

A comprehensive whistleblowing mechanism is developed by HKPC to address legitimate concerns over misconduct or malpractice. Whistleblowing Policy is available on the corporate website, clarifies the handling process for written complaints of workplace irregularities, as well as dedicated reporting channels, procedures and whistleblower protections.

In the reporting year, HKPC had no record of non-compliance with local laws and regulations, nor any reported whistleblowing cases or grievances. This compliance covers key socio-economic and environmental aspects, including personal data privacy, intellectual property rights, anti-corruption, occupational health and safety, service marketing, chemical control and waste disposal.





供應鏈管理

生產力局與多元化的供應商網絡緊密合作，涵蓋物料、服務及承包工程，以鞏固日常營運的效率。我們的供應商提供不同類型的產品與服務，例如機械、維修保養、辦公室用品及顧問服務。在報告年度內，共有3,764家供應商獲批加入我們的供應商名冊；87%的年度採購開支投放予本地供應商，當中近68%為中小型企業（中小企），包括166家新加入的本地中小企。這充分彰顯了生產力局對支持本地及小型企業的堅定承諾。

生產力局採用具透明度且公平的供應商甄選機制，並確保產品與服務的質素。我們在評估供應商時會將社會及環境影響納入考量，確保他們符合ISO 45001職業健康安全標準、能源效益標籤計劃、廢物管理法規及其他相關標準。每項採購完成後，我們都會根據多維度準則對供應商的表現進行綜合評估，以維持高水平的營運及負責任採購標準。生產力局每年都會按採購額對首100大供應商進行檢視，重點評估其服務質素、可靠性以及健康與安全基準。這項嚴格的審查有助保障服務質素並減輕供應鏈風險，而違規的供應商可能會面臨相應的處分措施，以確保表現一致並符合我們的標準。

生產力局的採購流程已全面實施「ePROQ」電子採購系統。這個數碼平台簡化了報價要求、招標及供應商註冊等程序，不僅減少了人為錯誤，更提升了交易的透明度。該系統亦有助於合規監察與開支控制，同時與傳統招標方式相比，大幅減少了紙張用量。

此外，生產力局的《綠色採購政策》進一步加強了我們的環境管理工作。在適用情況下，我們會優先考慮採用環保產品與服務，並確保採購決策符合相關的環保法規、標準及準則。生產力局透過落實此政策，確保採購工作對環境管理及可持續發展作出積極貢獻。

持份者參與及重要性評估

生產力局高度重視持份者的意見及反饋，深知其對業務發展及持續績效改善至關重要。透過一系列的溝通與參與渠道，我們積極回應持份者不斷演變的期望，並致力建立互信、開放及透明度的關係。這種積極主動的方針使生產力局能夠保持敏銳的觸覺，確保我們的發展方向與持份者的需求保持一致。以下為本報告年度內主要持份者參與渠道的摘要。

Supply Chain Management

HKPC collaborates closely with a diverse supplier base – covering material, services and contracting work – to underpin daily operational efficiency. The suppliers cover different product types such as machinery, maintenance, office supplies and consultancy. In the reporting year, 3,764 suppliers were approved for our supplier pool; 87% of annual spending was allocated to local suppliers, nearly 68% of which were small and medium-sized enterprises (SMEs), including 166 newly onboarded local SMEs. This underscores HKPC's strong commitment to supporting local and small businesses.

HKPC adopts a transparent and fair supplier selection process, with quality assurance of products and services. Supplier evaluations incorporate social and environmental impacts, ensuring compliance with ISO 45001, the Energy Efficiency Labelling Scheme, waste management regulations and other standards. After purchase order each time, comprehensive supplier performance evaluations are conducted against these multi-dimensional criteria to uphold high operational and responsible procurement standards. Annually, HKPC reviews its top 100 suppliers by purchase volume, focusing on service quality, reliability and health and safety benchmarks. This rigorous review safeguards service quality mitigates supply chain risks, and non-compliant suppliers may face corresponding disciplinary actions to ensure consistent performance and adherence to standards.

The "ePROQ" e-Procurement system has been implemented in HKPC's procurement workflows. This digital platform streamlines quotation requests, tendering and supplier registration, cutting manual errors and boosting transaction transparency. It also facilitates compliance monitoring and spending control, while achieving a significant reduction in paper usage compared to traditional tendering methods.

HKPC's Green Procurement Policy has strengthened our environmental stewardship, which, where applicable, gives preference to environmentally preferable products and services and aligns procurement decisions with relevant environmental regulations, standards and criteria. By following this policy, HKPC ensures its purchasing practices drive positive contributions to environmental management and sustainability.

Stakeholder Engagement and Assessment Materiality

HKPC places strong emphasis on stakeholder feedback, recognising its critical role in shaping business development and driving continuous performance improvement. The organisation responds to evolving stakeholder expectations and fosters trusted, open and transparent relationships through a range of communication and engagement channels. This proactive approach enables HKPC to remain responsive and aligned with stakeholder needs. A summary of key stakeholder engagement channels in the reporting year is provided below.

主要持份者參與渠道 Major Stakeholder Engagement Channels

主要持份者組別 Key Stakeholder Groups	主要參與渠道 Key Engagement Channels
員工 Employee	員工大會 Town Hall meetings 跨層級會議 Skip Level Meeting 辦公室通告及標準守則 Office circulars and standard practices 培訓課程 Training programmes 員工活動 Staff activities 電子通訊 eNewsletters 內聯網 Intranet 社交媒體平台 Social media platforms 好拍檔計劃 PAL programme 逆向導師計劃 Reverse mentoring programme 良好實務分享會 Best practice sharing sessions 「早禱會」 "Morning prayer" 工作安全委員會 Work Safety Committee 職員康樂會 Staff Recreation Club
客戶 Customer	客戶滿意度調查 Customer satisfaction survey 研討會/ 展覽/ 工作坊 Seminars/exhibitions/workshops 免費培訓課程 Free training courses 會議 Meetings 電子通訊 eNewsletters 中小企資援組的外展活動 Outreach activities by SME ReachOut
供應商及承辦商 Suppliers and Contractors	招標流程及表現評估 Tendering process and performance review 會議 Meetings
政府 Government	立法會會議 Legislative Council meetings 協作項目及計劃 Collaborative projects and schemes 申請政府資助計劃 Application for Government funding schemes 作為政府資助計劃秘書處/ 執行機構 Secretariats/Implementers of Government funding schemes 參與政府諮詢項目 Participation in Government consultation exercises 與政府官員的會議及官員實地考察 Meetings with and visits by Government Officials 與創新科技署管制人員的實務會議 Housekeeping meetings with Controlling Officer from Innovation and Technology Commission (ITC)
工商業界聯會 Trade/Industry Association **非政府機構 Non-government Organisations** **公眾 The Public**	業界諮詢會 Voice of Industry consultation meetings 「HKPC集思匯」諮詢會 Hong Kong Industry Network Clusters (HK-INC) consultation sessions 支持慈善活動 Support to charitable events and activities 會議 Meetings 主題展館 Theme halls 本局刊物/ 網站/ 社交媒體平台 Corporate publications/website/social media platforms

持份者參與摘要及2024–25年度客戶滿意度 Stakeholder Engagement Highlights & Customer Satisfaction Rate in 2024–25

舉辦 held **103** 場行業諮詢活動 industry consultation events

30,641 人次參加生產力局研討會、工作坊、會議、展覽及免費培訓課程 participants attended HKPC's seminars, workshops, conferences, exhibitions, and free training courses

9.6/10 客戶滿意指數評分 Customer Satisfaction Index Score

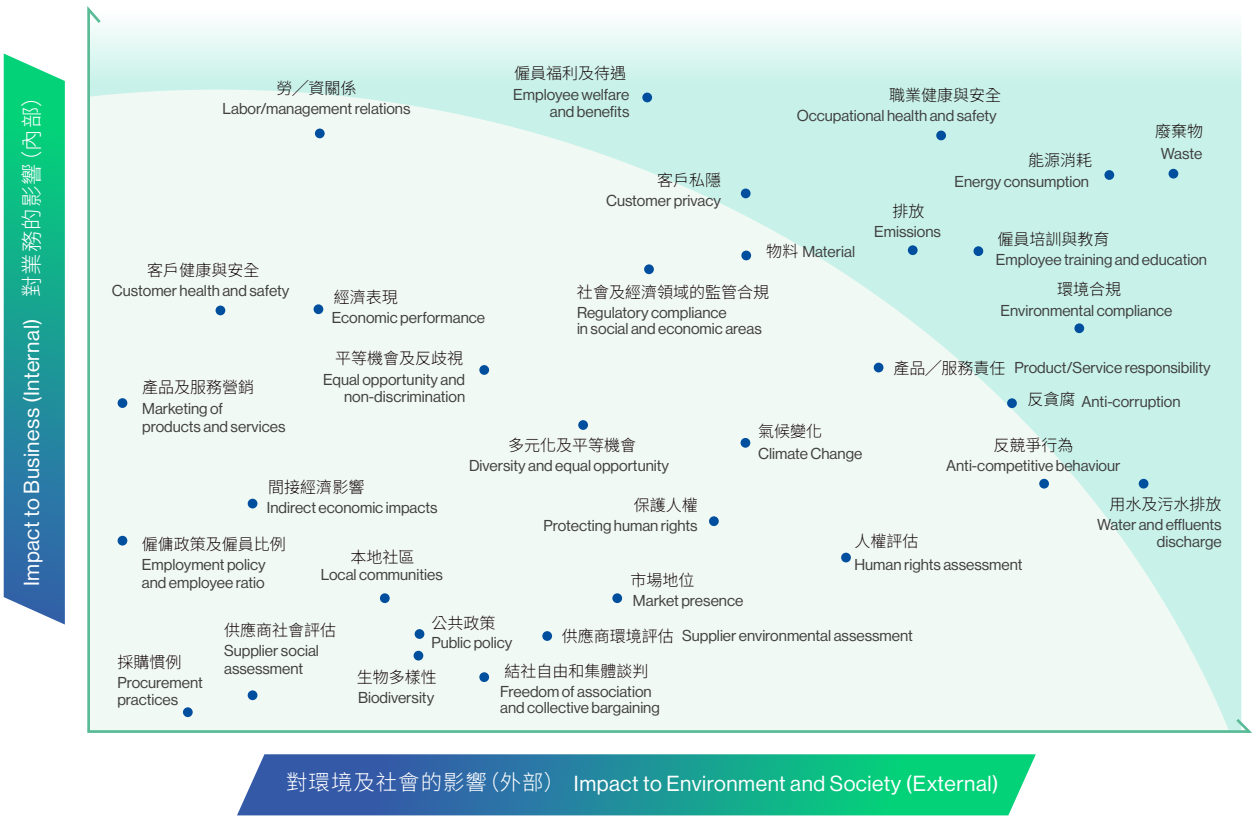
為配合香港交易所(HKEX)的《環境、社會及管治報告守則》以及全球報告倡議組織(GRI)準則的報告原則與要求，生產力局每年均會向選定的持份者群體進行問卷調查，並在編製每份年度ESG報告前審視各項重要性議題。

Aligning the reporting principles and requirements of HKEX ESG code and GRI Standards, HKPC conducts surveys with selected stakeholder groups on an annual basis, and review material topics before the development of each annual ESG report.

2024年，我們邀請了包括員工、供應商和客戶在內的眾多持份者填寫線上問卷，問卷包含33個與環境、社會和治理(ESG)相關的潛在議題，其中也包括人權議題。基於他們提供的寶貴意見，我們進行了分析並交由管理層審視，以確定這些議題的相對重要性，並據此確定了本報告中需要重點關注的問題。

In 2024, we invited a number of stakeholders, including staff, suppliers, and clients to complete an online questionnaire that consists of 33 potential topics pertaining to environmental, social, and governance aspects, including those concerning human rights. Based on their valuable input, an analysis and a management review were undertaken to discern the relative materiality of these topics, which guided the prioritisation of the most critical issues to be addressed in this Report.

2024/25年度ESG報告重要議題矩陣
Materiality Assessment Matrix for 2024/25 ESG Report



以上的重要評估矩陣展示了所有潛在議題，並根據其對業務的影響（內部）以及對持份者的重要性（外部），反映出它們的相對重要性。經過內部審查後，我們確定了17項最重要的實質性議題，當中14項位處優先次序曲線之上或與之重疊。此外，「氣候變化」與「本地社區」，以及「社會及經濟領域的監管合規」對我們的日常營運至關重要，因此同樣被納入本報告最終的重要議題清單之中。

The materiality matrix above presents all potential topics and their relative materiality based on their impact on the business (internal) and their importance to stakeholders (external). Following internal review, 17 topics were identified as most material, of which 14 are positioned on or above the priority curve. In addition, Climate Change and Local Communities, and Regulatory Compliance in Social and Economic areas are also considered essential to our operations and have therefore been included in the final list of material topics for this report.

重要議題列表
List of Material Topics

類別 Category	重要議題在矩陣中的優先次序 Material Topics Prioritised in Matrix	其他重要議題 Additional Material Topics
環境 Environmental (6)	• 能源消耗 Energy Consumption • 物料 Materials • 排放 Emissions • 廢棄物 Waste • 用水及污水排放 Water and Effluents Discharge	• 氣候變化 Climate Change
社會 Social (8)	• 產品／服務責任 Product/Service Responsibility • 僱員培訓與教育 Employee Training and Education • 僱員福利及待遇 Employee Welfare and Benefits • 客戶私隱 Customer Privacy • 職業健康及安全 Occupational Health and Safety • 反競爭行為 Anti-Competitive Behaviour • 勞/資關係 Labor/management relations	• 本地社區 Local Communities
管治／經濟 Governance / Economic (3)	• 環境合規性 Environmental Compliance • 反貪腐 Anit-corruption	• 社會及經濟領域的監管合規 Regulatory Compliance in Social and Economic Areas*

附註：　*本章參照GRI標準的一般披露要求，載述關於社會、經濟及環境的監管合規資料。

Notes:　* Regulatory compliance information regarding social, economic, and environmental aspects is included in this chapter, with reference to the general disclosure requirements of GRI Standards.

推動環境可持續發展
Fostering a Sustainable Environment

生產力局一直以來都是推動可持續發展的領先機構，並積極支持政府的環保政策與措施。我們致力於向企業及公眾推廣和分享環保技術。我們持續與政府部門、公共機構、企業及區域合作夥伴攜手合作，以發揮可持續發展的協同效應，推動綠色創新，以識別市場需求並推廣最佳實踐。透過與香港、內地（特別是大灣區）及海外的業界夥伴與持份者緊密合作，我們致力推動實現環境可持續發展的共同目標。

此外，我們亦定期評估和改善自身的環境管理表現，重點在於減少對環境的影響，並提升應對氣候變化影響的韌性。

HKPC has long been a leader in promoting sustainable development and actively supported the Government's environmental policies and initiatives. We are committed to advancing and sharing environmental technologies with both businesses and the public. We continue to collaborate with Government departments, public institutions, businesses, and regional partners to develop sustainability synergy and advance green innovation, to identify market needs and promote best practices. By working closely with industry partners and stakeholders across Hong Kong, Mainland especially the Greater Bay Area, and overseas, we strive to drive forward the shared goal of environmental sustainability.

In addition, we regularly assess and improve our own environmental performance, focusing on reducing our environmental impact and building resilience against the effects of climate change.

綠色夥伴協同效應
Synergy of Green Partnership

透過與政府部門、非政府組織及業界持份者合作，我們一直積極支持多項綠色計劃與倡議，包括推行環保資助與嘉許計劃、提供可持續發展平台與顧問服務，以及與業界分享知識和最佳實踐方案。配合全球對可持續發展日益重視的趨勢，我們善用創新、業界交流及政策支持，協助企業採用資源效益高、環保的解決方案與實踐，提升業務競爭力，並為地區可持續發展作出貢獻，攜手共建一個可持續及具韌性的未來。

Through partnership with Government departments, non-governmental organisatons, and industry stakeholders, we have been supporting a variety of green programmes and initiatives, including implementing environmental funding and recognition schemes, providing sustainability platform and consultancy services, and sharing knowledge and best practices with industry. Aligning with the vision of the growing global trend in sustainability, we leverage innovation, industry exchange, and policy support to help enterprises adopt resource-efficient eco-friendly solutions and practices, enhance business competitiveness, and contribute to regional sustainable development. Together, we are building a sustainable and resilient future.





環保資助與嘉許計劃 Environmental Funding and Recognition Schemes

作為香港多項重要環保與可持續發展倡議的秘書處，生產力局在推動綠色發展及支援行業轉型方面擔當至關重要的角色。生產力局管理的「清潔生產伙伴計劃」(CP3)鼓勵並協助在香港及廣東省的港資工廠採用清潔生產技術與實踐。該計劃已協助超過4,300個項目減少空氣污染物排放、提升能源效益，並降低生產成本。

As the secretariat for several key environmental and sustainability initiatives in Hong Kong, HKPC plays a vital role in promoting green development and supporting industry transformation. HKPC manages the Cleaner Production Partner Programme (CP3) to encourage and facilitate Hong Kong-owned factories in Hong Kong/Guangdong to adopt Cleaner Production (CP) technologies and practices. The programme assists over 4,300 projects in minimising air pollutant emissions, improving energy efficiency, and reducing production costs.

生產力局亦擔任「回收基金」的秘書處，監督超過400個回收項目的審批工作，並撥款逾25億港元，大幅提高濕廢物的轉化率。此外，生產力局主導的「智慧及綠色物流專業培訓計劃」，為逾1,500名參與者提供50多個培訓單元，並吸引超過500家物流企業採用可持續實踐。

HKPC also serves as the secretariat for the Recycling Fund, overseeing the approval of more than 400 recycling projects and allocating over HK$2.5 billion in funding, which significantly boosts the wet waste diversion rate. In addition, HKPC leads the Professional Training on Smart and Green Logistics Scheme, delivering over 50 training modules to 1,500+ participants and engaging more than 500 logistics companies in adopting sustainable practices.

生產力局協辦的「香港環境卓越大獎」(HKAEE)於2024年共收到3,999個參賽項目，創下參與機構數量的新紀錄。當年共有54家機構榮獲金、銀或銅獎，另有183家機構獲頒優異證書。

HKPC also co-organises the Hong Kong Awards for Environmental Excellence (HKAEE). A total of 3,999 entries competed for the 2024 HKAEE, setting a new record for the number of participating organisations. A total of 54 organisations won gold, silver, or bronze awards, and 183 received certificates of merit this year.

最後，我們合辦的「香港綠色機構認證」(HKGOC)於2024年共發出逾4,250張證書(包括減廢證書、節能證書、清新室內空氣證書及減碳證書)。

Lastly, HKPC supports the Hong Kong Green Organisation Certification (HKGOC). For the 2024 HKGOC, there were over 4,250 certificates (WasteWi$e, EnergyWi$e, IAQWi$e, and Carbon Reduction Certificate) issued.

這些努力共同提升了環境表現、推動創新，並支持香港向綠色經濟轉型。

These efforts collectively enhance environmental performance, drive innovation, and support Hong Kong's transition to a greener economy.

我們深明發揮協同效應對實現可持續發展的價值，透過「ESG一站通」(跨界合作)、探索新能源(潔淨能源創新)、支援智能回收(提升循環經濟效益)，以及應對碳中和挑戰(將減碳與ESG目標結合)，展現我們致力將ESG融入變革性合作的承諾。

We recognise the great value of synergy to achieve sustainability through ESG One (cross-sector partnerships); Exploring New Energy (clean energy innovation); Supporting Smart Recycling (circular economy efficiency); and Addressing Carbon Neutrality Challenges (aligning decarbonisation with ESG goals), reflecting our commitment to ESG integration in transformative collaborations.

ESG一站通　ESG One

為支持可持續發展，ESG One連接各利益相關者，並集結超過1,100家企業會員與180個支持機構，共同建構穩健的ESG商業生態系統。在報告年度內，ESG One舉辦了10場活動，並提供一系列線上工具，協助企業推動其永續發展工作。

To support sustainable development, ESG One connects stakeholders and unites over 1,100 corporate members and 180 supporting organisations in building a robust ESG business ecosystem. During the reporting year, ESG One organised 10 events and provided a range of online tools to help enterprises advance their sustainability efforts.

我們專屬的數碼工具「網上自我評估問卷」，是透過「ESG一站通」網站提供的重要資源之一。這項電子工具及其快速評估版本，讓企業可按自身節奏，快速評估其在ESG方面的準備程度。完成評估後，企業可透過「ESG一站通績效卡」查看評估結果及碳足跡估算。截至報告年度，該工具已應用於來自17個不同行業的企業。除了此工具外，我們亦持續透過顧問及驗證服務，為不同規模的企業提供量身定制的指引與建議，協助其評估及提升ESG表現。

Our proprietary digital tool, the Online Self-Assessment Questionnaire, is one of the key resources we provide through ESG One website. This e-tool, together with its fast-track version, enables an enterprise to make a quick evaluation of its ESG readiness at own pace. Upon completion, the enterprise can view its evaluation results and carbon footprint estimates through an ESG One Scorecard. By the reporting year, the tool had been applied by enterprises from 17 different industries. Beyond the tool, we have continued to offer businesses of all sizes tailored guidance and recommendations through consultancy and verification services to help them assess and improve their ESG performance.

在報告年度內，「ESG一站通」主辦、協辦及支持了近20場活動，以提升企業對可持續發展的認識，並介紹實用知識與解決方案，協助企業推進其可持續發展實踐。2024年7月，「ESG一站通」邀請會員及支持機構參與中期聚會，生產力局在會上與持份者分享了企業在落實ESG方面的主要優勢與挑戰。

During the reporting year, ESG One organised, co-organised and supported nearly 20 events to enhance awareness and introduce useful knowledge and solution to help enterprises advance their sustainability practices. In July 2024, ESG One invited members and supporting organisations for a mid-term meetup event, where HKPC shared observations with our stakeholders on major strengths and pain-points associated with ESG implementation by enterprises.



製造業可持續的未來：合規與創新
Sustainable Futures – Insights and Innovations for Compliance in Manufacturing



《ESG一站通 年度中期聚會》賦能企業 - 共築綠色香港
ESG One Mid-Term MeetUp: Enhancing the Power of Enterprises for A Sustainable Green Hong Kong

與業界共同探索新能源　Exploring New Energy with the Industry

先進能源及智慧交通中心（APAS），前稱汽車科技研發中心，於2024年10月舉辦了「新能源論壇2024 – 引領未來：探索新能源」。活動匯聚了逾300位業界專業人士，共同探討可持續及可再生能源領域的未來趨勢、技術創新與商業機遇。

The Centre of Advanced Power and Autonomous Systems (APAS), formerly the Automotive Platforms and Application Systems R&D Centre, held the "New Energy Summit 2024 – Powering Tomorrow: Exploring the Frontiers of New Energy" in October 2024. The event brought together over 300 industry professionals to discuss future trends, technological innovations and business opportunities in sustainable and renewable energy.

活動的一大亮點是「新能源展館」的開幕，展出了APAS在新能源汽車、氫燃料及替代能源技術方面的最新研發成果。參與者有機會親身體驗這些創新技術，並與研究人員深入交流與探討。

A major highlight was the opening of the New Energy Hall, which showcases APAS's latest R&D achievements in new energy vehicles, hydrogen fuel and alternative energy technologies. Attendees had the opportunity to experience these innovations firsthand and engage in discussions with researchers.

此外，APAS與香港中華煤氣有限公司、香港理工大學及善水資本有限公司簽署合作備忘錄，加強新能源領域的合作。此次合作旨在推動綠色運輸、支援電動車技術的教育與培訓，並促進氫能在公共交通中的應用。

In addition, APAS signed Memoranda of Understanding with The Hong Kong and China Gas Company Limited, The Hong Kong Polytechnic University and Templewater Limited to strengthen collaboration in the new energy sector. These partnerships aim to advance green transportation, support education and training in electric vehicle technology and promote the use of hydrogen energy in public transport.

「新能源論壇2024」的成功舉辦，標誌著香港在新能源技術的發展與應用上邁出重要一步。APAS將繼續與各界持份者攜手合作，推動香港新能源產業的發展，全力支持本港邁向更綠色的未來。

The successful hosting of the New Energy Summit 2024 marks a significant milestone in Hong Kong's development and application of new energy technologies. APAS will continue to work with stakeholders to drive the growth of Hong Kong's new energy industry and support the city's journey towards a greener future.

支援智能回收　Supporting Smart Recycling

為鼓勵更多市民參與回收，環境保護署（EPD）於2020年11月推出了智能回收系統先導計劃。生產力局在其中擔任關鍵角色，開發了一套標準化通訊協議及「通用通訊平台」（CCP），以連接不同智能回收系統。

To encourage greater community participation in recycling, the Environmental Protection Department (EPD) launched the Pilot Programme on Smart Recycling Systems in November 2020. HKPC played a key role by developing a standardised protocol and a Common Communication Platform (CCP) to connect different smart recycling systems.

該平台作為中央樞紐，負責管理數據、生成報告，並與環保署的行政管理系統連接。平台亦支援於2022年1月推出的「綠綠賞（電子）積分計劃」，透過獎勵機制鼓勵市民積極參與回收行動。

This platform acts as a central hub, managing data, generating reports and linking with the EPD admin portal. It also supports the GREEN$ Electronic Participation Incentive Scheme, introduced in January 2022, which rewards citizens for recycling.

生產力局持續優化及維護通用通訊平台，協助推動社區回收現代化，提升本地回收率。截至2025年3月，「綠綠賞」計劃已吸引逾110萬名市民參與，活躍用戶超過48萬人，每月回收交易量更突破900萬次。這項顯著的成果體現了公眾的強烈支持，有助於在香港建立一個更可持續、更智慧的回收系統。

HKPC continues to improve and maintain the CCP to help modernise community recycling and increase local recycling rates. As of March 2025, the GREEN$ scheme has attracted over 1.1 million participants, with more than 480,000 active users and over 9 million monthly recycling transactions. This success reflects strong public support and is helping to build a more sustainable and smart recycling system in Hong Kong.

應對各行業碳中和挑戰　Addressing Carbon Neutrality Challenges for Sectors

在全球積極邁向碳中和的背景下，企業亟需可靠的工具來量度及管理其碳足跡。為此，生產力局針對不同行業，如食品飲料業、電鍍業及針織製造業，開發了度身訂造的碳排放計算工具。

這些工具讓企業能準確計算其整體碳排放及產品碳足跡。同時，工具亦支援基準對比功能，協助企業比較同業及跨行業的排放數據，從而識別改善空間，並制定更有效的減排策略，以降低對環境的影響。

透過提供針對性的解決方案，生產力局全力支援本地產業邁向可持續發展，協助其與全球氣候目標接軌，並提升營運效率。這項舉措不僅是推動香港低碳發展的重要一步，亦為促進綠色商業實踐發揮積極作用。

In the context of global efforts towards carbon neutrality, businesses need reliable tools to measure and manage their carbon footprints. In response, HKPC has developed customised carbon emission calculation tools for different industries, such as Food & Beverage, electroplating and knitwear manufacturing sectors.

These tools enable companies to accurately calculate their carbon emissions and product carbon footprints. They also support benchmarking—comparing emissions within the same industry and across different sectors—helping businesses identify areas for improvement and implement more effective strategies to reduce their environmental impact.

By providing targeted solutions, HKPC supports local industries in their sustainability journey, helping them align with global climate goals and improve operational efficiency. This initiative is a key step in advancing Hong Kong's low-carbon development and promoting green business practices.

創新可持續技術
Innovation of Sustainable Technologies

隨著香港邁向低碳經濟與碳中和，我們深信創新科技是推動深遠變革的關鍵動力。為支持這項轉型，生產力局與各界夥伴緊密合作，持續透過研究與開發，探索嶄新的環保解決方案。

我們深知，環保措施的成效取決於跨行業及跨地域的協作。因此，生產力局積極促進業界內以及粵港澳大灣區的交流合作。透過這些努力，我們促進持份者之間的溝通，推動最佳環保實務的分享，攜手推動可持續發展的共同目標。

As Hong Kong progresses toward a low-carbon economy and carbon neutrality, we believe that innovation and technology are key drivers of meaningful transformation. To support this transition, HKPC continues to explore new environmental solutions through research and development, working closely with our partners.

At HKPC, we understand that environmental initiatives are most effective when there is collaboration across industries and regions. We are therefore committed to fostering collaboration within the industry and across the Guangdong-Hong Kong-Macao Greater Bay Area. Through these efforts, we facilitate communication and exchange of best environmental practices among stakeholders, helping to advance sustainable development collectively.

創新滲濾液處理技術　Innovative Leachate Treatment

生產力局為香港新界東北堆填區開發了一項創新滲濾液處理技術，有效應對高色度及難降解有機化合物等挑戰。這項技術突破大幅減輕政府下游污水處理設施的運營負擔，並顯著提升接收水體的水質。

該處理技術融合環境保護與運營效率，為可持續廢物管理樹立了具說服力的示範。2024年，技術示範中心正式投入運作，每日處理能力達1,000立方米。該設施不僅為保護水質提供關鍵支援，亦為技術在本港及鄰近地區的廣泛應用奠定堅實基礎。

HKPC developed and innovative leachate treatment process for the Northeast New Territories landfill in Hong Kong, effectively addressing challenges such as high colour and the presence of recalcitrant organic compounds. This advancement significantly reduces the operational burden on downstream government sewage treatment facilities and enhances the quality of receiving water bodies.

Combining environmental protection with operational efficiency, the process serves as a strong demonstration model for sustainable waste management. In 2024, a technology demonstration centre was officially commissioned, with a daily treatment capacity of 1,000 cubic metres. This facility provides essential support for water quality protection and paves the way for broader regional adoption of the technology.

碳捕捉、利用與封存　Carbon Capture Utilisation and Storage

生產力局與各界合作，開發了一項將二氧化碳注入混凝土磚的創新技術。這項合作促成了兩款先進的碳封存系統（原型）問世，能夠在生物炭生產過程中，從木製托盤熱解所產生的排放中捕獲二氧化碳，並將其整合至混凝土結構中。該技術已證實可將建築活動的碳足跡降低10%，且每鋪設1平方米的環保磚路面，即可捕獲2公斤二氧化碳。

這項技術榮獲香港工程師學會（HKIE）頒發的「製造、工業及系統（MIS）創新獎」。此項重大突破不僅推動可持續建築實務，亦有助減少碳排放。

An innovative technology that embeds carbon dioxide into concrete blocks has been developed in partnership with HKPC. This collaboration led to the creation of two advanced carbon storage systems/prototypes capable of capturing carbon dioxide emissions from the pyrolysis of wooden pallets during biochar production and integrating it into concrete structures. The technology demonstrates a 10% reduction in the carbon footprint of construction activities and can capture 2 kg of carbon dioxide per square meter of eco-brick pavement produced.

The technology has been awarded the Manufacturing, Industrial and Systems (MIS) Innovation Award by the Hong Kong Institution of Engineers (HKIE). This breakthrough not only supports sustainable construction practices but also helps reduce carbon emissions.

回收電池中的有價值金屬化合物　Recycling Valuable Metal Compounds from Battery

此外，我們為香港業界研發了一項針對退役電動車鋰電池的綠色高效回收技術。該技術在單次提取循環中，即可實現超過90%的金屬回收率及95%以上的金屬離子純度，大幅提高資源使用效率，並透過回收廢舊電池中的高價值物料，積極推動循環經濟的發展。

這項創新技術採用直接從「電池黑粉」（即從報廢鋰電池中提取的正負極材料粉末混合物）中提取金屬，有效簡化整體回收流程。在提取階段，技術使用環保有機酸，與傳統的酸基法或高能耗的火冶金方法相比，大幅降低碳足跡，進一步提升整體的環境可持續性。

值得一提的是，該技術具備高度適應性，可應用於多種電池化學組成，並能針對不同電動車電池設計，精準提取特定金屬離子。這種靈活性有效解決了處理多樣化廢舊電池時，回收流程難以標準化的技術挑戰。

In addition, a green and efficient recycling technology for retired electric vehicle lithium batteries has been developed for Hong Kong's industry. This technology achieves a metal recovery rate of over 90% and metal ion purity exceeding 95% in a single extraction cycle, significantly improving resource efficiency and advancing the circular economy by recovering valuable materials from used batteries.

The innovation utlises direct recovery from battery black mass—the powdered mixture of anode and cathode materials extracted from end-of-life lithium-ion batteries—to streamline the recycling process. By employing environmentally friendly organic acids in the extraction phase, the method reduces the carbon footprint compared to conventional acid-based or energy-intensive pyrometallurgical approaches, enhancing overall sustainability.

Notably, the technology is adaptable to various battery chemistries, enabling targeted extraction of specific metal ions across diverse EV battery designs. This flexibility addresses the challenge of standardisation recycling processes for heterogeneous battery waste.

支援 5G 的自動駕駛載人服務　5G-enabled Autonomous People Mover Service

先進能源及智慧交通中心（APAS）推出了「5G自動駕駛於住宅園區的服務試點項目」，標誌著香港智慧出行發展的重要里程碑。此項目更是香港首個在私人住宅區內部署右駕自動駕駛穿梭小巴的創新實踐。

該服務運用5G技術實現精準導航與高效運輸，有效提升居民出行的便利性與安全性。項目融合綠色科技與智慧城市理念，有助減少交通相關的碳排放，推動可持續社區的發展。此外，該計劃亦促進業界人才培養，加快自動駕駛技術的應用推廣，並為智慧出行的實際應用提供寶貴的參考案例，與香港建設智慧及可持續城市的願景高度契合。

The Centre of Advanced Power and Autonomous Systems (APAS) launched the "5G-enabled Autonomous People Mover Service in a Residential Park", marking a significant milestone in Hong Kong's smart mobility development. This pioneering project is the first in Hong Kong to deploy right-hand-drive autonomous shuttle light buses in a private residential estate.

Leveraging 5G technology for precise navigation and efficient transportation, the service enhances convenience and safety for residents. By integrating green technology and smart city principles, the initiative reduces transportation-related carbon emissions and promotes a sustainable community model. It also supports industry talent development, accelerates the adoption of autonomous vehicles and provides a practical reference for smart mobility applications, aligning with Hong Kong's vision of becoming a smart and sustainable city.

綠色人工智能科技　Green AI Technology

香港工業人工智能及機械人研發中心（FLAIR）旗下的首間創新衍生公司「綠色人工智能科技有限公司」（Green AI）參與了2024年國際環保博覽（Eco Expo Asia），展示人工智能在環保領域的應用。展覽重點呈現由人工智能驅動的廢物管理解決方案，透過智能分類與監控技術，有效減少人為錯誤，顯著提升分類效率。

Green AI Technologies Limited (Green AI), the first innovative spin-off company of FLAIR, participated in the 2024 Eco Expo Asia, showcasing AI applications for environmental protection. The exhibition featured AI-driven waste management solutions that utilise intelligent sorting and monitoring technologies to reduce human errors and improve sorting efficiency.

FLAIR的參與，充分體現其在國際舞台上推動尖端科技商品化與實際應用的卓越能力。同時，亦彰顯香港在綠色科技與創新領域日益壯大的領導地位。

FLAIR's participation highlighted its ability to drive the commercialisation and real-world application of cutting-edge technologies on a global stage. It also underscored Hong Kong's growing leadership in green technology and innovation.

環保工作環境
Eco-Friendly Workplace

生產力局致力推動可持續發展，不僅積極推廣綠色科技解決方案，亦著力培養員工的環保意識。我們已制定一套完善的環境政策，並針對能源效益、廢物減量、節約用水及綠色採購等方面，訂立清晰的指引。這些可持續發展原則已全面融入我們的決策過程，有助確保日常營運有效減少環境足跡，積極支持建設更綠色的未來。

HKPC is committed to sustainability, both through the promotion of GreenTech solutions and by cultivating environmental awareness among our staff. We have introduced a robust environmental policy and set clear guidelines on energy efficiency, waste reduction, water conservation and green procurement. These sustainability principles are embedded in all our decision-making processes, helping to ensure that our operations reduce their environmental footprint and actively support a greener future.

環境管理與合規　Environmental Management and Compliance

作為企業可持續發展承諾的一部分，我們為所有營運活動制定了嚴謹的環境管理準則。我們的大部分業務活動均在香港總部——生產力大樓進行，該大樓佔我們整體耗電量及碳排放量的近99%。為推動環境表現持續改善，我們為生產力大樓設定了明確的可持續發展目標，重點包括減少碳排放、降低能源消耗、減少廢物產生及節約用水。

As part of our corporate sustainability commitment, we have put in place strong environmental management protocols for all our operations. The majority of our business activities take place at our Hong Kong headquarters, the HKPC Building, which accounts for nearly all (99%) of our electricity use and carbon emissions. To drive continuous environmental improvement, we have set clear sustainability targets for the HKPC Building, focusing on reducing carbon emissions, energy consumption, waste generation and water usage.

嚴格遵守本地環保法規是我們的首要任務。為確保合規標準，我們每月委託第三方實驗室進行污水及空氣質素測試，以便及早發現並迅速處理任何潛在問題。我們亦與認可的危險廢物收集商合作，妥善管理化學廢料，確保所有廢料的標籤、儲存、處置及報告程序均完全符合法規要求。

Compliance with local environmental regulations is our key priority. To maintain high standards, we conduct monthly testing of wastewater and air quality through a third-party laboratory, allowing us to detect and address any issues promptly. We also work with a certified hazardous waste collector to manage chemical waste, ensuring it is properly labelled, stored, disposed of and reported in line with all regulatory requirements.

氣候行動 Climate Action

氣候變化已對我們的日常生活產生影響，並將在未來持續帶來挑戰。與氣候相關的資訊披露，對於推動企業採取具體且有效的行動至關重要。有見及此，生產力局已主動進行風險評估，將氣候變化因素納入考量，以更深入理解並有效應對其對日常營運的潛在影響。我們參照香港交易所《環境、社會及管治報告守則》及《國際財務報告可持續披露準則第2號——氣候相關披露》(IFRS S2)，積極建立穩健的管治架構，全力支持與氣候變化相關的行動，並制定涵蓋各項緩解措施的應對計劃。

Climate change is already affecting our daily lives and will continue in the future. Climate-related disclosures are essential for enabling meaningful corporate action. In response, HKPC has proactively conducted risk assessment, taking climate change into consideration, to better understand and address potential impacts to our operations. With reference to the HKEX ESG Code and the IFRS S2 Climate-Related Disclosures, we strive to establish a strong governance structure to support actions related to climate change and develop plans to include mitigation measures.

管治架構 Governance

在生產力局，理事會負責制定整體業務與可持續發展策略，包括管理與可持續發展相關的風險。在總裁的領導下，管理層定期審視本局的可持續發展表現與進展，並就關鍵議題向理事會作出報告。環境管理委員會(EMC)在低碳及ESG報告專責小組的支援下，專責訂定排放目標、制定氣候行動計劃、識別氣候相關的風險與機遇，並確保相關措施得以有效落實。

如欲了解更多有關生產力局可持續發展管治的資訊，請參閱第三章。

At HKPC, the Council is responsible for steering the overall business and sustainability strategy, including the management of sustainability-related risks. Under the leadership of the Executive Director, HKPC management regularly reviews the organisation's sustainability performance and progress, and reports on key issues to the Council. The Environmental Management Committee (EMC), supported by the Low Carbon and the ESG Reporting task forces, are tasked with setting emission targets, developing climate action plans, identifying climate-related risks and opportunities and ensuring the effective implementation of these initiatives.

For more details on HKPC's sustainability governance, please refer to Chapter 3.

策略 Strategy

生產力局已制定專屬的企業策略，致力於生產力大樓實現碳中和，具體措施包括減少能源與食水消耗，以及推行各項減廢與回收計劃。

透過環境管理委員會(EMC)及其他內部溝通渠道，我們鼓勵各部門積極參與本局的氣候行動計劃。我們深明耗電量是碳足跡的主要來源，因此推出了一項全面的能源管理計劃，並制定了詳細方案以優化能源使用。

在廢物管理方面，我們在辦公室的日常營運中優先考慮減廢及廢物分流。我們持續推行減廢與回收計劃，以妥善管理一般廢物及紙張消耗。我們鼓勵員工利用設置於大樓各處的回收箱，以及透過參與定期的回收活動，將物料進行分類與回收。

水作為天然資源，在大樓的營運中扮演著關鍵角色。我們致力提升用水效益並防止污水污染，以妥善保護這項珍貴資源。為此，生產力大樓內已全面安裝配備感應器的節水水龍頭及洗手間設施，以協助管理及減少整體的用水量。

HKPC has developed own corporate strategy focused on achieving carbon neutrality at the HKPC Building, through reducing energy and water consumption and implementing waste reduction and recycling initiatives.

Through the EMC and other internal communication channels, every department is encouraged to actively participate in our climate action plans. Recognising that electricity use is a major contributor to our carbon footprint, we have launched a comprehensive energy management programme with detailed plans to optimise usage.

When it comes to waste, we prioritise waste minimisation and diversion in our office operations. We continuously implement waste reduction and recycling programmes to manage general waste and paper consumption. Employees are encouraged to sort and recycle materials using the recycling bins installed throughout the building, as well as through periodic recycling events.

Water, as a natural resource, plays an important role in our building operations. We are committed to using water efficiently and preventing sewage contamination to protect the resource. Water-efficient faucets and toilets equipped with sensors have been installed to help manage and reduce water consumption across the HKPC Building.

氣候風險管理 Risk Management

與氣候相關的風險一般可分為兩大類：實體風險與轉型風險。

Risks related to climate are generally categorised into two types: physical risks and transition risks.

實體風險 Physical risks

實體風險包括突如其來的極端事件，例如水浸，以及長期漸進的變化，如熱壓力和降雨模式的轉變。
These risks include sudden, acute events such as flooding, as well as long-term, chronic changes like heat stress and shifts in precipitation patterns.

應對方式 Our approach

對生產力局而言，主要的實體風險與大樓基礎設施密切相關。我們已識別多項潛在的實體風險，並評估其對本局業務及營運可能造成的財務影響。為確保設施的安全與韌性，生產力局積極採取預防性措施，並建立快速應變機制，以有效管理及減低相關風險。

For HKPC, the primary physical risks are related to our building infrastructure. We have identified several potential physical risks and assessed their possible financial impact on our business and operations. To ensure the safety and resilience of our facilities, HKPC actively implements proactive measures and rapid response mechanisms to manage and reduce these risks.

實體風險的潛在影響及緩解措施 Potential Impacts and Mitigation for Physical Risks

類別 Type	氣候相關風險 Climate Related Risks	潛在財務影響 Potential Financial Impacts	緩解措施 Mitigation
實體風險 – 突發性 Physical Risk - Acute	水浸 Flooding	· 員工受傷風險 Staff injuries · 設施損毀（尤以地庫樓層為甚） Damage to facilities, especially those on the basement floor	· 安裝水浸感測器，以實時監測及快速應對漏水情況 Installation of flooding sensors to detect and respond quickly to water ingress · 定期巡查及維護高風險區域（制定專項檢查清單） Regular inspections and maintenance of high-risk areas, including a checklist for targeted inspections · 於易浸位置設置沙包阻截水流侵入 Use of sandbags to prevent water entry in vulnerable areas
實體風險 — 突發性 Physical Risk - Acute	熱壓力 Heat Stress	· 提升工作場所降溫成本 Costs to provide cooling to workplace · 外勤員工健康與安全風險 Site work employee health and safety issue	· 採用高能效製冷系統 Implementation of energy-efficient cooling systems · 嚴格遵循《預防工作時中暑指引》，作安排以保障員工安全 Strict adherence to the Guidance Notes on Prevention of Heat Stroke at Work for outdoor activities to ensure site work employee safety and health
	降雨模式轉變 Changes in Precipitation Patterns	· 因應天氣預報清理排水系統之成本 Costs associated with clearing drainage systems based on weather forecast · 濕度控制並確保環境安全的額外開支 Managing humidity and ensuring safety issue	· 按天氣預報加強排水渠道清理頻率 Regular cleaning of drainage channels according to weather forecasts · 安裝耐高濕度防火感測器，確保潮濕環境下的安全監控 Installation of fire sensors that can tolerate high moisture levels to ensure safety in humid conditions

轉型風險 Transition risks

這些風險源於全球邁向低碳經濟的轉型趨勢，可能引發法規的演變、市場的轉變以及技術的革新。
These risks stem from the global shift toward a low-carbon economy, which can result in evolving regulations, market changes, and technological advancements.

應對方式 Our approach

對生產力局而言，主要的轉型風險在於適應低碳營運。為支持這項轉型並應對相關挑戰，我們已投入資金與人力資源，積極推動各項可持續發展措施。這些措施包括減少塑膠袋的使用、優化環境管理系統、落實高效的廢物管理實務，以及升級至高能效的製冷機組。
生產力局具備完善的條件，可協助業界緩解轉型風險，並推動可持續發展實務。透過我們的綠色科技解決方案——例如節能系統及轉廢為能的創新技術——我們積極支援企業減少碳足跡，提升營運的可持續性。藉此把握機遇，生產力局不僅強化自身的抗逆力，更在推動實現可持續及低碳未來的宏願中，發揮關鍵作用。

For HKPC, the key transition risk lies in adapting to low-carbon operations. To support this transition and manage related challenges, we have invested capital and human resources into sustainability initiatives. These include reducing plastic bag usage, enhancing our environmental management system, implementing efficient waste management practices, and upgrading to energy-efficient chillers.

HKPC is well-equipped to help industries mitigate their transition risks and adopt sustainable practices. Through our GreenTech solutions—such as energy-efficient systems and waste-to-energy innovations—we support businesses in reducing their carbon footprint and improving operational sustainability. By seizing these opportunities, HKPC not only strengthens its own resilience but also plays a key role in advancing the broader goal of a sustainable, low-carbon future.

指標與目標 Metrics and Targets

透明度與問責制是我們環境管理方針的核心。為確保持續改進，我們定期監測並根據既定目標評估進展情況。我們亦與主要持份者（包括員工、客戶及供應商）保持開放且積極的溝通，以促進共同責任感，共同推動可持續發展。這種協作模式有助於將環境可持續性全面融入我們營運的各個環節。

Transparency and accountability are central to our environmental management approach. To ensure continuous improvement, we regularly monitor and evaluate our progress against established goals. We also maintain open and active engagement with our key stakeholders – including employees, customers and suppliers – to foster shared responsibility and drive sustainability forward. This collaborative process helps integrate environmental sustainability into every aspect of our operations.

碳中和與環境目標
Carbon neutrality and environmental targets

長期目標 Long Term Targets

到2040年實現碳中和
Achieve Carbon Neutrality by 2040

以 2015 年為基準
baseline 2015

短期目標 Near Term Targets

於 2030 年
生產力大樓
碳排放減少
50%
Carbon reduction to HKPC Building by 2030

以 2015 年為基準
baseline 2015

生產力大樓 HKPC Building

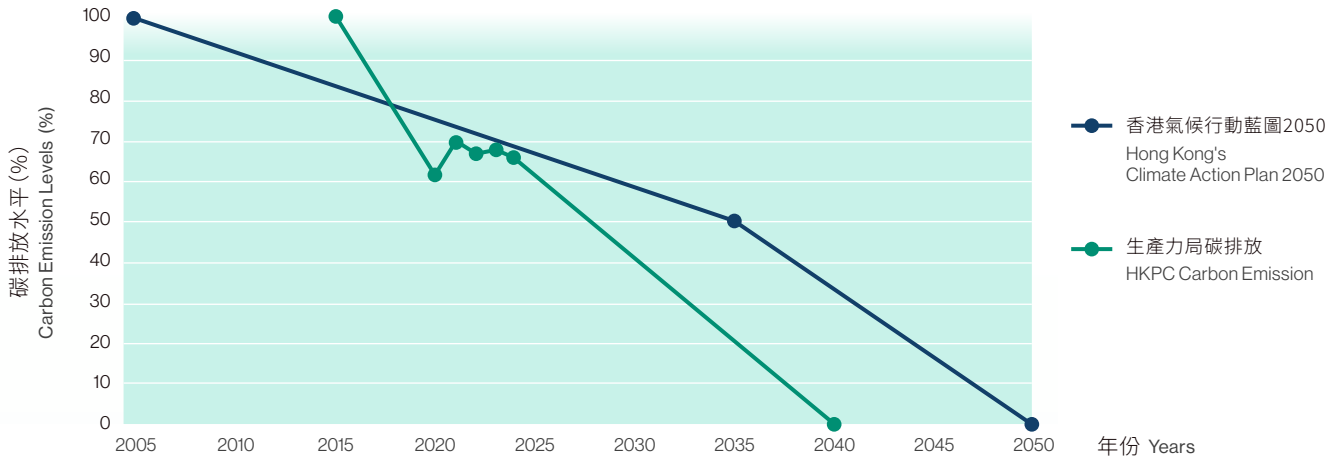
- ▼15% **耗電量 Electricity Consumption**
  以 2015 年為基準 baseline 2015
- ▼8% **堆填區一般廢棄物處置量 General Waste Disposal to Landfill**
  以 2021 年為基準 baseline 2021
- ▼5% **紙張消耗強度 Paper Consumption Intensity (kg/stall)**
  以 2018 年為基準 baseline 2018

碳排放管理
Carbon Emissions

為有效追蹤溫室氣體(GHG)排放，我們近年持續進行年度碳審計。在報告期內，生產力大樓因使用外購電力所產生的間接溫室氣體排放(範圍2)佔本局整體排放量約96%，總計為2,313.7公噸二氧化碳當量(tCO2e)。此數據清楚顯示，與電力使用相關的排放，是本局企業碳足跡中占比最大的部分。

To track HKPC's Greenhouse Gas (GHG) emissions, we have conducted an annual carbon audit in recent years. During the reporting period, indirect emissions from purchased electricity used in the HKPC Building (Scope 2) accounted for approximately 96% of HKPC's total GHG emissions, which amounted to 2,313.7 tonnes of CO_2 equivalent (tCO2e). This highlights that electricity-related emissions represent the largest component of our corporate carbon footprint.

生產力大樓減碳成效　Carbon Reduction at the HKPC Building



生產力大樓碳排放數據　Emissions of the HKPC Building

2024/25 年度排放量
2024/25 Emissions

2,313.7
公噸二氧化碳當量
tCO2e

2024/25 年度碳排放強度
2024/25 Emission intensity

2.37
人均公噸二氧化碳當量
tCO2e per capita

碳排放總量減少
Carbon emissions reduced by
2015/16年度至2024/25年度
from 2015/16 to 2024/25
↓ 34.7%

碳排放強度降低
Emission intensity reduced by
2015/16年度至 2024/25年度
from 2015/16 to 2024/25
↓ 58%

能源消耗管理
Energy Consumption

鑑於電力消耗對我們碳足跡的深遠影響，我們將減少電力使用視為環境管理策略中的核心重點。為配合減碳目標，我們已設立明確的能源指標：以2015/16財政年度為基準，目標於2030年前將生產力大樓的電力消耗減少15%。

Recognising the significant impact of electricity consumption on our carbon footprint, we prioritise reduction on this area as a key component of our environmental management strategy. To support our carbon reduction goals, we have set a specific energy target to cut electricity usage at the HKPC Building by 15% by 2030, using the 2015/16 fiscal year as the baseline.

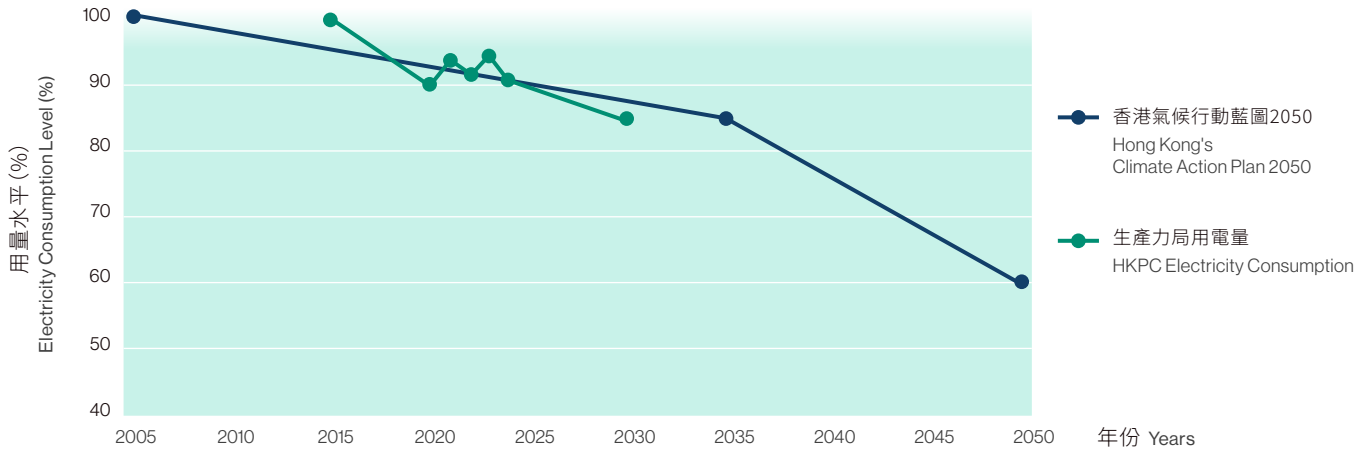
為加快實現此目標，我們制定了一項全面的能源管理計劃。該計劃涵蓋多項優化電力使用的策略，包括採用具資源效益的建築設計與營運實務、投資可再生能源技術，以及在內部培育節能減碳的企業文化。這些措施不僅有助於達成減排目標，亦能全面提升營運效率與可持續性。

在報告年度內，生產力局持續推動低碳及節能的工作環境。我們推出了「Step Up」計劃，在樓梯張貼印有減碳訊息的貼紙，鼓勵員工多走樓梯、少乘電梯，並參與《節能約章2025》。這些具體行動展現了我們對減少電力消耗的堅定承諾，同時也體現了營運優化措施的有效整合。透過這些舉措，生產力局積極支持香港邁向可持續能源的未來。

To advance progress toward this goal, we have developed a comprehensive energy management programme. This initiative includes a range of strategies to optimise electricity use, such as adopting resource-efficient building design and operational practices, investing in renewable energy technologies and fostering an internal culture committed to energy conservation. These efforts are designed not only to help us meet our reduction targets but also to improve the overall efficiency and sustainability of our operations.

During the reporting year, HKPC continued to promote a low-carbon and energy-saving work environment. We started the "Step Up" Initiative, which put the stickers on the staircase featuring carbon-related messages, to promote stair use over elevators and joined the "Energy Saving Charter 2025". These actions demonstrate our dedication to electricity reduction and showcase how operational optimisation can be integrated effectively. Through such initiatives, HKPC supports Hong Kong's transition to a more sustainable energy future.

生產力局減少耗電量成效　Effectiveness of Energy Consumption Reduction by HKPC



生產力局減少耗電量成效　Electricity Reduction at the HKPC Building

2024/25 年度總用電量
2024/25 Electricity consumption

20,577
千兆焦耳
GJ

2024/25 年度能源強度
2024/25 Energy intensity

21.2
人均千兆焦耳
GJ per capita

2024/25年度總用電量減少
Electricity consumption reduced by
2015/16年度至2024/25年度
from 2015/16 to 2024/25
↓ 9.4%

2024/25年度能源強度降低
Energy intensity reduced by
2015/16年度至 2024/25年度
from 2015/16 to 2024/25
↓ 41.2%

減廢管理
Waste Management

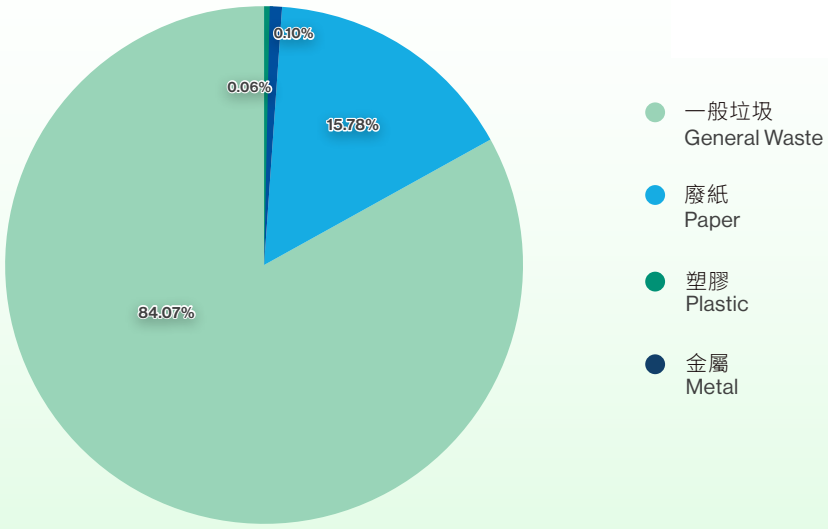
生產力局遵循「重用、減廢及循環再造」的原則，致力實行有效的廢物管理。在辦公室日常營運中，我們優先推動廢物減量與分流，並持續落實減廢及回收計劃，以減少一般廢物的產生及紙張消耗。

HKPC is committed to effective waste management by following the principles of Reuse, Reduce, and Recycle. In our office operations, we prioritise waste reduction and diversion and consistently implement waste minimisation and recycling programmes to lower general waste and paper consumption.

我們鼓勵員工積極參與廢物分類及回收工作。我們已於生產力大樓內各個方便易達的位置設置回收箱，以便收集紙張、塑膠及金屬等可回收物料。此外，我們亦定期舉辦回收活動，進一步推動環保責任。得益於這些努力，報告年度內，廢紙、金屬及塑膠的回收率均達100%，充分體現我們對可持續廢物管理的堅定承諾。

Staff are encouraged to separate waste and recycle a range of materials through recycling bins placed inside the HKPC Building and additional recycling programmes organised periodically. We have strategically placed recycling bins in easily accessible locations throughout the HKPC Building to encourage staff participation in recycling efforts. These bins facilitate the collection of recyclable materials such as paper, plastic, and metal. During the reporting year, all wastepaper, metal, and plastic were fully recycled, achieving a 100% recycling rate for these materials.

2024-25年度
棄置及分流的非有害廢物組成
Composition of Disposed and Diverted Non-hazardous Waste



減少人均紙張使用量
Paper Use Intensity

生產力大樓
HKPC Building

↓5%

目標訂為於2030年前將人均用紙強度降低
Target to reduce Paper Use Intensity (per capita) by 2030

2024/25年度人均用紙量
2023/24 Paper Use Intensity

16.9
人均用紙量(公斤)
(kg) per capita

↓39%

12.2 **人均用紙量(公斤)**
(kg) per capita

以2018年作為基準
Reduced by compared to 2018 Baseline

生產力局已設定具體目標，以2018年為基準年，至2030年將生產力大樓的人均紙張使用量減少5%。在報告年度，每位員工的平均紙張消耗量比2018年下降了39%，反映出近年來我們在永續發展方面取得了顯著的正面進展。

A specific target has been set to reduce per capita paper use at the HKPC Building by 5% by 2030, using 2018 as the baseline year. In the reporting year, the average paper consumption per staff member was recorded at 39% below the 2018 level, reflecting a significant and positive trend in our sustainability efforts over recent years.

水資源管理
Water Management

我們的用水來自本地市政供水系統。我們深知以負責任及高效的方式運用這項關鍵資源，對滿足員工在日常營運中對原材料處理、冷卻、測試及生活用水等多方面需求至關重要。我們致力於防止污水污染，以保護水資源，維護環境的完整性。

儘管報告年度內員工人數有所增加，我們的人均用水量（用水強度）仍較上一報告年度下降14%。與2015/16年度的基準相比，累計減幅更達56%，充分體現我們在提升生產力大樓用水效率及推動資源節約方面的持續承諾。

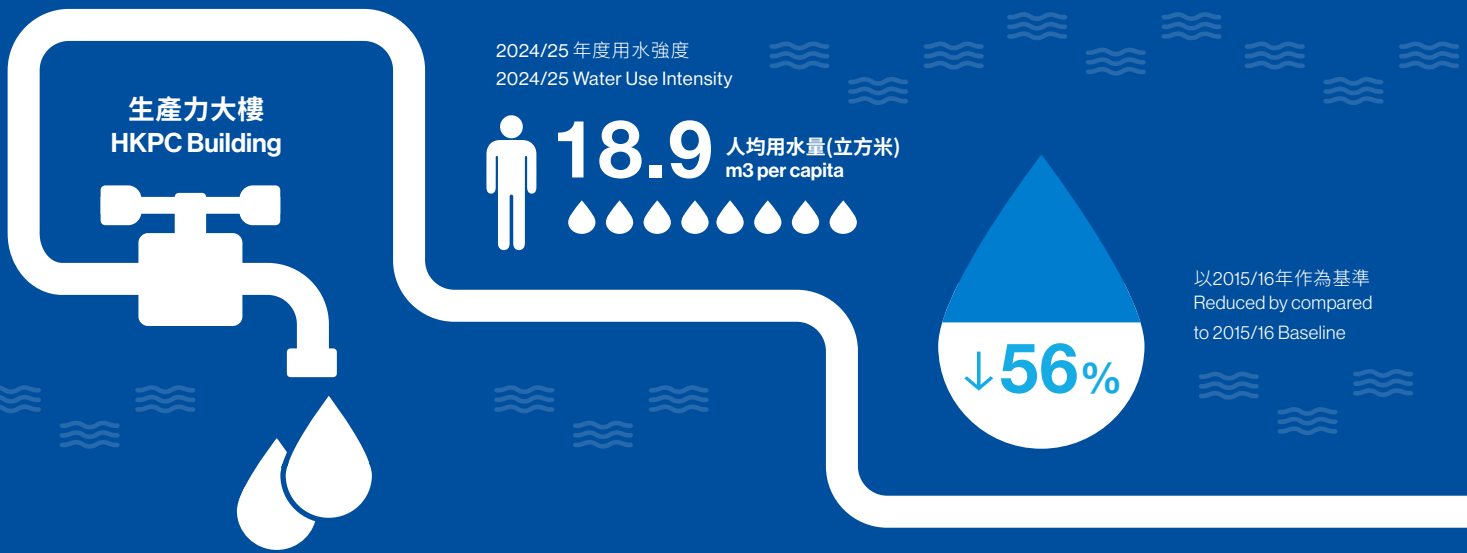
為促進生產力大樓的可持續用水，我們已全面安裝配備感應器的節水水龍頭及洗手間設施，有效降低整體用水量，進一步支持節水目標的實現。

Sourcing water from the local municipal supply, we understand the importance of using this essential resource responsibly and efficiently to meet the needs of our staff—whether for raw material processing, cooling, testing, or domestic use within our operations. We are committed to preventing sewage contamination to safeguard our water resources and maintain environmental integrity.

Despite an increase in staff numbers during the reporting year, our water intensity—measured as water consumption per capita—decreased by 14% compared to the previous reporting year. This brings the cumulative reduction to 56% compared to the 2015/16 baseline, underscoring our continued commitment to enhancing water efficiency and resource conservation at the HKPC Building.

To support sustainable water use at the HKPC Building, we have installed sensor-equipped, water-efficient faucets and toilets, which help reduce overall water consumption.

用水強度
Water Use Intensity



以創新驅動產業及社會的可持續發展
Innovating for Sustainable Development of Industry and Society

數十年來，生產力局一直引以為傲，能成為業界與社會深受信賴的長期合作夥伴，並致力推動各個行業（尤其是中小企）提升生產力與競爭力。透過提供由顧問諮詢、應用研發、測試與認證，以至培訓與能力建設等一站式綜合服務，我們協助企業升級轉型，捕捉全新增長機遇。憑藉我們的專業知識、緊密的生態圈連繫以及跨界別的夥伴關係，我們致力支援機構於不同發展階段的需要（從初步構思到擴充規模），助其發掘創新、提升韌性及推動可持續發展的全新商機。

Proud of being a trusted, long-standing partner to the industries and community for decades, HKPC contributes to the advancement of productivity and competitiveness for various sectors with a strong focus on SMEs. Through integrated end-to-end services, ranging from consultancy, applied R&D, testing and certification, training and capacity building, we help enterprises upgrade, transform and capture new growth opportunities. By leveraging our expertise, ecosystem connectivity and cross-sector partnerships, we support organisations throughout different development phases, from idea to scale, so as to unlock new business opportunities for innovation, resilience, and sustainability.

年度服務摘要
Highlights of Annual Services

生產力局堅定不移地推動整個社會邁向由創新主導的可持續發展。我們致力推廣尖端科技與綜合解決方案以提升生產力，同時主動與不同規模的企業及大眾分享專業知識與實踐經驗，協助各界提升能力。在報告年度內，我們針對不同行業不斷演變的需求，推出了一系列多元化的項目、計劃、活動及培訓舉措，全力支援業界升級、轉型及實現可持續過渡。

HKPC remain steadfast in advancing sustainable, innovation-led development across the society. We are committed to promoting cutting-edge technologies and integrated solutions to enhance productivity, while proactively sharing know-how and practical experience with enterprises of all sizes and the public to build competence. In the reporting year, we rolled out a diversified portfolio of projects, programmes, events and training initiatives, tailored to the evolving needs of different sectors to support their upgrading, transformation, and sustainable transition.

全年服務收入同比增長 Service income growth of year on-year **16%**

年內綜合服務收入達 Consolidated service income reached **港幣9億8千5百萬元 HK$ 985million**

開展 Kickstarted **720** 綜合服務項目 new intergrated service projects

34% 工業4.0的相關服務收入增長 income growth for Industry 4.0 (i4.0) related service

2018/19起的年均增長率 annual growth rate since 2018/19

取得 Obtained **45** 項專利註冊 patents and

開展 commenced **86** 個引用生產力局專利的新項目 new projects using HKPC's patents

超過 Over **90%** 技術項目已於業界落地應用 of technical projects were commercialised

開展 Kickstarted **157** 個新研發項目 new R&D projects

獎項與殊榮
Awards and Honours

愛迪生獎(2024)
Edison Awards (2024)

銀獎(創新機械人解決方案)
"攀影蜘蛛"是香港首個應用於高桿燈生鏽情況檢測及維護的創新機械人解決方案。

Silver Award (Innovative Robotics Solution)
"InspecSpider" is the first innovative robotic solution in Hong Kong for the detection and maintenance of rust in high mast lightings.



2024年度國際工程技術學會卓越與創新獎
IET Excellence and Innovation Awards 2024

「工程師與社會」之「健康生活」類別團隊獎
低速自動駕駛運載平台 - MiniMover系列具備在擁擠及動態變化的環境中規劃合適路徑的能力，並能有效避開靜止或移動的障礙物

Winner Engineers in Society -
Team Awards in the Health Lives
Low speed autonomous mobile platform - The Minimover series is capable of planning suitable path with collision avoidance of stationary or moving obstacles in a crowded and dynamic environment.



2024年度工業4.0中國獎
ROI-EFESO Industries 4.0 China Awards 2024



「智能工廠」獎

在生產力局的支援下，鴻利達以精益生產為基礎，並融入先進的「工業4.0」理念，成功大幅提升其生產效率與智能生產能力。

Winner of "Smart Factory"

With support from HKPC, Hongrita built on lean manufacturing and integrated advanced Industry 4.0 concepts to achieve significant improvements in production efficiency and smart manufacturing capabilities.

第49屆日內瓦國際發明展
49th International Exhibition of Inventions Geneva

金獎 Gold Medal

第六屆亞太區經濟合作組織能源智慧社區倡議最佳實踐獎勵計劃
2024 The 6th ESCI Best Practices Awards

「智慧電網」類別金獎 Smart Grids - Gold



"電網鷹眼"：聯邦學習框架下基於少樣本學習的電網設備小弱缺陷無人機巡檢與識別。

Power-hawk Inspector is a drone-based power grid defect inspector with embedded AI using few-shot learning and federated learning.

第49屆日內瓦國際發明展
49th International Exhibition of Inventions Geneva



評審團嘉許金獎

「全自動電動車充電機械人」結合了無人駕駛機械人底盤、電池組、充電器及機械臂，能靈活部署於各類停車場，並讓用戶透過手機應用程式在任何位置享用充電服務。

Gold Medal with Congratulations of Jury

Integrates an unmanned robotic chassis, battery pack, charger, and robotic arm, enabling flexible deployment in various parking lots and providing charging services at any location through a mobile app.

第49屆日內瓦國際發明展
49th International Exhibition of Inventions Geneva

金獎 Gold Medal

「鋼鐵巨匠」是一項具革命性的自主多點定位技術，讓工作人員能夠透過平板電腦輸入焊接指令，並同時控制多組機械臂。

"SteelMaster" is a revolutionary autonomous multi-point positioning technology that allows workers to input welding instructions through a tablet while controlling multiple robotic arms.



第49屆日內瓦國際發明展
49th International Exhibition of Inventions Geneva



金獎 Gold Medal

漁船智能物聯網系統是一項數碼化與互聯互通的解決方案，旨在推動捕魚作業現代化、提升船員安全、改善能源效益，並加強產品的追溯能力。

Smart IoT Fishing Vessel is a digitalisation and connectivity solution designed to modernise fishing operations, enhance crew safety, improve energy efficiency, and strengthen product traceability.

第二十屆中國最佳公共關係案例大賽
20th China Golden Awards for Excellence in Public Relations

政府公共關係類金獎

聚集新質生產力、實現新型工業化—生產力局「創新•改寫一切」透過一系列涵蓋線上線下、戶內及戶外的多元化渠道推廣「新質生產力」，提供多角度、具深度且沉浸式的內容。

Gold Award in Government PR Category

Foster New Productive Forces, Achieve New Industrialisation — "Innovation Reshapes Everything" promotes New Productive Forces through a wide array of online and offline, indoor and outdoor channels, delivering multi-angle, in-depth, and immersive content.



以新質生產力賦能可持續轉型
Empowering Sustainable Transition with New Productive Forces

為配合香港特區政府對香港未來經濟與社會發展的策略願景，生產力局聯同我們的內地業務團隊，採取綜合及跨領域的方針，提供度身訂造的專業支援，協助企業擴展規模並邁向成功。透過高效、切合所需且以成果為本的解決方案，我們協助企業發展與善用「新質生產力」，推動升級轉型，並全力支持香港發展成為領先的國際創新科技中心。

In alignment with the HKSAR Government's strategic vision for Hong Kong's future economic and social development, HKPC, alongside our Mainland Business, adopts an integrated, cross-disciplinary approach that delivers tailored, professional support that enables enterprises to scale and succeed. Through efficient, customised and results-oriented solutions, we help businesses develop and harness new productive forces, advance in upgrading and transformation, and support the development of Hong Kong as a leading international innovation and technology centre.

分享行業趨勢與洞見
Sharing Trends and Insights to Industries

生產力局透過開展行業研究、提供顧問與諮詢服務，以及舉辦專家論壇探討如何善用「新質生產力」以帶動香港的可持續增長，為業界提供策略指導與實務支援，從而加速推動業界可持續轉型。

HKPC accelerates industry transformation with strategic guidance and hands-on support by conducting industry research, providing advisory and consultancy services, and convening expert forums on harnessing new productive forces to drive Hong Kong's sustainable growth.

智瞻2025
Foresight 2025

生產力局舉辦年度旗艦盛事「智瞻2025」論壇，以「新質生產力：引領香港經濟未來」為主題，聚焦全球經濟格局重塑下的創新科技發展，吸引逾400名商界領袖參與。論壇邀請了北京大學新結構經濟學研究院院長林毅夫教授發表主題演講，從「新結構經濟學」角度分析香港的產業優勢和發展機遇。隨後的「智瞻領袖論壇」匯聚了各界行業專家，深入探討如何利用新質生產力推動香港經濟可持續發展的真知灼見。

HKPC hosted its annual flagship event, themed "Navigating the Future of Hong Kong's Economy with New Productive Forces". The forum focused on innovation and technology development amid the reshaping of the global economic landscape, attracting over 400 business leaders. The event featured a keynote speech by Professor Justin Yifu Lin, Dean of Institute of New Structural Economics at Peking University, who analysed Hong Kong's industrial advantages and development opportunities from the perspective of "New Structural Economics". Following this, the "Foresight Leaders Panel" brought together industry experts to share insightful perspectives on leveraging new productive forces to drive Hong Kong's sustainable economic growth.



香港製造業發展研究
Manufacturing Industry Development Study

2024年9月，生產力局與德勤中國合作發佈《香港製造業發展研究報告》，為業界提供發展指引。報告透過對288家本地製造企業的調查及專家訪談，揭示81%的企業尚未使用應對款多量少客製化的智能方案。報告深入分析香港製造業的現況，指部分企業雖將生產線外移，但總部職能仍留港，逐步轉型為「製造服務業」。為應對新趨勢，報告提出七項策略建議，包括因地制宜推動「智能微工廠」、培育知識產權和綠色製造服務、創建製造業大語言模型及加快招攬技術人才等，從而協助企業提升競爭力；同時為製造業提供實質支援，克服轉型障礙，實現高質量發展。

In September 2024, HKPC and Deloitte China released the Hong Kong Manufacturing Industry Development Study, providing strategic guidance. Based on a survey of 288 firms and expert interviews, 81% had not adopted smart solutions for high-variety, low-volume customisation. While many shifted production overseas, Hong Kong headquarters are evolving into manufacturing service hubs. The report recommends promoting local microfactories, strengthening IP and green manufacturing services, developing manufacturing-focused large language models, and accelerating technical talent recruitment to overcome transformation barriers and drive high-quality growth.



為非牟利機構提供免費IT支援
Free IT Support Programme for NGOs

在香港賽馬會慈善信託基金的支持下，生產力局推出了為期五年的計劃，並於2024年7月成功完成180個項目的目標，為本地非牟利機構提供全面的免費資訊科技諮詢與顧問服務。計劃亦延長三年至2027年，為業界提供額外120個IT諮詢和顧問服務，持續支持本港社福界的數碼轉型需求，至2025年3月底（計劃延展期內）已完成31個項目。

With the support of The Hong Kong Jockey Club Charities Trust, HKPC launched the five-year programme, successfully completing the target of 180 projects by July 2024, providing comprehensive free IT advisory and consultancy services to local non-profit organisations. The programme has been extended to three years until 2027, offering 120 more IT consultancy and advisory services to support the digital transformation needs of Hong Kong's social welfare sector. By the end of March 2025, within the programme's extension period, 31 projects have already been completed.



「香港企業網絡保安準備指數及AI安全風險」調查
Hong Kong Enterprise Cyber Security Readiness Index and AI Security Survey

生產力局與香港個人資料私隱專員公署(私隱專員公署)發布「香港企業網絡保安準備指數及AI安全風險」調查。報告結果顯示,「香港企業網絡保安準備指數」上升5.8點至52.8點,但仍屬「具基本措施」級別。另外「員工網絡保安意識」上升5.7點至30.9點,但只有35%的受訪企業有為員工進行網絡安全意識培訓,以及只有24%有進行演習以加強員工的網絡安全意識。有見及此,生產力局及私隱專員公署亦聯合推出一系列的數據安全培訓,協助中小企加強保障數據安全。

In collaboration with the Office of the Privacy Commissioner for Personal Data (PCPD), HKPC released the survey results "Hong Kong Enterprise Cyber Security Readiness Index" rose to 52.8 (+5.8) but remains at the "basic measures" level; "Employee Cyber Security Awareness" score reached 30.9 (+5.7), yet only 35% of firms provide training and 24% run drills. In response, HKPC and PCPD launched data security training programmes to help SMEs strengthen protection.



網絡安全事故協調
Computer Emergency Response Team Coordination

2024年,香港網絡安全事故協調中心(HKCERT)成功處理了12,536宗保安事故,其中釣魚攻擊高達7,811宗,為五年來最嚴峻的情況。HKCERT發布了2025年須留意的五大網絡安全風險、「物聯網數碼顯示屏保安研究報告」及分享建議。HKCERT亦推出兩項利用AI技術的網路安全措施,包括利用AI主動偵測和分辨釣魚網址;以及推出網絡安全風險警報,繼而向大眾發布警報及防禦措施,儘早提醒市民防範。

In 2024, The Hong Kong Computer Emergency Response Team Coordination Centre (HKCERT) successfully handled 12,536 incidents, with 7,811 phishing cases marking the most severe situation in five years. HKCERT highlighted five key cyber risks for 2025, released the "IoT Security Study Report on Digital Signage", and issued recommendations. It also rebranded and launched two AI-powered defenses: proactive phishing URL detection and a public cyber risk alert system, providing early warnings and enhancing protection to the public.



協作支援創新
Supporting Innovation through Collaboration

透過技術交流、國際協作以及展示成果，生產力局進一步鞏固了香港在創新與智能轉型方面的領導地位，並積極推動「新質生產力」的發展，致力打造具競爭力的未來產業生態圈。

Through technology exchange, international collaboration, and showcasing achievements, HKPC reinforces Hong Kong's leadership in innovative and intelligent transformation, and fosters the development of new productive forces, creating a competitive future industrial ecosystem.

新質生產力展館
Future Manufacturing Hall

香港首個「新質生產力展館」於2024年7月8日正式啟用，成為香港產業轉型升級的重要里程碑。展館聚焦「智能微工廠」創新理念，融合高端智能技術，實現靈活生產，彰顯香港工業新優勢。此外，生產力局與國際先進技術應用推進中心（浦東）、長三角國家技術創新中心簽署合作協議，加速粵港澳大灣區產業升級與跨區域創新。生產力局將繼續善用科技與資金，推動智慧及可持續發展，並擴大新型工業化的效益。

Hong Kong's first Future Manufacturing Hall opened on 8 July 2024, marking a milestone in industrial transformation. Centered on the Microfactory concept, it integrates smart technologies for flexible, efficient production, and showcases local applications. HKPC signed cooperation agreements with the International Advanced Technology Application Promotion Center (Pudong) and the Yangtze River Delta National Technology Innovation Centre to accelerate GBA industrial upgrading and cross-regional innovation. HKPC will continue leveraging technology and funding to advance smart, sustainable development and broaden the benefits of new industrialisation.



生產力局 — 惠普3D打印技術中心
HKPC-HP 3D Printing Technology Centre

在報告年度內，生產力局與惠普香港攜手成立了「生產力局 — 惠普3D打印技術中心」，這是亞洲首個配備HP「金屬Metal Jet」及「多射流熔融MJF」工業級3D打印機的設施。該中心於2024年11月正式啟用，作為積層製造（3D打印）的研發與應用樞紐，旨在提升產品設計、精簡生產流程及提升競爭力。中心提供技術諮詢、流程優化及培訓服務，推動「智能微型工廠」的發展及香港新型工業化的進程。

During the reporting year, HKPC partnered with HP Inc. Hong Kong to establish the HKPC-HP 3D Printing Technology Centre, Asia's first facility equipped with HP Metal Jet and Multi Jet Fusion industrial 3D printers. Launched in November 2024, it serves as an additive manufacturing R&D and application hub to improve product design, streamline processes, and boost competitiveness. The Centre provides technical consultation, process optimisation, and training to accelerate microfactory adoption and advance Hong Kong's new industrialisation.



生命健康科技館
Life and Health Tech Hall

2025年3月，生產力局舉辦了「香港生命健康產業發展論壇」，並為「生命健康科技館」揭幕，成功匯聚政、產、學、研、投各界，共同推動醫療創新。展館展示智能醫療設備及生物科技解決方案，突顯本地初創企業的科研成果。生產力局亦透過展館提供技術轉移及商業化支援，促進科研成果的應用，幫助初創企業將創新技術推向市場。例如，生產力局為APEL公司客製化了智能可調節多孔結構的矽微囊生產線。生產線融入了「智能微工廠」的概念，優化生產流程，在有限空間內實現生產效益最大化，成功實現了量產。

In March 2025, HKPC hosted the Hong Kong Life and Health Industry Development Forum and opened the Life & Health Tech Hall, bringing together government, industry, academia, research and investors to advance medical innovation. The Hall showcases smart medical devices and biotech solutions, while HKPC provides technology transfer and commercialisation support to translate research and help start-ups bring products to market. Highlights include a custom microfactory-based production line for APEL's adjustable porous silica capsules that optimises space and processes to achieve mass production.



透過公眾教育活動、峰會及CTF挑戰賽强化網絡韌性
HKCERT Boosts Cyber Resilience via Awareness Campaigns, Summit, and CTF Challenge

2024年9月，HKCERT聯同數字政策辦公室及香港警務處，舉辦了「全城攜守網安在手」電車宣傳活動及「2024網絡安全宣傳周同樂日」以提升大眾的網絡安全意識。另外，「香港網絡安全高峰會2024」以「網絡安全防禦：人工智能悖論」為主題，匯聚了本地、內地及國際專家共同探討最新趨勢、人工智能的角色以及防禦措施。HKCERT亦協辦了第五屆「香港網安奪旗賽2024」(CTF挑戰賽2024)，吸引逾1,300名參賽者及149支海外隊伍參與。該賽事在全球奪旗賽評分網站CTFTime 的排名已連續四年上升，為香港及大灣區進一步壯大了網絡安全的人才。

In September 2024, with the Digital Policy Office and Hong Kong Police Force, HKCERT ran public initiatives—the "Together, We Create a Safe Cyberworld" tram promotion and "Cybersecurity Week Fun Day"—to raise cyber awareness. The "Cyber Security Summit Hong Kong 2024", themed "Cyber Security Fortification: The AI Paradox," gathered local, Mainland, and international experts to discuss trends, AI's role, and practical defenses. HKCERT also co-hosted the fifth Capture the Flag Challenge (CTF Challenge 2024), drawing 1,300+ participants and 149 overseas teams, with its CTFTime ranking rising for four consecutive years, strengthening talent pipelines for Hong Kong and the Greater Bay Area.



商業成功全球化拓展
Broadening Business Success Worldwide

生產力促進局積極推動香港、內地及海外的交流與合作，主辦或參與區域及全球展覽會及高峰會。這些活動提升了香港及內地科技的國際知名度，並增強了我們的競爭力。

HKPC actively promotes exchange and cooperation among Hong Kong, Mainland and overseas, hosting or participating regional and global expos and summits. These engagements elevated the international profile of Hong Kong and Mainland's technology and reinforced our competitiveness.

物流科技博覽2024
LOGTECH Expo 2024

為協助本地中小企緊貼智能及綠色物流的最新科技趨勢，生產力局於2024年 6月12至13日舉辦了為期兩天的物流科技博覽。活動吸引了285名業界人士參與，並展示了36家參展商的解決方案，透過研討會、導賞團及互動示範，積極推動智能與綠色物流的發展。

Aiming to help local SMEs to keep abreast of the latest technological trends in smart and green logistics, HKPC hosted a two-day LOGTECH Expo 2024 on 12–13 June 2024, drawing 285 practitioners and showcasing solutions from 36 exhibitors, with seminars, guided tours, and interactive demos that advanced smart, green logistics.



海灣資訊科技博覽會 2024
GITEX Global 2024

生產力局首度參展阿聯酋杜拜舉辦的海灣資訊科技博覽會，作為全港首間將香港創科成果帶到該展的公營機構，展示「未來製造」的願景，以AI賦能的「智能微工廠」智能 方案及眾多創新科技，彰顯香港雄厚的科研實力及在新型工業化的成果。生產力局與其他香港機構共同展示香港作為國際創新科技中心的優勢，強調新質生產力作帶動世界發展的增長引擎，並為大灣區和其他內地企業「走出去」提供更好的支撐，同時將海外企業「引進來」內地的市場。

At our first GITEX Global in Dubai, HKPC—Hong Kong's first public organisation to showcase local innovation there—presented our "Future Manufacturing" vision with AI-powered microfactory solutions and other innovations, underscoring Hong Kong's research strength and new industrialisation. Together with Hong Kong partners, we promoted the city's role as an international innovation and technology centre, highlighted new productive forces as a driver of global growth, supported Greater Bay Area and Mainland enterprises to "Go Global," and attracted foreign investment to access the Mainland market.



粵港澳大灣區國際人工智能與機器人高峰會2024
GBA International Artificial Intelligence and Robotics Summit 2024

粵港澳大灣區國際人工智能與機器人高峰會2024匯聚了全球專家，共同分享頂尖的科技成果。是次高峰會獲選為香港盛事活動及慶祝中華人民共和國成立75周年的活動之一。高峰會聚集了眾多學者、業界領袖及初創企業，共同探討先進製造、新能源、生命健康科技及大型語言模型等前瞻議題，同時展示了應用於新興產業的最新人形機械人技術。

The GBA International AI and Robotics Summit 2024 convened global experts to share cutting-edge technologies. Selected as a Mega Event and part of the PRC's 75th-anniversary celebrations, it brought together scholars, industry leaders, and startups to discuss advanced manufacturing, new energy, life and health tech, and large language models, and to showcase the latest humanoid robotics for emerging industries.



德國漢諾威工業博覽會
Hannover Messe

生產力局首度參展2025年德國漢諾威工業博覽會，展示了香港在人工智能、機械人及智能微工廠領域的創新成果，助力本地及內地企業「出海」。透過在全球企業及研發機構進行的逾 200 場會議中，生產力局展示這些技術如何提升營運效益與生產力，進一步提升香港在全球科技界的形象，鞏固了作為國際創新科技中心的地位。

Debuting at Hannover Messe 2025 in Germany, HKPC showcased Hong Kong's AI, robotics and microfactory innovations to help local and Mainland enterprises go global. In more than 200 meetings with enterprises and R&D institutions worldwide, HKPC demonstrated how these technologies enhance operations and productivity, strengthening Hong Kong's global tech profile and its position as an innovation and technology centre.

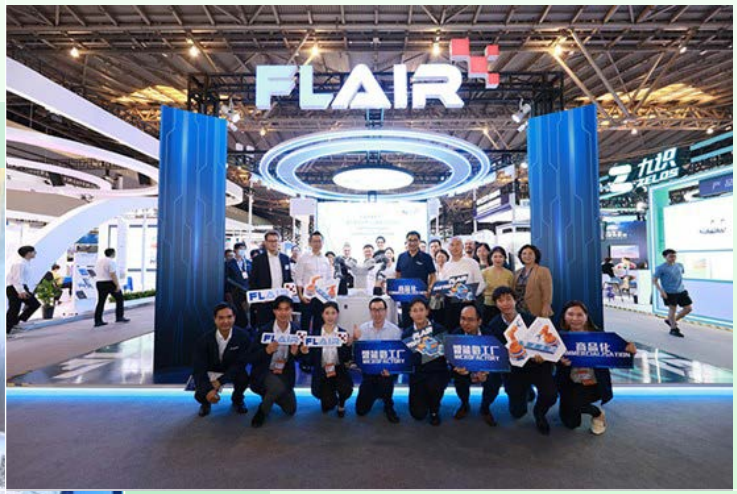


創新工業人工智能亮相國際及地區博覽會
Showcases of Industrial AI innovations at International and Regional Expos

香港工業人工智能及機械人研發中心(FLAIR)在世界人工智能大會(WAIC)上推出了「未來工廠」概念,展示了結合人工智能、機械人及先進生產技術的融合,旨在實現智慧自動化生產。在2024年大灣區工業博覽會(DMP)上,FLAIR攜同旗下五家公司展示了多項具備商品化條件的解決方案,涵蓋視覺檢測、產品開發、智能倉庫、低程式碼機械人及綠色科技等,提升企業的營運效率與競爭力。在美國消費電子展2025上,FLAIR展示了最新的人工智能及機械人應用成果及與全球業界翹楚合作,加快部署最新技術在實際工業環境中。

The Hong Kong Industrial Artificial Intelligence and Robotics Centre (FLAIR) introduced its "Future Factory" at World Artificial Intelligence Conference (WAIC), demonstrating integrated AI, robotics, and advanced manufacturing for intelligent, automated production. At DMP Greater Bay Area Industrial Expo (DMP) 2024, FLAIR and five spin-offs presented commercial-ready solutions spanning visual inspection, product creation, smart warehousing, low-code robotics, and green tech, improving efficiency and competitiveness. At Consumer Electronics Show (CES) 2025, FLAIR highlighted its latest AI/robotics applications and partnered with global players to accelerate real-world industrial deployment.







實施政府資助計劃
Implementing Government Funding Schemes

在報告年度內，生產力局作為 10 項政府資助計劃的秘書處，提供了專業的支援服務以促進企業發展。透過與香港特區政府緊密合作，生產力局為中小企及初創企業提供了多管齊下的協助。年內獲批的資助總額約達 31 億港元，當中超過 23 億港元的資助已發放予申請企業。

During the reporting year, HKPC, serving as the secretariat for 10 Government funding schemes, provided professional support to foster enterprise growth. Working closely with the HKSAR Government, HKPC delivered multi pronged assistance for SMEs and start-ups. Funding approvals totaled about HK$3.1 billion, with over HK$2.3 billion disbursed to applicant companies.

政府資助計劃的執行機構　Implementation Body for Government Funding Schemes

發展品牌、升級轉型及拓展內銷市場的專項基金 Dedicated Fund on Branding, Upgrading and Domestic Sales	清潔生產伙伴計劃 Cleaner Production Partnership Programme	回收基金 Recycling Fun
中醫藥發展基金 Chinese Medicine Development Fund	智慧交通基金 Smart Traffic Fund	智慧及綠色物流專業培訓計劃 Training on Smart and Green Logistics Scheme
科技券計劃 Technology Voucher Programme	第三方物流服務供應商資助先導計劃 Pilot Subsidy Scheme for Third-party Logistics Service Providers	物流推廣資助計劃 Logistics Promotion Funding Scheme
專利申請資助計劃 Patent Application Grant		



2024-25年度獲批申請及資助　Approved Applications and Funding in 2024-25

	獲批申請 Approved Applications	獲批資助 Approved Funding
發展品牌、升級轉型及拓展內銷市場的專項基金 Dedicated Fund on Branding, Upgrading and Domestic Sales (BUD Fund)	2,989	HKD$1,890,000,000
中醫藥發展基金 Chinese Medicine Development Fund	1,195	HKD$137,900,000
科技券計劃 Technology Voucher Programme	4,069	HKD$760,000,000
專利申請資助計劃 Patent Application Grant	112	HKD$28,000,000
智慧交通基金 Smart Traffic Fund	20	HKD$169,000,000
第三方物流服務供應商資助先導計劃 Pilot Subsidy Scheme for Third-party Logistics Service Providers (TPLSP)	41	HKD$24,300,000
清潔生產伙伴計劃 Cleaner Production Partnership Programme	221	HKD$65,900,000
回收基金 Recycling Fund	89	HKD$45,600,000
智慧及綠色物流專業培訓計劃 Professional Training on Smart and Green Logistics Scheme (PTSGLS)	6	獲批金額將根據報銷情況決定。 approved amount will be determined based on reimbursement
物流推廣資助計劃 Logistics Promotion Funding Scheme (LPFS)	10	HKD$7,660,000

加速智慧綠色物流業發展 Acceleration of the Smart and Green Logistics Industry

在 2024/25 年度，生產力局作為第三方物流服務供應商資助先導計劃、物流推廣資助計劃及智慧及綠色物流專業培訓計劃等的秘書處，處理並批准了41個物流科技項目、9項業界推廣活動以及 6 個培訓課程。這些舉措惠及約48家物流企業與業界組織，以及約500名從業員、學生及公眾人士，進一步鞏固了香港作為跨國供應鏈管理中心的地位，並推動了智能與綠色物流的發展。

HKPC, serving as secretariat for TPLSP, LPFS, and PTSGLS, processed and approved 41 logistics technology projects, 9 industry promotion activities, and 6 training courses in 2024/25. These efforts benefited about 48 logistics companies and industry organisations and around 500 practitioners, students, and public members, strengthening Hong Kong's role as a multinational supply chain management centre and promoting smart, green logistics development.

支援智慧城市發展 Support for Smart City Development

智慧交通基金在2024/25年度向20個獲批的研究項目提供了1.69億港元的資助，惠及13個公營界別和企業界別申請人。獲批項目的研究方向包括交通預測、駕駛行為監測、自動駕駛輛/V2X車聯網技術、道路安全、以及車輛安全設備。

Smart Traffic Fund provided HK$169 million of funding to 20 approved research projects in 2024/25, benefiting 13 public sector organisations and corporate sector enterprises. Research directions of the approved projects include traffic forecast, driving behaviour, autonomous vehicle/vehicle-to-everything (V2X), road safety, and vehicle safety devices.

持續提升BUD基金 Continuous Enhancements of BUD Fund

BUD專項基金自成立以來已推出多輪優化措施，包括在2024年7月推出「電商易」，鼓勵企業推行電子商貿項目。在「電商易」下，每間企業的累計資助上限為100萬港元，獲資助企業可選擇申領首期撥款。所有「電商易」的獲批項目須於24 個月內完成。

Since its establishment, BUD Fund has introduced various rounds of enhancements, including the launch of "E-commerce Easy" in July 2024 to encourage enterprises to implement electronic commerce projects. Under "E-commerce Easy", the cumulative funding ceiling per enterprise is HK$1 million, and approved enterprises have an option to apply for an initial payment. All approved "E-commerce Easy" projects must be completed within 24 months.





提升中小企業可持續競爭力
Enhancing Sustainable Competitiveness of SMEs

生產力局通過將激勵措施與技術指導、市場對接及資源協調相結合，以克服營運挑戰並開拓新的增長路徑，持續提升中小企業的可持續競爭力。透過專家諮詢與協作平台，我們協助中小企業及初創採用新質生產力，把握本地與全球機遇，並強化香港具韌性的私營與創業生態系統。

By integrating incentives with technical guidance, market access, and resource coordination to overcome operational challenges and unlock new growth paths, HKPC continues to enhance SME's sustainable competitiveness. Through expert consulting and collaboration platforms, we help SMEs and start-ups adopt new productive forces, capture local and global opportunities, and strengthen Hong Kong's resilient private sector and entrepreneurial ecosystem.

2024-25年內對中小企的支援
Support to SMEs in 2024-25

服務超過**40,000** 間初創及中小企

Assisting **40,000** Start-ups and SMEs

87%採購自本地企業,當中約**68%**購自中小企,其中**166**個中小企供應商是首次向生產力局提供採購服務

87% local procurement of which **68%** purchased from SMEs, amongst them, **166** were newly purchased from SME suppliers for the first time

「中小企資援組」年內服務中小企超過**16,800**次，比去年多近 **20%**

Served SMEs for over **16,800** times by "SME ReachOut", **20%** more than last year

「ESG一站通」年內新增超過**1,000**會員及支持機構, 並發布 了首份企業「ESG線上自我評估」績效卡報告,為企業提供行業性指引及建議

"ESG One" has added over **1,000** new members and supporting organisations, and released the first "ESG One Scorecard", providing industry guidance and suggestions for companies

生產力局政府資助計劃管理中心為政府資助計劃提供秘書處服務，年內批出總政府資助額約**港幣31億元**, 超過**港幣23億元**已發放予申請公司,支援中小企發展

Government Funding Scheme Management Centre under HKPC implements secretariat service for Government funding schemes, with approval of Government funding of around **HK$3.1 billion** within the year. Over **HK$2.3 billion** had been disbursed to applicant companies

「渣打香港中小企領先營商指數」調查
"Standard Chartered Hong Kong SME Leading Business Index" Survey

這項調查自2012年起每季進行，由生產力局獨立執行，並由渣打銀行(香港)有限公司全力贊助。每季調查訪問約800間中小企，提供全面的市場趨勢分析，幫助了解企業策略。此外，每季還會透過專題調查，探討中小企對當季專題議題的意見。2024/25年度曾覆蓋的專題包括：對「《財政預算案》中提振措施的看法」、「高息環境對本港中小企的影響」、「在環境、社會及管治(ESG)的目標及挑戰」以及「美國總統換屆對本港中小企的影響」。

Fully sponsored by Standard Chartered Bank (Hong Kong) Limited, the survey has been conducted quarterly by HKPC since 2012. Each quarter, approximately 800 SMEs are surveyed, providing comprehensive market trend analysis to inform business strategies. Additionally, each quarter includes a thematic survey exploring SMEs' views on specific topical issues. Themes covered in 2024/25 included: "Perspectives on Stimulus Measures in the Budget", "Impact of High-Interest Environments on Hong Kong SMEs", "Goals and Challenges in ESG", and "Impact of the U.S. Presidential Transition on Hong Kong SMEs".



技術與創新支持中心
Technology and Innovation Support Centre

生產力局成功入選國家知識產權局及世界知識產權組織(WIPO)共同確認的技術與創新支持中心(HKTISC)籌建機構，標誌著香港在知識產權貿易領域的重要進展。中心將為中小企及初創企業提供知識產權支援服務，協助技術創新主體，提升技術訊息檢索能力。同時協助業界開發創新潛力，並創造、保護、管理和商品化其知識產權，幫助企業保護創新成果並把握知識產權貿易機遇。生產力局已展開籌建工作，目標在2025年底前完成籌建，支持香港成為區域知識產權貿易中心。

Under the joint endorsement of the China National Intellectual Property Administration (CNIPA) and the World Intellectual Property Organisation (WIPO), HKPC has been selected to establish the Technology and Innovation Support Centre (HKTISC), advancing Hong Kong's intellectual property (IP) trade. The centre will support SMEs and startups with IP services and technical information retrieval to create, protect, manage, and commercialise IP, helping safeguard innovation and capture IP trading opportunities. HKPC has begun preparations, targeting launch by end-2025 to strengthen Hong Kong as a regional IP hub.



「Tech Buddy」計劃
"Tech Buddy" Programme

在工業貿易署的支持下，由生產力局運作的「中小企資援組」為中小企提供政府資助一對一免費諮詢服務，更新推出「Tech Buddy」計劃，透過免費技術支援諮詢，助力中小企升級轉型，服務範疇涵蓋廣泛，包括：新型工業化、人工智能與機械人、綠色科技、網絡安全、知識產權及電子商務等，全方位協助中小企持續發展。

Operated by HKPC under the support of the Trade and Industry Department, the "SME ReachOut" offers SMEs with one-on-one free consultation services for Government funding and has recently launched the programme. Through complimentary technical support consultations, the programme supports SMEs in upgrading and transforming, covering a wide range of areas including new industrialisation, AI and robotics, green technology, cyber security, intellectual property, and e-commerce, to offer comprehensive assistance for SMEs' sustainable development.



中小企資援組：政府資助與科技博覽 2024
SME ReachOut: FUND Fair plus Tech Sourcing 2024

生產力局與工業貿易署攜手舉辦「中小企資援組：政府資助與科技博覽2024」，為期兩天的活動於2024年10月29日至30日在生產力大樓舉行，吸引超過3,500人次中小企及初創企業參與。博覽設有超過90個展位，提供政府資助資訊、技術解決方案及專題分享，協助中小企把握政策及市場機遇。博覽為中小企提供一站式支援平台，促進技術升級及市場競爭力。

In collaboration with the Trade and Industry Department, HKPC hosted the two-day event on 29-30 October 2024 at the HKPC Building, attracting over 3,500 visits from SMEs and start-ups. Featuring more than 90 booths, the expo offered information on Government funding, technical solutions, and thematic sharing sessions to help SMEs seize policies and market opportunities. The expo provided a one-stop support platform for SMEs, promoting technological upgrades and market competitiveness.



《知創企業家• 網絡》
InnoPreneur Network

《知創企業家• 網絡》在180間商會、政府及工商機構的支持下，致力於技術轉型和產品商業化，為中小企及初創企業提供交流平台，分享技術應用和策略，並與行業專家建立聯繫，提供免費科技或商務諮詢。去年不僅舉辦8場活動，吸引近600名參與者，涵蓋多個前沿市場領域。更舉辦多個考察團，帶領超過70位香港企業家前往多地探索商機，促進企業可持續發展。

Backed by 180 chambers, government bodies and business organisations, the InnoPreneur Network drives tech transformation and product commercialisation, giving SMEs and start-ups a platform to share technical applications and strategies, connect with experts and access free tech/business consultations. Last year, it not only ran eight events across cutting-edge sectors with nearly 600 participants but also organized delegations that enabled 70+ Hong Kong entrepreneurs to explore regional opportunities and build sustainable growth.



虛擬學習
Virtual Learning

生產力學院提供vLearn優惠予中小企員工。vLearn互動學習管理系統，讓員工可隨時隨地自我增值。平台為中小企提供廣東話學習資源，題材以本地案例為主，課程內容包括：人工智能、設計思維、團隊表現、溝通技巧、風險與危機管理、及各項軟硬技能，全方位裝備中小企應對日常營運挑戰。

HKPC Academy offers vLearn discounts to SME employees. vLearn, an interactive LMS, enables anytime-anywhere upskilling with Cantonese courses, SME-focused courses based on local cases—covering AI, design thinking, team performance, communication, risk and crisis management, and other hard and soft skills—to comprehensively equip SMEs to tackle daily operational challenges.



加強與內地的夥伴關係
Strengthening partnership with Chinese Mainland

生產力局與內地機構攜手合作，深化大灣區、京津冀及長三角地區的跨區域創科協作，致力推動技術轉移、人才流動與市場對接。我們加速科技與產業的融合，協助內地企業拓展全球業務，並進一步鞏固香港作為國際創新科技中心的地位。

HKPC partners with Chinese Mainland institutions to strengthen cross-regional I&T collaboration across the GBA, Beijing-Tianjin-Hebei, and Yangtze River Delta—advancing technology transfer, talent mobility, and market linkages. We accelerate tech–industry integration, help Chinese Mainland enterprises expand globally, and reinforce Hong Kong's role as an international innovation and technology hub.

莞港Tech100+賦能計劃
Dongguan-Hong Kong Tech100+ Empowerment Programme

生產力局與東莞市科學技術局攜手啟動了「莞港Tech100+賦能計劃」，總資助額達1,200萬港元，實施期至2027年底，旨在促進莞港兩地技術合作與創新發展。計劃聚焦但不限於東莞市優勢產業如紡織服裝、玩具及模具，以及高新技術企業，支持企業進行新型工業化技術評估、諮詢輔導及合作研發，推動「香港研發+東莞轉化」及「香港服務+東莞製造」的合作模式。生產力局與東莞企業簽署了多項合作協議，亦啟動了大灣區集思匯系列活動，年內走訪9個內地城市，深入了解企業需求，量身定制研發與技術解決方案。

HKPC and the Dongguan Municipal Science and Technology Bureau launched the HK$12 million "Dongguan–Hong Kong Tech100+ Empowerment Programme", running until end of 2027, to promote tech cooperation and innovation. Targeting but not limited to textiles/ apparel, toys, moulds and high-tech companies, it provides new industrialisation assessments, consultancy and joint R&D, advancing "Hong Kong R&D + Dongguan Transformation" and "Hong Kong Services + Dongguan Manufacturing." HKPC signed multiple tech transfer and talent exchange agreements with Dongguan firms and began INC consultation meetings in GBA to nine cities to gather needs and deliver tailored R&D and tech solutions.



京港研發加速中心
Beijing-Hong Kong R&D Acceleration Centre

生產力局與中關村京港澳青年創新創業中心於京港洽談會成立「京港研發加速中心」。促進京港澳三地在智慧生活、航天及生命科學領域的協作。中心與包括北京他山科技有限公司及馭勢科技(北京)有限公司在內的四家中關村企業簽署了協議,以加速人工智能及自動駕駛技術的研發與全球商品化步伐。這項合作深化了京港兩地的創新協同效應,不僅支持國家製造業的發展目標,更進一步提升了香港作為國際創新科技中心的地位。

HKPC and the Zhongguancun Youth Innovation Centre launchedthe "Beijing-Hong Kong R&D Acceleration Centre" at the Beijing-Hong Kong Economic Cooperation Symposium to boost collaboration across Beijing, Hong Kong, and Macau in smart living, aerospace, and life sciences. The centre signed with four Zhongguancun firms—including Beijing Tashan Technology Co., Ltd and UISEE Technology (Beijing) Ltd—to speed R&D and global commercialisation in AI and autonomous driving. This partnership strengthens Beijing–Hong Kong innovation synergies, supports China's manufacturing goals, and elevates Hong Kong as an international I&T hub.



新的戰略合作
New Strategic Collaborations

在報告年度內,生產力局簽署了四項合作協議,推動跨境協作並提升競爭力:與深圳數據交易所有限公司合作,構建深港數據生態圈,並推出數據交易平台及相關培訓;與中國信息通信研究院及香港理工大學合作,成立聯合實驗室專注於人工智能、新能源及智能製造的測試與認證;與國家工業和信息化部中小企業發展促進中心合作,透過技術交流與市場推廣,幫助內地中小企進行研發及拓展海外市場;以及與北京市科學技術委員會及中關村合作,透過聯合研發、技術轉化及人才交流,促進人工智能、綠色科技及智能製造的發展。一系列措施提升數據互聯互通與認證能力,同時為中小企及初創企業拓展市場的機遇。

During the reporting year, HKPC signed four partnerships to boost cross-border collaboration and competitiveness: with the Shenzhen Data Exchange Centre Co., Ltd. (SDEC) to build a Hong Kong–Shenzhen data ecosystem and launch a data exchange platform with training; with the China Academy of Information and Communications Technology (CAICT) and The Hong Kong Polytechnic University (PolyU) to create a Joint Laboratory for Testing and Certification in AI, new energy, and smart manufacturing; with SME Development Promotion Centre of the Ministry of Industry and Information Technology (ProSME China) to help Chinese Mainland SMEs with R&D and overseas expansion via tech exchange and market promotion; and with Beijing Municipal Science and Technology Commission and Zhongguancun to advance AI, green tech, and smart manufacturing through joint R&D, commercialization, and talent exchange. These initiatives enhance data connectivity, certification capacity, and market access for SMEs and start-ups.



培育未來技能人才
Nurturing FutureSkills Talent

生產力局高度重視未來技能。透過創新、實踐培訓及結合科技的跨學科學習，解鎖人才潛能及培訓切合業界需求的能力。並與學校、企業及機構建立合作，積極拓展技能發展，為香港創科生態圈注入新動力，鞏固香港作為國際人才與創新中心的地位。

HKPC prioritises FutureSkills, using innovative, hands-on training and tech-enabled, interdisciplinary learning to unlock talent potential and build industry-ready capabilities. We build partnerships with schools, enterprises, and institutions, we expand skills development, energise Hong Kong's I&T ecosystem, and reinforce its status as an international hub for talent and innovation.

2024-25年內的未來技能培訓
FutureSkills Training in 2024-25

舉辦 **逾1,000** 個「未來技能 FutureSkills」培訓課程，當中**300**個是免費活動，超過**58,000**人參加

Delivered more than **1,000** FutureSkills training programmes, including **300** non-fee-charging courses, more than **58,000** participants in total

舉辦 **168場** TechED活動，共有來自超過 **6,900**位校長、老師、學生以及家長參與

Held **168** TechED activities with more than **6,900** principals, teachers, students and parents participating

夏季、冬季及其他與創科有關的**實習計劃**提供職場實戰及學習機會，為**117**個大專生加入科研行列鋪路

Summer, winter and other I&T related **internship programmes** provided real-life experience and learning opportunities to **117** tertiary students, paving the road for their engagement in R&D

InnoTalent 實習計劃
InnoTalent Internship Programmes

生產力局每年舉辦夏季及冬季「InnoTalent實習計劃」培育創科新星。2024年「InnoTalent」夏季實習計劃接獲破紀錄近1,400份申請，並首次迎來海外參與者；最終選出45名實習生，當中49%來自史丹福大學、劍橋大學及清華大學等非本地院校。2025年「InnoTalent」冬季實習計劃冬亦同樣吸引全球各地的學生參與，進一步促進了國際交流，並加深了他們對香港創科生態的了解。

HKPC runs Summer and Winter InnoTalent internships annually to cultivate emerging innovation and technology (I&T) talent. Summer 2024 received a record nearly 1,400 applications and, for the first time, included overseas participants; 45 interns were selected, 49% from non-local universities such as Stanford, Cambridge, and Tsinghua. Winter 2025 likewise attracted global students, promoting international exchange and deeper understanding of Hong Kong's I&T ecosystem.



推動 STEAM 教育發展
Advancing STEAM Education Development

生產力局與F1 in Schools香港區統籌成功舉辦「F1 in Schools香港區初賽及專業組別比賽」。其中，專業組別比賽創下93位參賽者的歷史新高。生產力局自2022年起引入此全球性STEAM項目，已為逾100間學校及600名學生提供相關培訓，並推出「STEM Racing Engineering Lab」作為STEAM實踐學習平台。2024年7月5日至6日，生產力局舉辦了以「A+ STEM」為主題的「創科遊學玩轉暑假2024」，吸引近3,000人參與。活動透過逾100個互動遊戲攤位，激發參與者的創造力及跨學科學習能力。活動得到創新科技及工業局、創新科技署等50多個政府部門及夥伴機構的支持，以促進年輕一代的創科教育發展。

HKPC, in partnership with F1 in Schools Hong Kong, hostedthe Development and Professional Class competitions, witha record 93 entrants in the Professional Class. Having introduced this global STEAM programme in 2022, HKPC has since trained 600 students from 100+ schools and launched the “STEAM Racing Engineering Lab” for hands-on STEAM learning. On 5–6 July 2024, the “Summer TechEd Fest 2024” themed “A+ STEM” drew nearly 3,000 participants, featured 100+ interactive activities to spark creativity and cross-disciplinary learning skills, and was supported by 50+ government and partner organisations—including the Innovation, Technology and Industry Bureau and the Innovation and Technology Commission—to strengthen youth I&T education.



利用AI知識「Reskill & Upskill」
“Reskill & Upskill” with AI Knowledge

生產力局與ManpowerGroup合作發布2024年第三季「就業展望調查」報告，並舉行「策略夥伴 - 生產力學院」合作啟動禮，聚焦市場對具備AI知識人才的需求。生產力學院透過提供各項未來技能培訓項目支持員工「Reskill & Upskill」適應數碼化職場需求，提升競爭力。

HKPC and ManpowerGroup released the Q3 2024 “Employment Outlook” Survey and launched the “Strategic Partnership – HKPC Academy” Collaboration Ceremony to address market demand for talent with AI knowledge. The Academy offers future-skills training to reskill and upskill employees for a digital workplace and boost competitiveness.



創新體驗遊戲「TecHunt」
Innovative Experiential Game "TecHunt"

生產力學院推出了虛擬實境尋寶遊戲「TecHunt」，讓師生沉浸於創新科技的體驗中。參加者只需利用智能手機或平板電腦，即可探索360VR虛擬實驗室及展館，從中學習科技的實際應用，同步提升創造力、解難能力及團隊合作精神，達致更深遠的教育成效。

HKPC Academy launched "TecHunt", a virtual reality (VR) treasure hunt that immerses students and teachers in innovation and technology. Using phones or tablets to explore 360VR labs and exhibition halls, participants learn tech applications while strengthening creativity, problem-solving, and teamwork for greater educational impact.



電子學習配套計劃
e-Learning Ancillary Facilities Programme

自2023年起，生產力局獲邀為優質教育基金協作夥伴，通過「電子學習配套計劃」共同推動教育科技普及化。該計劃的第一階段已在先導學校試行，並透過教師培訓和經驗分享會測試原型、收集意見及完善產品功能，促進智慧校園發展。

Since 2023, HKPC has partnered with Quality Education Fund (QEF) on the e-Learning Ancillary Facilities Programme to drive educational technology adoption. Phase one pilots in select schools include teacher training and sharing sessions to test prototypes, gather feedback, and refine products for smart campuses.



「機遇匯人才博覽展」
"CareerConnect Expo"

博覽展上，生產力局吸引了來自內地、新加坡、加拿大、英國等地的全球創科人才來港發展事業。生產力局積極支持香港特區政府的人才政策，致力培育本地創新科技人才，同時提供優質的就業機會。

At the Expo, HKPC attracted global I&T talents from Chinese Mainland, Singapore, Canada, the UK, and other regions to develop their careers in Hong Kong. HKPC actively supports the HKSAR Government's talent initiatives, focusing on nurturing local innovation and technology talents while providing high-quality employment opportunities



「學與教博覽 2024」
"Learning & Teaching Expo 2024"

在為期三日的博覽會上，生產力學院設立超過20個現場示範及互動試玩區，吸引眾多教育工作者與學生參與。展覽期間，生產力局代表與教育界代表進行了深入交流，分享數碼教育趨勢及其技術應用的真知灼見，致力推動教育科技的普及與智慧校園的發展。

At the three-day expo, HKPC Academy featured over 20 live demonstrations and interactive trial zones, drawing numerous educators and students. During the expo, HKPC representatives engaged with representatives from the education sector, sharing insights on digital education trends and practical applications to promote the adoption of educational technology and the development of smart campuses.



深化大灣區教育合作
Deepening Collaboration in Education within the GBA

生產力學院與中黃國際教育集團簽署了合作備忘錄，加強大灣區的創科教育。雙方將透過是次合作舉辦課程、研討會及展覽，並將中華文化融入其中，以吸引年輕人投入創新科技領域。

HKPC Academy signed an MoU with Zhongshan Whampoa International Education to strengthen I&T education in the GBA. The partnership will offer courses, seminars, and exhibitions that integrate Chinese culture to engage young people in I&T.



「新質生產力」人才招聘會 2025
"New Productive Forces" Job Fair 2025

生產力局首屆「新質生產力」人才招聘會吸引超過2,000名求職者到場應聘逾2,000個創新科技及新質生產力相關職位，展現香港創科就業市場的活力。招聘會匯聚了40多家來自國際、內地及本地企業，並獲得 20 所學術機構的鼎力支持，成功打造了一個高效的人才配對平台。作為創新科技署「新質生產力人才培訓計劃」的首個公開活動，該活動致力培育科技專業人才與企業家，從而推動香港新質生產力的發展。

HKPC's inaugural "New Productive Forces" Job Fair drew 2,000+ job seekers for 2,000+ I&T and New Productive Forces roles, showcasing Hong Kong's vibrant market. It convened 40+ international, Chinese Mainland, and local firms with support from 20 academic institutions, creating an efficient matching platform. As the first public event of Innovation and Technology Commission (ITC)'s "New Productive Forces Talent Training Programme", it fosters tech professionals and entrepreneurs to drive Hong Kong's new productive forces.



香港未來航天科技人才培訓計劃 2024/2025
Hong Kong Future Aerospace Technology Talent Training Programme 2024/2025

配合國家航天發展計劃和啟發學生的航天夢，生產力局主辦「香港未來航天科技人才培訓計劃2024/2025」，成功吸引近百名來自26間中學的學生完成三個月的航天科技訓練，致力培育未來航天科技人才。該計劃由創新科技署一般支援計劃及創新及科技基金資助，旨在配合國家航天發展策略，激發中學生對航天領域的興趣，為有志投身航天產業的年輕人提供實踐平台。

To support the national aerospace development strategy and inspire students' aspirations in the field, HKPC hosted the "Hong Kong Future Aerospace Technology Talent Training Programme 2024/2025", delivering three months of training to nearly 100 students from 26 secondary school, aiming to nurture future aerospace technology talents. Funded by ITC's General Support Programme and Innovation and Technology Fund, it sparks interest and offers a practical pathway into aerospace.



營造關懷職場
Cultivating a Caring Workplace

生產力局致力締造一個包容、安全及互相鼓勵的工作環境，以推動高效表現及提供平等的發展機會。透過建立關懷文化，生產力局高度重視職業健康與安全，提供多元化的員工福利，並舉辦多項培訓計劃以培育人才。此外，我們積極透過不同溝通渠道及員工活動（包括職員康樂會籌辦的項目）鼓勵員工參與，藉此提升僱員福祉及履行社會責任。

At HKPC, we are committed to creating an inclusive, safe, and encouraging environment that encourages high performance and fair opportunities for growth. Through building a caring culture, HKPC prioritises workplace health and safety, offers a variety of employee benefits, and provides many training programs to develop talent. Furthermore, we proactively engage our staff via various communication platforms and events, including those arranged by our Staff Recreation Club, to boost employee well-being and fulfill social responsibility.

職場共融
Inclusivity at Work

作為一家以知識為本的法定機構，生產力局多年來一直有效維持一支穩健且專業的工作團隊。為了培育及挽留人才，生產力局提供優於法定要求的福利，以協助員工在發展事業與提升專業的同時兼顧生活與家庭需要。

As a knowledge-based statutory body, HKPC has effectively sustained a robust and professional workforce over the years. To develop and retain talents, HKPC provides benefits beyond statutory requirements to assist staff in developing their career and professionalism, as well as balancing their life and family needs.

員工概況
Workforce Profile

截至 2025年3月31日，生產力局在香港及粵港澳大灣區共有1,013名員工，當中涵蓋全職、兼職、永久及合約雇員。此外，我們亦會定期聘用臨時員工，以協助處理各項項目。

As of 31 March 2025, HKPC had a total of 1013 employees in Hong Kong and GBA, encompassing full-time, part-time, permanent, and contract personnel. Furthermore, we periodically hire temporary workers to assist with our projects.

員工數目
Staff Headcounts

按性別劃分 By Gender



男 Male
473 46.7%



女 Female
540 53.3%

按職階劃分 By Grade

5	管理層 Directors	0.5 %
13	總經理 General managers	1.3 %
789	顧問及技術人員 Consulting & technical staff	77.9 %
206	項目主任及一般職員 Project officers & general staff	20.3 %

僱傭守則及員工福利
Labour Practice and Welfare

除了嚴格遵守相關勞工法例與法規外，生產力局亦致力營造一個開放且互相尊重的工作環境，並堅守平等機會及反歧視的原則。我們的招聘程序會根據應徵者的資歷、經驗以及與職位相關的技能進行評估，而不因其性別、種族、婚姻狀況、殘疾或家庭崗位有所區別。我們嚴禁任何形式的強迫勞工及童工；在報告期內，本局未發生任何相關的違規事件。

In addition to strictly complying with labour laws and regulations, HKPC strives to establish an open and respectful workplace that supports equal opportunity and non-discrimination principles. Our hiring process assesses applicants according to their qualifications, experience, and skills pertinent to a role, irrespective of gender, race, marital status, disability, or family status. We prohibit all forms of forced labour and child labour, and no instances of associated non-compliance occurred during the reporting period.

生產力局制定了具吸引力的薪酬待遇與福利，以吸引及挽留優秀人才。香港的員工會根據其職級或僱傭條款享有各項福利，包括醫療保險、牙科保險、人壽保險、退休福利、稅務優化安排，以及多種假期福利，包括年假、病假、婚假、產假、侍產假、恩恤假及進修假。至於內地附屬公司的員工，我們則提供符合當地法規的全面福利待遇，當中包括商業及社會保險、住房公積金，以及年假、病假、產假、陪產假、育嬰假及育兒假等各類休假。

HKPC has designed attractive remuneration packages and benefits to attract and retain talented individuals. Employees in Hong Kong receive a variety of benefits based on their job grade or terms of employment, including medical insurance, dental insurance, life insurance, retirement benefits, tax efficiency arrangements, and various leave entitlements such as annual, sick, marriage, maternity, paternity, compassionate, and study leaves. For employees in our Mainland subsidiaries, we offer a comprehensive benefits package aligned with local regulations, which includes commercial and social insurance, housing funds, and leave options such as annual, sick, maternity, paternity, parental, and childcare leave, among others.

我們為合資格員工提供育嬰假及育兒假，以支援他們平衡工作與生活。在報告期內，共有457名男員工及513名女員工合資格申請侍產假或育兒假。當中，有14名男員工及23名女員工申請了相關假期，其復工率分別為男員工100%及女員工96%，這反映了我們致力營造關懷環境，讓員工能夠兼顧專業發展與個人生活。

We provide eligible employees with parental and childcare leave to support work-life balance. During the reporting period, 457 male and 513 female employees were eligible to apply for parental/childcare leave. 14 males and 23 females among them took leave, with positive return-to-work rates of 100% for males and 96% for females, reflecting our commitment to fostering a caring environment where employees can balance professional and personal life.

員工參與
Staff Engagement

為促進員工之間的相互尊重與團隊精神，我們與員工保持積極交流與具透明度的溝通，致力建立以分享和協作為基礎的企業文化。為加深員工對生產力局願景與目標的了解，我們定期舉辦員工大會，由高級管理層向全體員工傳達最新的業務策略、發展進度、營運概況及企業政策。此外，管理層分享環節納入每月的部門會議中，以便適時向各業務單位的員工交代內部指引與程序的具體修訂細節。透過這些結構化、多層次的溝通渠道，我們期望能加強員工的參與度及團隊凝聚力，共同為實現機構的目標而努力。

To promote mutual respect and team spirit among our staff, we maintain active engagement and transparent communication with employees, building a corporate culture rooted in sharing and collaboration. To deepen employees' understanding of HKPC's vision and objectives, we regularly organise Town Hall meetings where senior management communicates the latest business strategies, development progress, operational updates, and corporate policies to all staff. Furthermore, management sharing sessions have been integrated into monthly divisional meetings to promptly inform employees in each business unit about detailed changes to internal guidelines and procedures. Through these structured, multi-level communication channels, we aim to strengthen staff engagement and team cohesion, fostering a shared commitment to the organisation's goals.

員工康樂活動與義工活動
Staff Recreation and Volunteer Activities

職員康樂會致力透過舉辦多元化的活動，促進員工福祉、推廣健康生活方式，並鼓勵履行社會責任。在報告期內，生產力局舉辦了一系列豐富有趣，平衡康樂、個人發展與社區服務的活動。

HKPC's Staff Recreation Club (SRC) is dedicated to fostering employee wellness, promoting healthy lifestyles, and encouraging social responsibility through a diverse portfolio of activities. During the reporting period, HKPC organised a range of engaging programmes that balanced recreational enjoyment, personal development, and community service.



「開心瑪利歐日」電玩活動勝出同事大合照
Group photo of the winners at the "Happy Mario Day" gaming event



「HKPC生產力盃籃球比賽2024」大合照
Group photo at the "HKPC Basketball Competition 2024"

我們的康樂活動旨在鼓勵團隊合作、友誼競賽及發揮創意。本年度的亮點活動包括「HKPC生產力盃籃球比賽2024」，這場為期三天的五人籃球賽吸引了 80 名員工參與，有效增進了同事間的情誼並推廣健康的體育精神。我們亦舉辦了廣受歡迎的「開心瑪利歐日」電玩活動，吸引超過 150 名員工參與這場充滿樂趣的比賽，並向勝出的同事頒發獎品。而「冰淇淋主題日」等季節性活動，則為員工提供了輕鬆的休息時間，促進同事間的日常交流。此外，管理層亦透過「總裁打氣站」展示對員工福祉的重視，活動邀請員工共享茶點，從而促進跨部門的交流並提升團隊士氣。

Our recreational initiatives were designed to encourage teamwork, friendly competition, and creative expression. Highlights from the year included the "HKPC Basketball Competition 2024", which attracted 80 participants in a three-day five-a-side tournament that promoted camaraderie and healthy sporting spirit among colleagues. We also organised a popular "Happy Mario Day" gaming event, which involved over 150 employees in a fun competition, with prizes awarded to winning colleagues. Seasonal engagements, such as the " Ice Cream Day", offered refreshing breaks for informal interaction among staff. Additionally, management demonstrated support for staff well-being through the "Executive Director's Power Up Station", where employees were invited to a teatime gathering with refreshments, fostering cross-departmental dialogue and morale.



義工及總裁出席捐血日
Executive Director and Volunteers at Blood Donation Day

與此同時，職員康樂會亦統籌了極具意義的義工與慈善活動，彰顯我們對貢獻社會的承諾。一年一度的捐血日成效顯著，共有67名熱心員工參與，合共捐出的血液足以幫助多達 180 名病人。

In parallel, the SRC coordinated meaningful volunteer and charity initiatives that underscored our commitment to societal contribution. The annual Blood Donation Day made a significant impact, with 67 enthusiastic employees collectively donating enough blood to support up to 180 patients.

職業健康與安全
Occupational Health and Safety

生產力局在日常營運及提供服務的過程中，始終將人員的健康與安全放在首位。本局嚴格遵守相關法規，並依據《職業健康與安全管理政策》建立符合國際標準ISO45001的內部管理體系，定期檢視安全手冊、操作程序及工作指引以確保其精準有效。該體系全面涵蓋顧問諮詢、研發、實驗室及培訓服務等業務範疇。我們致力於為所有員工及承辦商提供安全且健康的工作環境，並採取一切合理可行的措施，防止我們的工作對公眾、承辦商及員工的安全與健康造成不利影響。為確保相關內容持續準確及有效，我們已制定一套全面的安全手冊、詳細程序及具體工作指引，並定期進行檢討。

我們成立了跨部門工作安全委員會，成員由各部門代表組成。工作安全委員會每季度舉行會議，監督合規情況、進行風險評估、事故調查及積極推廣安全意識。為主動減低工作場所的風險，我們會定期進行工作環境評估、執行年度內部安全審核，並確保提供所有必需的個人防護裝備。我們專責的風險評估及安全團隊會仔細審查施工方案與操作手冊，以評估及釐定相關的風險級別。我們維持開放的溝通渠道，例如電郵及工作安全委員會，以鼓勵員工及合約人員就健康與安全事宜提供反饋意見。我們亦委任了指定的安全代表，擔任安全督察、風險評估員、防火安全主任及工作安全委員會成員等重要職責。

此外，我們亦制定了標準化的危險通報機制，當中包括專設的電郵、意見箱，及安全會議上作出討論。一旦接獲任何有關工傷、財物損失或險失事故通報，安全團隊會聯同相關部門的安全代表迅速展開深入調查，以找出根本原因並制定預防措施，避免同類事件發生。

At HKPC, we place the health and safety of people as a top priority throughout all our daily operations and service delivery. We adhere rigorously to all applicable laws and regulations. Under the guidance of our Occupational Health and Safety (OHS) Policy, we have implemented an internal management system that is certified to the international standard ISO 45001 for occupational health and safety management. This OHS management system is applicable to the provision of industry support services including consultancy, research & development, laboratory and training services. We are committed to providing safe and healthy working conditions for all staff and contractors, and to taking all reasonably practicable measures to prevent our work from adversely affecting the safety and health of the public, contractors, and staff. To ensure ongoing accuracy and effectiveness, we have developed and conducted periodic reviews of a comprehensive set of safety manuals, detailed procedures, and specific work instructions.

A cross-divisional Work Safety Committee (WSC) has been established, comprising representatives from various divisions. The WSC convenes on a quarterly basis to oversee regulatory compliance, conduct risk assessments, investigate any incidents, and actively promote a culture of safety awareness. To proactively minimise workplace hazards, we perform regular workplace assessments, carry out annual internal safety audits, and ensure the provision of all necessary personal protective equipment. Our dedicated Risk Assessment and Safety Teams meticulously review method statements and operational manuals to evaluate and determine associated risk levels. We maintain open communication channels such as email and the WSC to encourage employees and contractors to provide feedback on health and safety matters. We have also appointed designated Safety Representatives who fulfill critical roles including Safety Inspector, Risk Assessor, Fire Warden, and membership in the Work Safety Committee.

Furthermore, we have instituted standardised protocols for reporting hazards, which include dedicated email channels, physical suggestion boxes, and discussions during safety meetings. Upon receipt of any reports concerning work-related injuries, property damage, or near-miss incidents, the Safety Team together with the relevant Divisional Safety Representative promptly conducts thorough investigations to identify root causes and measures to help prevent recurrence.

職業安全健康風險評估與危害預防
OSH Risk Assessment and Hazard Prevention



- Identify work-related hazards and evaluate risks with reference to Standard Procedure.
  參考標準程序，辨識工作相關危害並評估風險。
- Risk assessments are overseen and reviewed by the Head of Safety, conducted at the divisional level by appointed risk assessors and divisional safety representatives, with management ensuring the necessary resources and competence.
  風險評估由安全主管監督與審查，由獲任命的風險評估人員及部門安全代表於部門層級執行，管理階層則確保提供必要的資源與能力。
- Provide the necessary Personal Protective Equipment (PPE) as the last line of defence after considering engineering controls and safe systems of work.
  在考量工程控制與安全作業系統後，將個人防護裝備 (PPE) 作為最後一道防線予以提供。
- Control risks related to suppliers and contractors through procurement policies, ensuring they meet environmental and safety standards before selection , and monitoring their performance.
  透過採購政策管控供應商與承攬商相關的風險，確保其在選用前符合環境與安全標準，並監管其績效。
- A Safety and Environmental Inspection Programme is implemented to identify such issues as potential problems, equipment deficiencies, and unsafe employee actions.
  實施安全與環境檢查計畫，以發掘潛在問題、設備缺失及員工不安全行為等事項。

事故報告和調查
Incident Reporting and Investigation



- When an incident or nonconformity occurs, staff follow Standard Procedure to record, investigate, and analyse incidents.
  當事故或不符合事項發生時，員工遵循標準程序進行記錄、調查與分析。
- Incident investigations are conducted by the Head of Safety.
  事故調查由安全主管執行。
- Investigations are performed in a timely manner for reportable or significant incidents, with the participation of workers and involvement of interested parties where applicable.
  對於需通報或重大事故，應及時進行調查，並有勞工參與，且於適用時納入相關方的參與。
- Measures are in place to protect workers from reprisals when reporting incidents, hazards, risks, and opportunities.
  設有保護措施，確保勞工在通報事故、危害、風險與機會時免於報復。

宣傳職業安全和評估表現
Safety Communication and Performance Evaluation



- The Work Safety Committee (WSC) and Environment Management Committee (EMC) meet regularly (quarterly and semi-annually, respectively) to formally address Occupational Health & Safety + Environmental (OHS&E) issues and review the effectiveness of the management system.
  工作安全委員會 (WSC) 與環境管理委員會 (EMC) 定期召開會議 (分別為每季及每半年一次)，正式討論職業健康與安全衛生+環境 (OHS&E) 議題，並審查管理系統的有效性。
- Periodic internal audits are conducted annually to ensure the OHS&E conforms to ISO 45001 and ISO 14001 requirements and is effectively maintained.
  每年實施定期內部稽核，以確保職業健康與安全與環境管理系統符合ISO 45001與ISO 14001要求，並有效維持。

安全訓練
Safety Training

為加強安全意識，我們定期為各級員工舉辦安全培訓課程。新入職員工在入職引導過程中會接受完整的安全培訓，其中內容詳細涵蓋我們的安全準則與指引。此外，我們亦為所有員工提供年度復訓課程，以確保他們保持持續的安全意識與合規性。在實驗室工作的員工會接受專項培訓，並配備設備專用的操作手冊，以降低潛在危害。外勤員工則必須嚴格遵守安全措施，並即時向上級匯報任何不安全情況。

To strengthen safety awareness across the organisation, we conduct regular safety training sessions for employees at every level. New hires are provided with comprehensive safety training as part of their induction process, which includes detailed coverage of our safety policies and guidelines. Furthermore, annual refresher courses are available to all staff to ensure ongoing awareness and compliance. Employees working in laboratories receive specialised training along with equipment-specific operation manuals to mitigate potential hazards. Those working off-site are required to adhere to established safety measures and must promptly report any unsafe conditions to their supervisors.

訪客安全
Safety of Visitors

我們致力為所有駐場承辦商提供一個安全及健康的環境，以預防任何與工作相關傷害或疾病。我們會定期與承辦商、客戶及其他訪客分享相關的安全資訊。承辦商必須嚴格遵守健康與安全規例，在展開特定項目前，必須完成工作許可證程序。為提升訪客的安全意識，我們亦會向所有在生產力大樓參與活動的人士播放安全影片。

We are dedicated to maintaining a safe and healthy environment for all on-site contractors to prevent work-related injuries or illnesses. We regularly share relevant safety information with contractors, customers, and other visitors. Contractors are required to comply with stringent health and safety regulations and must complete a work permit assessment prior to commencing certain projects. To promote safety awareness among visitors, we present a safety video to all event participants at the HKPC Building.

衛生與健康
Hygiene and Health

為維持一個持續衛生及健康的辦公環境，我們提供了外科口罩、手部消毒液、空氣淨化器，以及專業的清潔服務－包括使用消毒機械人。另設立了僱員支援計劃，由專業輔導員接聽的 24 小時輔導與諮詢熱線。我們更舉辦健康講座及體能訓練班，提升員工對健康相關的意識與認知。

To uphold a consistently hygienic and healthy office environment, we have supplied surgical masks, hand sanitiser, air purifiers, and professional cleaning services—including the use of a disinfection robot. An employee assistance programme has been established, complemented by a 24-hour counselling and consultation hotline operated by professional counsellors. We further organise health talks and physical exercise classes to improve employees' awareness and knowledge of health-related topics.

我們深知身心健康的重要性，因此籌辦了各項減壓活動供員工參與。由人力資源部統籌，由義工帶領的職員康樂會，提供一系列促進身心健康的活動。在報告年度內，我們舉辦了多個工作坊，包括「快樂劍擊班」，在安全及教練的指導下學習基本技巧，為員工建立自信、提升敏捷度並舒緩壓力；另外「彩色西洋書法迷你工作坊」則將正念與創意字母藝術結合。我們會繼續致力員工的福祉與發展，探索不同方式，為員工提供休息及煥發身心的機會。

Acknowledging the significance of both physical and mental wellbeing, we arrange various stress-relieving activities for staff. The Staff Recreation Club, coordinated by Human Resources and led by volunteers, offers a range of wellness programmes. During the reporting year, we hosted workshops including a "Happy Fencing Class", which introduced fundamental skills in a safe, coached environment to build confidence, agility, and stress relief; and the "Colour Calligraphy Mini Workshop", blending mindfulness with creative lettering. We remain dedicated to the welfare and development of our employees and will continue to seek ways to offer well-deserved breaks and opportunities for rejuvenation.

專業發展
Professional Development

生產力局認同優秀的人才庫是長遠持續發展及保持優質服務的基石。因此我們致力為員工提供多元而充足的培訓及個人發展機會，以加强團隊實力。

HKPC acknowledges that a robust and capable talent pool is fundamental to ensuring the long-term sustainable growth and quality of our services. Therefore, we are committed to strengthening our team by providing an extensive array of opportunities for training and personal development.

員工培訓計劃
Staff Training

生產力局致力於透過持續的支援和全面的培訓，促進員工的專業發展，並確保員工隊伍的競爭力。每位員工的具體培訓和發展需求都會在其年度考核中進行識別和評估。在本報告期間內，我們開展了涵蓋廣泛主題的內部培訓課程，包括職位特定技能、健康與安全規程、法規遵循、創新與技術趨勢、卓越客戶服務、管理與溝通策略、培養成長型思維、增強韌性以及分享最佳實踐。共有16,667名員工接受了培訓，累計培訓時長超過26,423小時。

HKPC is focused on promoting the professional advancement of our staff and securing a competitive edge in the workforce through ongoing support and comprehensive training. The specific training and developmental requirements of each employee are identified and evaluated as part of their annual appraisal. Throughout the reporting period, we conducted internal training sessions encompassing a broad range of subjects, including job-specific competencies, health and safety protocols, regulatory compliance, innovation and technological trends, customer service excellence, management and communication strategies, cultivating a growth mindset, building resilience, and sharing best practices. In total, 16,667 employees were trained, accumulating over 26,423 hours of training.

為鞏固標準作業程序並提升遵循成效，本局定期實施年度複訓考核，旨在強化例行程序及正確做法。透過iLearn網上學習平台可讓員工依自身時間靈活重溫培訓資源。生產力局亦透過頒發學術培訓獎學金及向符合資格並修讀高級學位的人員批出進修假，協助員工邁向更高的表現水平。此舉不僅提升了員工的專業資歷，亦支持了生產力局邁向可持續的組織發展。我們在培訓與發展方面的持續投資，彰顯了我們對培育人才的承諾，並確保擁有受充分資訊、具備技能的員工隊伍，從而推動公司的進程。

To uphold established standards and improve regulatory adherence, we carried out annual refresher assessments designed to reinforce routine procedures and proper practices. Our iLearn e-learning platform enables staff to review training resources flexibly at their own convenience. HKPC strives to enable employees to reach elevated performance levels by awarding academic training scholarships and granting study leave to eligible personnel who pursue advanced degrees. This effort not only elevates the professional qualifications of our employees but also supports HKPC's journey toward sustainable organisational development. Our sustained investment in training and development underscores our dedication to fostering talent and preserving a well-informed, skilled workforce to propel the organisation's progress.



Total
16,667
名員工接受了培訓
employees were trained



累計培訓時長超過
accumulating training hours over
26,423+ 小時 hours

發展機會
Development Opportunities

我們為所有合資格的全職員工實施了結構化的年度評核制度。這套系統化的流程協助我們肯定員工對機構的個人貢獻及提供個人化的獎勵，例如依據績效發放浮動薪酬及個人嘉許，旨在激勵及挽留優秀人才。考績審核委員會負責審核所有評核結果以確保整個程序秉持公平且透明。

We implemented a structured annual appraisal system for all qualifying full-time staff members. This systematic process helps us recognise individual contributions to the council and offer personalised rewards—such as performance-based variable pay and individual recognition—with the objective of inspiring and retaining valuable personnel. The Performance Appraisal Board is responsible for reviewing all appraisal outcomes to guarantee that the procedure is consistently fair and transparent.





表現摘要 Performance Summary

環境表現
Environmental Performance

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
能源消耗 Energy Consumption[1]										
電力 Electricity[2]	千兆焦耳 GJ	20732.00	152.90	20884.90	21374.80	132.70	21507.50	20577.23	132.70	21507.50
	兆瓦小時 MWh	5758.89	42.47	5801.36	5937.44	36.86	5974.31	5715.90	15.81	5974.31
汽油 Petrol	千兆焦耳 GJ	252.90	0.00	252.90	234.30	0.00	234.30	172.92	0.00	172.92
	公升 L	7268.50	0.00	7268.50	6731.50	0.00	6731.50	4968.87	0.00	4968.87
能源使用總量 Total energy consumption	千兆焦耳 GJ	20984.90	152.90	21137.80	21609.10	132.70	21741.80	20750.15	56.90	20807.05
能源強度[3] Energy intensity[3]	人均千兆焦耳 GJ per capita	23.09	4.50	22.42	23.04	3.69	22.32	21.22	1.63	20.54
水資源使用 Water Resources Consumption										
都市用水 Municipal water consumption	立方米 m^3	26067.00	327.70	26394.70	20837.00	465.00	21302.00	18526.00	345.00	18871.00
都市用水強度[3] Municipal water intensity [3]	都市用水強度[3] m^3 per capita	28.68	9.64	27.99	22.21	12.92	21.87	18.94	9.86	18.63
紙張消耗 Paper Consumption										
辦公室用紙 Office Paper consumption	公斤 kg	14290.70	247.00	14537.70	15085.90	191.80	15277.70	11928.39	834.99	12763.38
辦公室員工平均用紙量[3] Average office paper consumption per staff [3]	人均公斤 per kg	15.72	7.26	15.42	16.08	5.33	15.69	12.20	23.86	12.60

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
氣體排放 Air Emissions[4]										
硫氧化物 Sulfur oxides (SOx)	公斤 kg	0.10	0.00	0.10	0.10	0.00	0.10	0.07	0.00	0.07
氮氧化物 Nitrogen oxides (NOx)	公斤 kg	3.00	0.00	3.00	3.50	0.00	3.50	1.56	0.00	1.56
懸浮微粒 Particulate matter (PM)	公斤 kg	0.20	0.00	0.20	0.30	0.00	0.30	0.12	0.00	0.12
排放 Emissions[5]										
直接(範疇一)溫室氣體排放 Direct GHG emissions (Scope 1)	公噸 二氧化碳當量 tCO2e	18.10	0.00	18.10	17.90	0.00	17.90	13.26	0.00	13.26
能源間接(範疇二)溫室氣體排放[6] Energy indirect GHG emissions (Scope 2)[6]	公噸 二氧化碳當量 tCO2e	2245.97	24.20	2270.17	2315.60	19.80	2335.40	2229.20	8.39	2237.59
其它間接(範疇三)溫室氣體排放[7] Other indirect emissions (Scope 3)[7]	公噸 二氧化碳當量 tCO2e	69.20	1.40	70.60	52.80	0.30	53.10	71.33	0.22	71.56
溫室氣體排放總量 Total GHG emissions	公噸 二氧化碳當量 tCO2e	2333.30	25.60	2358.90	2386.30	20.10	2406.40	2313.80	8.61	2322.41
溫室氣體排放強度[3] GHG emissions intensity[3]	公噸 二氧化碳當量 tCO2e	2.60	0.80	2.50	2.50	0.60	2.47	2.37	0.25	2.29

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
廢物 Waste										
棄置的有害廢物 Waste Disposed - Hazardous waste										
化學廢物 Chemical waste	公升 L	220.00	0.00	220.00	608.00	0.00	608.00	1100.00	0.00	1100.00
棄置的非有害廢物 Waste Disposed - Non-hazardous waste										
棄置於堆填區的非有害廢物 Non-hazardous waste disposed of at landfills	公斤 kg	34901.00	0.00	34901.00	26247.20	0.00	26247.20	39588.48	0.00	39588.48
從棄置中分流(回收或重用)的非有害廢物 Waste diverted from disposal (recycled or reused) non-hazardous										
紙類(包括辦公室用紙、報紙和紙箱) Paper (including office paper, newspaper, and carton boxes)	公斤 kg	19100.0	0.00	19100.0	26606.0	0.00	26606.0	7430.0	0.00	7430.0
塑料 Plastic	公斤 kg	38.0	0.00	38.0	30.6	0.00	30.6	45.1	0.00	45.1
金屬 Metal	公斤 kg	1102.0	0.00	1102.0	11.0	0.00	11.0	26.4	0.00	26.4
從棄置中分流(回收或重用)的有害廢物 Waste diverted from disposal (recycled or reused) – hazardous										
碳盒/墨盒 Toner/inkjet cartridge	數量 Quantity	184.00	0.00	184.00	195.00	0.00	195.00	190.00	0.00	190.00
廢電器電子產品 Waste electrical and electronic equipment	公斤 kg	420.00	0.00	420.00	551.00	0.00	551.00	0.00	0.00	0.00

1. 換算成千兆焦耳的轉換系數為汽油(0.0348千兆焦耳/公升)及電力(3.6千兆焦耳/兆瓦小時)，取自香港交易所《附錄二—環境關鍵績效指標匯報指引》。
Conversion factors used to standardise the units to gigajoules (GJ): petrol (0.0348GJ/L) and electricity (3.6GJ/MWh).
2. 2024-2025年度源自電力使用的溫室氣體排放系數取自《2023年中電可持續發展報告》：0.39公斤二氧化碳當量/千瓦時。
For year 2024-2025, the emission factor of greenhouse gas emissions due to electricity consumption is obtained from the CLP Sustainability Report 2023: 0.39 kg CO2 e/ kWh.
3. 香港和內地附屬公司的人均溫室氣體排放及能源強度是基於全職員工的人數計算。
The per capita GHG emissions and energy intensity for Hong Kong and Chinese Mainland office are calculated based on the number of full-time staff.
4. 硫氧化物、氮氧化物及懸浮微粒的排放系數取自香港交易所《附錄二—環境關鍵績效指標匯報指引》。
The emission factors of SOx, NOx, and PM are btained from HKEX Appendix 2- Reporting Guidance on Environmental KPIs.
5. 溫室氣體排放量乃參考《香港建築物(商業、住宅或公共用途)的溫室氣體排放及減除的審計和報告指引》(由環境保護署及機電工程署編製)計算。溫室氣體包括二氧化碳、甲烷、氧化亞氮、氫氟烴、全氟烷化合物、六氟化硫及三氟化氮。全球變暖潛力(GWP)取自政府間氣候變化專門委員會(IPCC)第六次評估報告。
The GHG emissions are calculated with reference to the Guidelines to Account for and Report on Greenhouse Gas Emissions and Removals for buildings (Commercial, Residential or Institutional Purposes) in Hong Kong (by the Environmental Protection Department and the Electrical and Mechanical Services Department). The types of greenhouse gases include carbon dioxide (CO2), CH4, and N2O, HFCs, PFCs, SF6, NF3. GWPs are obtained from IPCC Sixth Assessment Report (AR6).
6. 2024-2025年度內地附屬公司的間接(範疇二)溫室氣體排放系數來自中華人民共和國生態環境部刊發的《2023 年電力二氧化碳排放因子》全國電網平均排放因子：0.5306千克二氧化碳當量/千瓦時。
For year 2024-2025, the emission factor for indirect emissions (Scope 2) for WFOE is obtained from the "Carbon Dioxide Emission Factor for Electricity in 2023" published by the Ministry of Ecology and Environment of the People's Republic of China: National power grid average emission factor: 0.5306kg CO2 e/ kWh.
7. 在生產力局的營運過程中，其它間接(範疇三)溫室氣體排放包括使用電力處理食水及污水所產生的溫室氣體排放、一般廢物於堆填區所產生的甲烷。
In theoperation of HKPC, other indirect emission (Scope 3) includes emission from electricity used for freshwater processing and sewage processing, and methane gas generation at landfill in Hong Kong due to disposal of paper waste, general waste etc.

表現摘要 Performance Summary

社會表現
Staff Profile

職員編制*（截至報告期末）Staff Breakdown (by end of reporting year)

		單位 Unit	2022-2023年度 Year 2022-2023						2023-2024年度 Year 2023-2024						2024-2025年度 Year 2024-2025					
			香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total	
人員總數 Number of staff		人數 No.	909		34		943		938		36		974		978		35		1013	
按性別劃分 By Gender																				
男 Male		人數 No. (%)	450	49.5%	12	35.3%	462	49.0%	448	47.8%	11	30.6%	459	47.1%	459	46.9%	14	40.0%	473	46.7%
女 Female		人數 No. (%)	459	50.5%	22	64.7%	481	51.0%	490	52.2%	25	69.4%	515	52.9%	519	53.1%	21	60.0%	540	53.3%
按僱用類型及性別劃分 By Employment Type and Gender																				
全職 Full-time	男 Male	人數 No. (%)	433	96.2%	12	100.0%	445	96.3%	436	97.3%	11	100%	447	97.4%	452	98.5%	14	100.0%	466	98.5%
	女 Female	人數 No. (%)	440	95.9%	22	100.0%	462	96.0%	474	96.7%	24	96.0%	498	96.7%	506	97.5%	21	100.0%	527	97.6%
兼職 Part-time	男 Male	人數 No. (%)	17	3.8%	0	0.0%	17	3.7%	12	2.7%	0	0.0%	12	2.6%	7	1.5%	0	0.0%	7	1.5%
	女 Female	人數 No. (%)	19	4.1%	0	0.0%	19	4.0%	16	3.3%	1	4.0%	17	3.3%	13	2.5%	0	0.0%	13	2.4%
按僱用合約及性別劃分 By Employment Contract and Gender																				
永久僱員 Permanent	男 Male	人數 No. (%)	312	69.3%	1	8.3%	313	67.7%	311	49.9%	3	27.3%	314	68.4%	300	65.4%	2	14.3%	302	63.8%
	女 Female	人數 No. (%)	278	60.6%	5	22.7%	283	58.8%	312	50.1%	8	32.0%	320	62.1%	334	64.4%	12	57.1%	346	64.1%
合約工 Contract	男 Male	人數 No. (%)	138	30.7%	11	91.7%	149	32.3%	137	43.5%	8	72.7%	145	31.6%	129	28.1%	8	57.1%	137	29.0%
	女 Female	人數 No. (%)	181	39.4%	17	77.3%	198	41.2%	178	56.5%	17	68.0%	195	37.9%	185	35.6%	13	61.9%	198	36.7%

	單位 Unit	2022-2023年度 Year 2022-2023						2023-2024年度 Year 2023-2024						2024-2025年度 Year 2024-2025					
		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total	
按年齡劃分 By Age																			
30歲以下 Age under 30	人數 No. (%)	116	12.8%	7	20.6%	123	13.0%	255	27.2%	6	16.7%	261	26.8%	228	23.3%	3	8.6%	231	22.8%
30-49歲 Age 30 – 49	人數 No. (%)	509	56.0%	26	76.5%	535	56.7%	552	80.8%	28	77.8%	580	59.5%	605	61.9%	31	88.6%	636	62.8%
50歲或以上 Age 50 or above	人數 No. (%)	284	31.2%	1	2.9%	285	30.2%	131	14.0%	2	5.6%	133	13.7%	145	14.8%	1	2.9%	146	14.4%
按職階劃分 By Grade																			
管理層 Directors	人數 No. (%)	4	0.4%	0	0.0%	4	0.4%	5	0.5%	0	0.0%	5	0.5%	5	0.5%	0	0.0%	5	0.5%
總經理 General managers	人數 No. (%)	13	1.4%	0	0.0%	13	1.4%	10	1.1%	1	2.8%	11	1.1%	12	1.2%	1	2.9%	13	1.3%
顧問及技術人員 Consultants & technical staff	人數 No. (%)	490	53.9%	21	61.8%	511	54.2%	739	78.8%	22	61.1%	761	78.1%	765	78.2%	24	68.6%	789	77.9%
項目主任及一般職員 Project officer & general staff	人數 No. (%)	402	44.2%	13	38.2%	415	44.0%	184	19.6%	13	36.1%	197	20.2%	196	14.8%	10	28.6%	206	20.3%

*大部分營運和服務皆由我們的員工執行。
The majority of our operations and services were carried out by our employees.

員工培訓
Staff Training

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
受訓員工總數 Total trained employees	人次 Attendances	3705	2	3707	10497	7	10504	16661	6	16667
總培訓時數 Total training hours	小時 Hour	7311	32	7343	18411.5	246.5	18658	26231	192	26423
按性別劃分的受訓僱員人次 Training Attendances by Gender										
男 Male	人次 Attendances	1647	0	1647	4707	4	4711	7343	4	7347
女 Female	人次 Attendances	2058	2	2060	5790	3	5793	9318	2	9320
按職階劃分的受訓僱員人次 Training Attendances by Grade										
管理層 Directors	人次 Attendances	11	0	11	34	0	34	30	0	30
總經理 General managers	人次 Attendances	19	0	19	96	1	97	173	0	173
顧問及技術人員 Consultants & technical staff	人次 Attendances	2712	1	2713	6958	3	6961	10233	4	10237
項目主任及一般職員 Project officer & general staff	人次 Attendances	963	1	964	3409	3	3412	6225	2	6227
按性別劃分的平均培訓時數 Average Training Hours by Gender										
男 Male	小時 Hour	3267.5	0	3267.5	8232	92.5	8324.5	23.4	10.3	33.7
女 Female	小時 Hour	4043.5	32	4075.5	10179.5	154	5793	29.9	2.3	32.1

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year2023-2024			2024-2025年度 Year2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
按職階劃分 By Grade										
管理層 Directors	小時 Hour	20.5	0	20.5	34	0	34	59	0	59
總經理 General managers	小時 Hour	29	0	29	96	40	136	241.5	0	241.5
顧問及技術人員 Consultants & technical staff	小時 Hour	5393.5	16	5409.5	6958	84.5	7042.5	15748.5	144	15892.5
項目主任及一般職員 Project officer & general staff	小時 Hour	1868	16	1884	3409	122	3531	10182	48	10230
接受反貪腐培訓員工人數 Number of Staff Receiving Anti-corruption Training										
按職階劃分 By Grade										
管理層 Directors	人數 No.	2	0	2	2	0	2	9	0	9
總經理 General managers	人數 No.	5	0	5	6	0	6	20	0	20
顧問及技術人員 Consultants & technical staff	人數 No.	236	0	236	366	0	366	779	0	779
項目主任及一般職員 Project officer & general staff	人數 No.	137	0	137	227	0	227	623	0	623

員工流失（僅包括長工及合約工）
Staff Turnover (permanent and contract staff only)

	單位 Unit	2022-2023年度 Year 2022-2023						2023-2024年度 Year 2023-2024						2024-2025年度 Year 2024-2025					
		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total	
員工流失總量 Total staff turnover	人數 No.	228		7		235		180		6		186		148		13		161	
按性別劃分 By Gender																			
男 Male	人數 No. (%)	103	45.2%	2	28.6%	105	44.7%	79	43.9%	4	66.7%	83	44.6%	61	41.2%	8	61.5%	69	42.9%
女 Female	人數 No. (%)	125	54.8%	5	71.4%	130	55.3%	101	56.1%	2	33.3%	103	55.4%	87	58.8%	5	38.5%	92	57.1%
按年齡劃分 By Age																			
30歲以下 Age under 30	人數 No. (%)	74	32.4%	1	14.3%	75	31.9%	53	29.5%	1	16.7%	54	29.0%	42	28.4%	4	30.8%	46	28.6%
30-49歲 Age 30 – 49	人數 No. (%)	134	58.8%	6	85.7%	140	59.6%	107	59.4%	4	66.6%	111	59.7%	94	63.5%	8	61.5%	102	63.4%
50歲或以上 Age 50 or above	人數 No. (%)	20	8.8%	0	0.0%	20	8.5%	20	11.1%	1	16.7%	21	11.3%	12	8.1%	1	7.7%	13	8.0%

*僱員流失數據僅涵蓋自願離職的僱員，包括核准編制員額12個月以上的合約及無固定期限合約的僱員.
Turnover includes voluntary resignations only and covers approved manning positions for permanent and fixed-term employees over 12 months of service.

（最後更新：2026年11月13日）
(Last Update: 13 November 2026)

新入職員工
New Hires

	單位 Unit	2022-2023年度 Year 2022-2023						2023-2024年度 Year 2023-2024						2024-2025年度 Year 2024-2025					
		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total		香港 Hong Kong		內地附屬公司 WFOES		總數 Total	
新入職員工總數 Total New Hires	人數 No.	504		13		517		504		13		517		438		11		449	
按性別劃分 By Gender																			
男 Male	人數 No. (%)	239	47.4%	6	46.2%	245	47.4%	210	43.7%	3	37.5%	213	43.6%	204	46.6%	10	90.9%	214	47.7%
女 Female	人數 No. (%)	265	52.6%	7	53.8%	272	52.6%	271	56.3%	5	62.5%	276	56.4%	234	53.4%	1	9.1%	235	52.3%
按年齡劃分 By Age																			
30歲以下 Age under 30	人數 No. (%)	291	57.7%	6	46.2%	297	57.4%	264	54.9%	1	12.5%	265	54.2%	219	50.0%	4	36.4%	223	49.7%
30-49歲 Age 30 – 49	人數 No. (%)	188	37.3%	7	53.8%	195	37.7%	191	39.7%	6	75.0%	197	40.3%	193	44.1%	7	63.6%	200	44.5%
50歲或以上 Age 50 or above	人數 No. (%)	25	5.0%	0	0.0%	25	4.8%	26	5.4%	1	12.5%	27	5.5%	26	5.9%	0	0.0%	26	5.8%

職業安全與健康統計數據
Occupational Safety and Health Statistics

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
連續3年發生與工作有關的死亡事故 Work-related fatalities in 3 consecutive years	人數 No.	0	0	0	0	0	0	0	0	0
可記錄的工傷事故 Recordable work-related injuries	人數 No.	3	0	3	3	0	3	1	0	1
故高後果的工傷事故 High-consequence work-related injuries	人數 No.	0	0	0	0	0	0	0	0	0
工傷引致損失工作日 Lost days due to injuries	案例數 No.	14	0	14	14	0	14	2	0	2
可記錄的工作相關健康問題 Recordable work-related ill health	案例數 No.	0	0	0	0	0	0	0	0	0
死亡率 Fatality Rate (based on 200,000 hours worked)	百分比 %	0	0	0	0	0	0	0	0	0

合規性
Compliance

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
法律合規 Legal Compliance										
被定罪的貪污案件 Convicted cases of corruption	人數 No.	0	0	0	0	0	0	0	0	0
社會合規 Social Compliance										
被定罪的不遵守法律或法規的案件 Convicted cases of non-compliance with laws or regulations	人數 No.	0	0	0	0	0	0	0	0	0
罰款 Fines	港元 HK$	0	0	0	0	0	0	0	0	0

產假/育兒假
Parental/Childcare Leave

	單位 Unit	2022-2023年度 Year 2022-2023			2023-2024年度 Year 2023-2024			2024-2025年度 Year 2024-2025		
		香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total	香港 Hong Kong	內地附屬公司 WFOES	總數 Total
享有產假/育兒假的員工 Employees entitled to parental/childcare leave										
男 Male	人數 No.	-	4	4	408	4	412	452	5	457
女 Female	人數 No.	-	4	4	402	4	406	518	5	513
使用產假/育兒假的員工 Employees who took parental/childcare leave										
男 Male	人數 No.	-	4	4	10	4	14	9	5	14
女 Female	人數 No.	-	4	4	7	4	11	18	5	23
休完產假/育兒假後復職的員工 Employees who returned to work after parental/childcare leave ended										
男 Male	人數 No. (%)	- -	4 100%	4 100%	10 100%	4 100%	14	9 100%	5 100%	14 100%
女 Female	人數 No. (%)	- -	4 100%	4 100%	7 100%	4 100%	11	17 94%	5 100%	22 96%
休完產假/育兒假後12個月仍在職的員工 Employees who remained employed 12 months after the end of parental/childcare leave										
男 Male	人數 No. (%)	- -	3 75%	3 75%	9 90%	3 75%	12	8 89%	3 60%	11 79%
女 Female	人數 No. (%)	- -	4 100%	4 100%	6 86%	4 100%	10	16 89%	2 40%	18 78%

GRI內容索引及香港交易所ESG報告守則索引
GRI Content Index and HKEX ESG Reporting Code Index

CONTENT INDEX ESSENTIALS SERVICE 2026

香港生產力促進局根據全球報告倡議組織標準編製本報告，匯報期為2024年4月1日至2025年3月31日。對於本報告的英文版，全球報告倡議組織透過「內容索引 — 必要服務」確認本報告已按符合其標準的方式清晰表述內容索引，並易於各持份者查閱。

本報告亦符合香港聯合交易所有限公司《證券上市規則》附錄C2《環境、社會及管治報告守則》要求，匯報期為2024年4月1日至2025年3月31日。

Hong Kong Productivity Council (HKPC) has reported in accordance with the GRI Standards for the period from 1 April 2024 to 31 March 2025. For the Content Index – Essentials Service, GRI Services reviewed that the GRI content index has been presented in a way consistent with the requirements for reporting in accordance with the GRI Standards, and that the information in the index is clearly presented and accessible to the stakeholders. The service was performed on the English version of the report.

In addition, the report has been prepared in accordance with the Environmental, Social and Governance Reporting Code outlined in Appendix C2 of the Rules Governing the Listing of Securities of The Stock Exchange of Hong Kong Limited, for the period from 1 April 2024 to 31 March 2025.

使用的GRI 1 GRI 1 used | **GRI 1：基礎 2021 GRI 1: Foundation 2021**

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-1 組織詳細資訊 2-1 Organisational details	關於本報告 About this Report 企業可持續發展管治 Corporate Sustainability Governance	P.7-8 P.9-11		
	2-2 組織永續報導中包含的實體 2-2 Entities included in the organisation's sustainability reporting	關於本報告 About this Report	P.7-8		Mandatory Disclosure Requirements: Reporting Boundary
	2-3 報導期、頻率及聯絡人 2-3 Reporting period, frequency and contact point	關於本報告 About this Report	P.7-8		
	2-4 資訊重編 2-4 Restatements of information	關於本報告 About this Report		於報告期內，生產力局並未發現任何錯誤或變更需對過往披露資料作出重述。 During the reporting period, HKPC did not identify any errors or changes that would require a restatement of previously disclosed information.	Mandatory Disclosure Requirements: Reporting Principles

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-5 外部保證/ 確信 2-5 External assurance	關於本報告 About this Report 驗證聲明 Verification Statement	P.7 P. 99-102		
	2-6 活動、價值鏈和其他商業關係 2-6 Activities, value chain and other business relationships	企業可持續發展管治 Corporate Sustainability Governance 以創新驅動產業及社會的可持續發展 Innovating for Sustainable Industry and Society	P.15-17 P.33-58	與上一報告期相比，本報告期內生產力局之業務範疇、價值鏈或其他業務關係並無重大變動。 No significant changes in sectors of activity, value chain, or other business relationships during the reporting period compared to the previous reporting period.	KPI B5.1 KPI B5.2 KPI B5.3 KPI B5.4
	2-7 員工 2-7 Employees	表現摘要 Performance Summary	P.70-75	報告期內及上個至本個報告期間，僱員人數並無重大變化。 There were no significant changes in the number of employees during the reporting period and between the current and previous reporting periods.	KPI B1.1
	2-8 非員工的工作者 2-8 Workers who are not employees			我們透過外聘承辦商安排約 20 名工人定期提供清潔及園景綠化服務。 Around 20 workers regularly perform cleaning and landscaping services via outsourced contractors.	
	2-9 治理結構及組成 2-9 Governance structure and composition	企業可持續發展管治 Corporate Sustainability Governance 生產力局 2024-2025年度報告 (P.57-60) Hong Kong Productivity Council Annual Report 2024-2025 (P.57-60) 生產力局網站－企業管治及理事會成員 HKPC's Website - Corporate Governance (https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership)	P.9-10	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-10 最高治理單位的提名與遴選 2-10 Nomination and selection of the highest governance body			理事會是生產力局的管治機構，理事會成員由香港特區政府行政長官根據政府制定的標準任命。理事會下設4個委員會，其組成由理事會決定。 The Council is the governing body of HKPC. Council Members are appointed by the Chief Executive based on criteria set by the government. The Council has 4 committees. Their composition is determined by the Council.	
	2-11 最高治理單位的主席 2-11 Chair of the highest governance body	企業可持續發展管治 Corporate Sustainability Governance	P.9-10	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	
	2-12 最高治理單位於影響管理的角色 2-12 Role of the highest governance body in overseeing the management of impacts	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-10 P.26-27	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	Mandatory Disclosure Requirements: Governance structure Climate-related Disclosure: Governance
	2-13 影響管理的負責人 2-13 Delegation of responsibility for managing impacts	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-10	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	Climate-related Disclosure: Governance
	2-14 最高治理單位於可持續發展報告的角色 2-14 Role of the highest governance body in sustainability reporting	企業可持續發展管治 Corporate Sustainability Governance	P.9-14	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-15 利益衝突 2-15 Conflicts of interest	企業可持續發展管治 Corporate Sustainability Governance 生產力局網站－理事會成員的行為守則 HKPC website - Code of Conduct for Council Members (https://www.hkpc.org/sites/default/files/2025-12/code-of-conduct-council-members.pdf)	P.9-14		KPI B6.3 KPI B6.5 Aspect A2: Anti-Corruption: General Disclosure KPI B7.1 KPI B7.2 KPI B7.3
	2-16 重大事件的溝通 2-16 Communication of critical concerns	企業可持續發展管治 Corporate Sustainability Governance	P.13-14	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	
	2-17 最高治理單位的集體知識 2-17 Collective knowledge of the highest governance body			理事會成員定期召開理事會會議和委員會會議，探討最新趨勢及分享專業心得，並且凝聚知識與睿智，推動生產力局持續發展。 Council Members convene council meetings and committee meetings on a regular basis to discuss latest trends and share professional insights, and to contribute their collective knowledge for HKPC's sustainable development.	
	2-18 最高治理單位的績效評估 2-18 Evaluation of the performance of the highest governance body			理事會成員由香港特區政府行政長官委任，因此不適用。 Not applicable as Council Members are appointed by the Chief Executive of the HKSAR Government.	
	2-19 薪酬政策 2-19 Remuneration policies			理事會成員並無報酬，因此不適用。 Not applicable as there is no remuneration for Council members.	
	2-20 薪酬決定流程 2-20 Process to determine remuneration			理事會成員並無報酬，因此不適用。 Not applicable as there is no remuneration for Council members.	

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-21 年度總薪酬比率 2-21 Annual total compensation ratio			獨立核數師報告及財務報告 2024-2025 p.47 Please refer to Independent Auditor's Report and Financial Statements 2024-2025 p.47	
	2-22 可持續發展策略聲明 2-22 Statement on sustainable development strategy	主席前言 Foreword from Chairman 總裁致辭 Executive Director's Message	P.3-6		
	2-23 政策承諾 2-23 Policy commitments	企業可持續發展管治 Corporate Sustainability Governance	P.9-15	Hong Kong Productivity Council Ordinance (Chapter 1116 of Laws of Hong Kong) https://www.elegislation.gov.hk/hk/cap1116 https://www.hkpc.org/en/about-us/corporate-governance/corporate-governance-council-membership	
	2-24 納入政策承諾 2-24 Embedding policy commitments	企業可持續發展管治 Corporate Sustainability Governance	P.9-15		
	2-25 補救負面影響的程序 2-25 Processes to remediate negative impacts	企業可持續發展管治 Corporate Sustainability Governance	P.13-14	生產力局已制訂員工申訴及舉報政策，藉以識別和解決申訴及潛在的負面影響。擬作出申訴或舉報的用戶可使用此等政策，本局歡迎他們對有關機制提出意見，以助我們改進。 HKPC has put in place staff grievance and whistle blowing policies to identify and address grievances and potential negative impacts. These policies are accessible to the intended users whose feedback on the improvement of such mechanisms is welcome.	
	2-26 尋求建議和提出疑慮的機制 2-26 Mechanisms for seeking advice and raising concerns	企業可持續發展管治 Corporate Sustainability Governance	P.13-17		

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一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-27 法規遵循 2-27 Compliance with laws and regulations	企業可持續發展管治 Corporate Sustainability Governance	P.9-15	於本報告期內，本集團並無發生任何重大違反適用法律及法規的情況。 HKPC recorded no significant instances of non-compliance with applicable laws and regulations during the reporting period.	
	2-28 協會成員資格 2-28 Membership associations			生產力局屬於以下協會的成員（截至31/3/2023）： HKPC held corporate membership in the following associations (as of 31/3/2023): ・香港電腦學會 Hong Kong Computer Society ・香港能源服務協會Hong Kong Association of Energy Services Co Ltd. (HAESCO) ・香港室內空氣協會 Hong Kong Indoor Air Quality Association ・香港廢物管理學會Hong Kong Waste Management Association ・廣東省清潔生產協會 Guangdong Cleaner Production Association ・香港測檢認證協會 Hong Kong Association for Testing, Inspection and Certification Limited ・香港電器業協會 Hong Kong Electrical Appliance Industries Association ・香港汽車零部件工業協會 Hong Kong Auto Parts Industry Association ・香港航空業協會Hong Kong Aviation Industry Association ・香港塑膠機械協會 Hong Kong Plastic Machinery Association ・香港總商會 The Hong Kong General Chamber of Commerce ・香港品牌發展局 Hong Kong Brand Development Council ・香港工業總會 Federation of Hong Kong Industries ・香港電子業商會 The Hong Kong Electronic Industries Association Ltd. ・世界工業與技術研究組織協會World Association of Industrial and Technological Research Organizations (WAITRO) ・職業安全健康局Occupational Safety and Health Council (OSH Innovation and Information Technology Committee)	

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一般披露 General disclosures					
GRI 2: 一般披露 2021 GRI 2: General Disclosures 2021	2-29 持份者參與方針 2-29 Approach to stakeholder engagement	企業可持續發展管治 Corporate Sustainability Governance	P.15-18		
	2-30 團體協約 2-30 Collective bargaining agreements			香港並無集體談判法例，但我們設有不同的員工參與渠道。 There is no collective bargaining legislation in Hong Kong but we have maintained various staff engagement channels.	
重大主題 Material topics					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-1 決定重大主題的流程 3-1 Process to determine material topics	企業可持續發展管治 Corporate Sustainability Governance	P.15-18		Mandatory Disclosure Requirements: Reporting Principles
	3-2 重大主題列表 3-2 List of material topics	企業可持續發展管治 Corporate Sustainability Governance	P.17-18		
反貪腐 Anti-corruption					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance	P.15-18		
GRI 205: 反貪腐 2016 GRI 205: Anti-corruption 2016	205-2 有關反貪腐政策和程序的溝通及訓練 205-2 Communication and training on anti-corruption	企業可持續發展管治 Corporate Sustainability Governance 表現摘要 Performance Summary	P.13-15 P.73		
	205-3 已確認的貪腐事件及採取的行動 205-3 Confirmed incidents of corruption and actions taken			於報告年度內，本公司及其員工並無涉及任何經證實或定罪的貪污案件。 During the reporting year, there were no confirmed or convicted cases of corruption involving the Council or its employees.	

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反競爭行為 Anti-competitive behavior					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance	P.13-14	生產力局嚴格遵守商業道德，無論作為供應商還是在採購實踐中確保公平競爭，積極防止反競爭行為。 HKPC rigorously upholds business ethics, ensuring fair competition both as a supplier and in our procurement practices, actively preventing anti-competitive behavior.	KPI B5.1 KPI B5.2 KPI B5.3 KPI B5.4 KPI B5.5
GRI 206: 反競爭行為 2016 GRI 206: Anti-competitive Behaviour 2016	206-1 針對反競爭行為、反托拉斯和反壟斷實踐的法律訴訟 206-1 Legal actions for anti-competitive behaviour, anti-trust, and monopoly practices	企業可持續發展管治 Corporate Sustainability Governance 表現摘要 Performance Summary	P.13-15 P.77		
物料 Materials					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-18 P.19		Aspect A2: Use of Resources: General Disclosure
GRI 301: 物料 2016 GRI 301: Materials 2016	301-1 所用物料的重量或體積 301-1 Materials used by weight or volume	表現摘要 Performance Summary	P.66-68	生產力局只提供服務，不會生產附有包裝的產品。 HKPC only provides services and does not produce products with packaging.	KPI A2.5
	301-2 使用回收再利用的物料 301-2 Recycled input materials used	不適用於生產力局的營運 Not applicable to HKPC's operation.			
	301-3 回收產品及其包裝材料 301-3 Reclaimed products and their packaging materials	不適用於生產力局的營運 Not applicable to HKPC's operation.			

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
氣候變化 Climate change					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	p.9-18 P.26-27	風險管理－氣候風險分為物理風險和轉型風險。 Risk Management - Climate risks are categorised into physical and transition risks.	Aspect A2: Use of Resources: General Disclosure; KPI A2.3 KPI A3.4 KPI A4.1 Climate-related Disclosure
能源消耗 Energy consumption					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-18 P.19		
GRI 302: 能源 2016 GRI 302: Energy 2016	302-1 組織內部的能源消耗量 302-1 Energy consumption within the organisation	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.28-30 P.66		KPI 2.2 KPI 2.4
	302-2 組織外部的能源消耗量 302-2 Energy consumption outside of the organisation			生產力局的主要業務是在辦公樓內提供創新技術和顧問服務，因此我們的能源消耗僅限於組織內部。 As HKPC primarily provides innovative technology and consultancy services within our office premises, our energy consumption is confined to within the organisation.	
	302-3 能源强度 302-3 Energy intensity	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.30 P.66		KPI A2.1
	302-4 減少能源消耗 302-4 Reduction of energy consumption	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.28-30 P.66-68		KPI A2.3

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
能源消耗 Energy consumption					
GRI 302: 能源 2016 GRI 302: Energy 2016	302-5 降低產品和服務的能源需求 302-5 Reductions in energy requirements of products and services	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.28-30 P.66-68		
排放 Emissions					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-18 P.19		Aspect A1: Emission: General Disclosure; KPI A1.5
GRI 305: 排放 2016 GRI 305: Emissions 2016	305-1 直接 (範疇一) 溫室氣體排放 305-1 Direct (Scope 1) GHG emissions	表現摘要 Performance Summary	P.67		
	305-2 能源間接 (範疇二) 溫室氣體排放 305-2 Energy indirect (Scope 2) GHG emissions	表現摘要 Performance Summary	P.67		
	305-3 其他間接 (範疇三) 溫室氣體排放 305-3 Other indirect (Scope 3) GHG emissions	表現摘要 Performance Summary	P.67		KPI A1.5
	305-4 溫室氣體排放強度 305-4 GHG emissions intensity	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.29-30 P.67		
	305-5 溫室氣體排放減量 305-5 Reduction of GHG emissions	推動環境可持續發展 Fostering a Sustainable Environment	P.29-30		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
排放 Emissions					
GRI 305: 排放 2016 GRI 305: Emissions 2016	305-6 破壞臭氧層物質的排放 305-6 Emissions of ozone-depleting substances (ODS)			報告年度所使用的製冷劑均為環保型，不含臭氧層破壞物質。 The refrigerants used during the reporting year are environmentally friendly and do not contain ozone-depleting substances (ODS).	
	305-7 氮氧化物 (NOx)、硫氧化物 (SOx)，及其它顯著的氣體排放 305-7 Nitrogen oxides (NOx), sulfur oxides (SOx), and other significant air emissions	表現摘要 Performance Summary	P.67		KPI A1.1
環境合規性 Environmental compliance					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.19 P.25		
廢棄物 Waste					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-18 P.31		
GRI 306: 廢棄物 2020 GRI 306: Waste 2020	306-1 廢物的產生與廢物相關的重大影響 306-1 Waste generation and significant waste-related impacts	表現摘要 Performance Summary	P.68		Aspect A1: Emission: General Disclosure; KPI A1.3; KPI A1.4; KPI A1.6

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
廢棄物　Waste					
GRI 306: 廢棄物 2020 GRI 306: Waste 2020	306-2 廢物相關的重大影響管理 306-2 Management of significant waste-related impacts	推動環境可持續發展 Fostering a Sustainable Environment	P.31		
	306-3 產生的廢物 306-3 Waste generated	推動環境可持續發展 Fostering a Sustainable Environment	P.31		
	306-4 廢物轉移 306-4 Waste diverted from disposal	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.31 P.67		
	306-5 廢物的直接處置 306-5 Waste directed to disposal	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.31 P.68		
水與污水 (節約用水及污水處理)　Water and Effluents (Water Conservation and Effluents Treatment)					
GRI 3: 重大主題2021 GRI 3: Material Topics 2021	3-3重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 推動環境可持續發展 Fostering a Sustainable Environment	P.9-18 P.32		
GRI 303: 水資源與污水2018 GRI 303: Water and Effluents 2018	303-1 共享水資源之相互影響 303-1 Interactions with water as a shared resource	推動環境可持續發展 Fostering a Sustainable Environment	P.32		
	303-2管理與排水相關的影響 303-2 Management of water discharge-related impacts	推動環境可持續發展 Fostering a Sustainable Environment	P.32		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
水與污水(節約用水及污水處理) Water and Effluents (Water Conservation and Effluents Treatment)					
GRI 303: 水資源與污水2018 GRI 303: Water and Effluents 2018	303-3 取水量 303-3 Water withdrawal			生產力局的用水主要來自水務署管理的供水來源。按來源細分用水量的披露方法，例如地表水、地下水等，並不適用。 The water consumed by HKPC 's operations comes from the sources managed by Water Supplies Department. Disclosure on the breakdown of water withdrawn by source, e.g. surface water, groundwater, etc. is considered to be not applicable.	
	303-4 排水量 303-4 Water discharge			各項目排放的水均輸往所在城市的市立廢水系統。 All of water discharged from our operations was transported to municipal wastewater systems in the cities where we operate.	
	303-5 耗水量 303-5 Water consumption	推動環境可持續發展 Fostering a Sustainable Environment 表現摘要 Performance Summary	P.31 P.66	香港沒有特定地區遭受缺水威脅。 No specific regions are water-stressed in Hong Kong.	KPI A2.2
僱員福利及待遇 Employee welfare and benefits					
GRI 3: 重大主題2021 GRI 3: Material Topics 2021	3-3重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.59-61		Aspect B1: Employment: General Disclosure KPI B3.1 KPI B3.2 KPI B4.1 KPI B4.2
GRI 401: 勞雇關係 2016 GRI 401: Employment 2016	401-1 新進員工和離職員工 401-1 New employee hires and employee turnover	表現摘要 Performance Summary	P.74-75		KPI B1.1 KPI B1.2
	401-2 提供給全職員工(不包含臨時或兼職員工)的福利 401-2 Benefits provided to full-time employees that are not provided to temporary or part-time employees	營造關懷職場 Cultivating a Caring Workplace	P.59-61		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
僱員福利及待遇 Employee welfare and benefits					
GRI 401: 勞雇關係 2016 GRI 401: Employment 2016	401-3 育嬰假 401-3 Parental leave	表現摘要 Performance Summary 營造關懷職場 Cultivating a Caring Workplace	P.78 P.60		
勞/資關係 Labour/ management relations					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.59-65		
GRI 402: 勞/資關係 2016 GRI 402: Labour/ Management Relations 2016	402-1 關於營運變化的最短預告期 402-1 Minimum notice periods regarding operational changes			本局通常會在業務變動後數周至數月內通知有關員工，具體時間視乎業務變動的性質而定。 Subject to the nature of operational changes, staff members are usually notified of relevant changes within a few weeks to a few months on average.	
職業健康與安全 Occupational health and safety					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.61-64		Aspect B2: Health and Safety: General Disclosure
GRI 403: 職業健康與安全 2018 GRI 403: Occupational Health and Safety 2018	403-1 職業健康安全管理體系 403-1 Occupational health and safety management system	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace 表現摘要 Performance Summary	P.9-18 P.74 P.76		

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職業健康與安全 Occupational health and safety					
GRI 403: 職業健康與安全 2018 GRI 403: Occupational Health and Safety 2018	403-2 危害識別、風險評估和事故調查 403-2 Hazard identification, risk assessment, and incident investigation	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace 表現摘要 Performance Summary	P.9-18 P.61 - 64 P.76		
	403-3 職業健康服務 403-3 Occupational health services	營造關懷職場 Cultivating a Caring Workplace	P.61 - 64		
	403-4 職業健康安全事務：工作者的參與、意見徵詢和溝通 403-4 Worker participation, consultation, and communication on occupational health and safety	營造關懷職場 Cultivating a Caring Workplace	P.61 - 64		
	403-5 工作者職業健康安全培訓 403-5 Worker training on occupational health and safety	營造關懷職場 Cultivating a Caring Workplace	P.63 - 64		
	403-6 促進工作者健康 403-6 Promotion of worker health	營造關懷職場 Cultivating a Caring Workplace	P.63 - 64		
	403-7 預防和減緩與業務關係直接相關的職業健康安全影響 403-7 Prevention and mitigation of occupational health and safety impacts directly linked to business relationships	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.61 - 64		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
職業健康與安全 Occupational health and safety					
GRI 403: 職業健康與安全 2018 GRI 403: Occupational Health and Safety 2018	403-8 職業健康安全管理體系覆蓋的工作者 403-8 Workers covered by an occupational health and safety management system	營造關懷職場 Cultivating a Caring Workplace	P61 - 64		
	403-9 工傷 403-9 Work-related injuries	表現摘要 Performance Summary	P.76		KPI B2.1 KPI B2.2
	403-10 工作相關的健康問題 403-10 Work-related ill health	表現摘要 Performance Summary	P.76		
僱員培訓與教育 Employee Training and Education					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.59-64		
GRI 404: 培訓與教育2016 GRI 404: Training and Education 2016	404-1 每名員工每年接受培訓的平均小時數 404-1 Average hours of training per year per employee	營造關懷職場 Cultivating a Caring Workplace 表現摘要 Performance Summary	P.13, 59 - 66 P.72-73		KPI B3.1 KPI B3.2
	404-2 提升員工職能及過渡協助方案 404-2 Programmes for upgrading employee skills and transition assistance	營造關懷職場 Cultivating a Caring Workplace	P.62 - 66		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
僱員培訓與教育 Employee Training and Education					
GRI 404: 培訓與教育2016 GRI 404: Training and Education 2016	404-3 定期接受成效及職業發展評估的員工百分比 404-3 Percentage of employees receiving regular performance and career development reviews	營造關懷職場 Cultivating a Caring Workplace	P.63-64		
產品/ 服務責任 Product/ service responsibility					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 以創新驅動產業及社會的可持續發展 Innovating for Sustainable Development of Industry and Society	P.9-18 P.33-58	我們在提供服務的過程中持續監察客戶回饋的意見，每宗項目完結後均會進行客戶滿意度調查，如發現任何值得關注的問題將會密切跟進，所有投訴將按標準程序處理。 Customer feedback is constantly monitored during service provision. A customer satisfaction survey is conducted at the end of each project. Any concerns would be closely followed up. Complaints would be handled per standard procedures. 生產力局不會製造產品，只提供服務，因此不適用。 Not applicable as HKPC does not manufacture products but only provides services. 報告期內共接獲並處理21宗外界投訴。 21 external complaints were received and resolved during the reporting period. 生產力局非常重視項目的交付質素，並將質量保證納入項目管理系統，在每宗項目的整個生命周期貫徹實施。 HKPC places strong emphasis on the quality of delivery. Quality assurance is integrated into our project management system and performed throughout the project life cycle.	KPI B6.1 KPI B6.2 KPI B6.4

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
本地社區 Local communities					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance 以創新驅動產業及社會的可持續發展 Innovating for Sustainable Development of Industry and Society 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.33-58 P.60-61		Aspect B2: Community Investment: General Disclosure KPI B8.1 KPI B8.2
GRI 413: 本地社區 2016 GRI 413: Local Communities 2016	413-1 與本地社區參與、影響評估及發展計劃相關的活動 413-1 Operations with local community engagement, impact assessments, and development programmes	企業可持續發展管治 Corporate Sustainability Governance 以創新驅動產業及社會的可持續發展 Innovating for Sustainable Development of Industry and Society 營造關懷職場 Cultivating a Caring Workplace	P.9-18 P.33-58 P.60-61	生產力局的核心業務設於香港，我們與本地社區組織緊密合作，開拓機會幫助有需要的人士。 With its core operation based in Hong Kong, HKPC works closely with local community organisations to seek opportunities to help people in need.	
	413-2 對本地社區具有顯著實際或潛在負面影響的營運活動 413-2 Operations with significant actual and potential negative impacts on local communities			生產力局主要作為創新和技術服務提供者，旨在提升香港企業的生產力和競爭力。我們的業務不涉及工業活動、資源開採或其他可能對社區造成負面影響的工作。 HKPC operates primarily as a provider of innovative and technology-based services to enhance the productivity and competitiveness of Hong Kong businesses. Our operations do not involve industrial activities, resource extraction, or other types of work associated with negative local community impact.	
客戶私隱 Customer Privacy					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance	P.9-18		

GRI準則 GRI STANDARD	披露項目 DISCLOSURE	部分 SECTION	頁數 PAGE NO.	備註 / 省略 REMARKS / OMISSION	香港交易所環境、社會及管治報告守則 HKEX ESG REPORTING CODE
客戶私隱 Customer Privacy					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	418-1 經證實侵犯客戶隱私或遺失客戶資料的投訴 418-1 Substantiated complaints concerning breaches of customer privacy and losses of customer data			於報告期內，生產力局並無接獲任何有關侵犯客戶私隱或遺失客戶資料的經證實投訴。我們一直高度重視客戶資料保障，並持續按照香港適用法律及相關法規的規定，實施適當的資料保護及網絡安全措施，以保障客戶資訊安全。 During the reporting period, HKPC did not receive any substantiated complaints concerning breaches of customer privacy or losses of customer data. We remain committed to safeguarding customer information and continues to implement appropriate data protection and cybersecurity measures in compliance with applicable laws and regulations in Hong Kong.	
社會和經濟領域的合規性 Regulatory Compliance in Social and Economic Areas					
GRI 3: 重大主題 2021 GRI 3: Material Topics 2021	3-3 重大主題管理 3-3 Management of material topics	企業可持續發展管治 Corporate Sustainability Governance	P.9-18		

INDEPENDENT ASSURANCE OPINION STATEMENT

Statement No.: **SRA - HK 842995**

Hong Kong Productivity Council
Environmental, Social and Governance (ESG) Report 2024–25

The British Standards Institution is independent to Hong Kong Productivity Council (hereafter referred to as HKPC in this statement) and has no financial interest in the operation of HKPC other than for the assessment and assurance of the HKPC Environmental, Social and Governance (ESG) Report 2024–25 (the "Report").

This Independent assurance opinion statement has been prepared for HKPC only for the purposes of assuring its statements relating to the Report, more particularly described in the Scope, below. It was not prepared for any other purpose. The British Standards Institution will not, in providing this independent assurance opinion statement, accept or assume responsibility (legal or otherwise) or accept liability for or in connection with any other purpose for which it may be used, or to any person by whom the independent assurance opinion statement may be read. This statement is intended to be used by stakeholders and management of HKPC.

This Independent assurance opinion statement is prepared on the basis of review by the British Standards Institution of information presented to it by HKPC. The review does not extend beyond such information and is solely based on it. In performing such review, the British Standards Institution has assumed that all such information is complete and accurate.

Any queries that may arise by virtue of this independent assurance opinion statement or matters relating to it should be addressed to HKPC only.

Scope

The scope of engagement agreed upon with HKPC includes the followings:

1. The assurance covers the whole report and focuses on systems and activities of HKPC's key environmental and social initiatives and achievements including to enhancing the productivity and competitiveness of Hong Kong enterprises through world-class applied R&D, innovative technology services, and integrated manufacturing solution by its roles in a market-oriented & international R&D organisation, covering the headquarter in Kowloon Tong, Hong Kong, as well as its subsidiaries, including the Wholly Foreign-Owned Enterprises (WFOEs) in Shenzhen and Dongguan, where applicable, during the period from 1st April 2024 to 31st March 2025. The Report is prepared in accordance with GRI Standards and with reference to the Environmental, Social and Governance Reporting Code ("ESG Reporting Code") of the Hong Kong Exchanges and Clearing Limited ("HKEX").

This statement was prepared in English and translated into Chinese for reference only.

Statement No.: **SRA - HK 842995**

2. Type 1 Moderate Level of Assurance evaluates of the nature and extent of HKPC's adherence to four reporting principles, which include Inclusivity, Materiality, Responsiveness and Impact. The specified sustainability performance information/data disclosed in the Report has been evaluated.

Opinion Statement

We conclude that the Report Review provides a fair view of the HKPC's sustainability programmes and performances during 2024-25. We believe that the environment, social and governance performance indicators are fairly represented in the Report. The ESG performance indicators disclosed in the report demonstrate HKPC's efforts recognized by its stakeholders.

Our work was carried out by a team of ESG report assurors. We planned and performed this part of our work to obtain the necessary information and explanations. We considered the HKPC has provided sufficient evidence that HKPC's self-declaration of compliance with the report is prepared in accordance with GRI Standards and with reference to the ESG Reporting Code were fairly stated.

Methodology

Our work was designed to gather evidence on which to base our conclusion. We undertook the following activities:

- A top level review of issues raised by external parties that could be relevant to HKPC's policies to provide a check on the appropriateness of statements made in the report
- Discussion with senior executives on HKPC's approach to stakeholder engagement. However, we had no direct contact with external stakeholders
- Interview with staff involved in sustainability management, report preparation and provision of report information
- Review of key organizational developments
- Review of supporting evidence for claims made in the reports including raw data and supporting evidence of the sustainability information
- An assessment of the HKPC's reporting and management processes concerning reporting against the principles of Inclusivity, materiality, responsiveness and impact.

Conclusions

A detailed review against the Principles of Inclusivity, Materiality, Responsiveness and Impact, and the GRI Standards and ESG Reporting Code is set out below:

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Statement No.: **SRA - HK 842995**

Inclusivity
This report has reflected a fact that HKPC is seeking the engagement of its stakeholders through numerous channels such as employee Town Hall meetings, Roundtable meetings, Office circulars and standard practices, Training programmes, Staff activities, eNewsletters, Intranet, Social media platforms, PAL programme, Reverse mentoring programme, Best practice sharing sessions, "Morning prayer", Work Safety Committee, Staff Recreation Club, Customer satisfaction survey, Seminars / exhibitions / work-shops, Free training courses, Meetings, eNewsletter, Outreach activities by SME ReachOut, Tendering process and performance review, Legislative Council meetings, Collaborative projects and schemes, Application for Government funding schemes, Secretariats / Implementers of Government funding schemes, Participation in Government consultation exercises, Meetings with and visits by Government Officials, Housekeeping meetings with Controlling Officer from Innovation and Technology Commission (ITC), Voice of Industry consultation meetings, Hong Kong Industry Network Clusters (HK-INC) consultation sessions, Support to charitable events and activities, Theme halls, Corporate publications/website/social media platforms, and more

HKPC's operation involves various methods of engaging its stakeholders on daily basis. The report covers economic, social and environmental aspect concerned by its stakeholder with fair level of disclosures. In our professional opinion, HKPC adheres to the principle of Inclusivity. Our view in area for enhancement to the Report was adopted by the HKPC before issue of this opinion statement.

Materiality
The HKPC publishes sustainability information that enables its stakeholders to make informed judgments about HKPC's management and performance. In our professional opinion, the Report adheres to the principle of Materiality and identifies HKPC's material aspects by using appropriate method of materiality analysis and demonstrating material issues in a matrix form. Area for enhancement to the Report was adopted by the HKPC before issue of this opinion statement.

Responsiveness
The HKPC has implemented practices to respond to the expectations and perceptions of its stakeholders. It includes various surveys and feedback mechanisms to both internal and external stakeholders. In our professional opinion, the HKPC adheres to the principle of Responsiveness. Area for enhancement to the Report was adopted by the HKPC before issue of this opinion statement.

Impact
The HKPC has established processes to understand, measure and evaluate its impacts in qualitative and quantitative way. These processes enable the HKPC to assess its impact and disclose them in the Report. In our professional opinion, the HKPC adheres to the principle of Impact. Areas for enhancement of the Report were adopted by the HKPC before the issue of this opinion statement.

Issue Date: 2026-04-09 Effective Date: 2026-04-09

This statement was prepared in English and translated into Chinese for reference only.

Statement No.: **SRA - HK 842995**

HKEX's ESG Reporting Code

Based on our verification review, we are able to confirm that the Report has been prepared with reference to the HKEX's ESG Reporting Code.

In our professional opinion, the Report covers HKPC's social responsibility and sustainability issues. Areas for enhancement of the Report were adopted by HKPC before the issuance of this opinion statement.

GRI Standards Reporting

HKPC provided us with their self-declaration of compliance with to report in according with GRI Standards. Based on our verification review, we are able to confirm that social responsibility and sustainability related disclosures in all three categories (Environmental, Social and Economic) are reported in accordance with the GRI Standards. In our professional opinion, the report covers HKPC's social responsibility and sustainability issues. Areas for enhancement of the Report were adopted by HKPC before the issue of this opinion statement.

Assurance level

The Type 1 Moderate Level of assurance provided in our review is defined by the scope and methodology described in this opinion statement.

Responsibility & Limitations

It is the responsibility of the HKPC's senior management to ensure that the information being presented in the Report is accurate. The assurance is limited by information presented by the Manager. Our responsibility is to provide an independent assurance opinion statement to stakeholders giving our professional opinion based on the scope and methodology described.

Competency and Independence

The assurance team was composed of lead assurors, who are experienced in the industrial sector, and trained in a range of sustainability, environmental and social standards including GRI G3, GRI G3.1, GRI G4, GRI Standards, GRI Certified Sustainability Professional, AA1000 Certified Sustainability Assurance Practitioner (CSAP), HKEx ESG Code, HKEx ESG Guide, UNGC's Ten Principles, ISO 10002, ISO 14001, OHSAS 18001, ISO 45001 and ISO 9001, etc. British Standards Institution is a leading global standards and assessment body founded in 1901. The assurance is carried out in line with the BSI Fair Trading Code of Practice.

For and on behalf of BSI:

Michael Lam – Senior Vice President, APAC Assurance

Verifier of the Report:

Mr. Aaron Chim
Lead Assuror

Issue Date: 2026-04-09

Effective Date: 2026-04-09

This statement was prepared in English and translated into Chinese for reference only.

獨立保證意見聲明書

聲明書號碼: **SRA-HK-842995**

香港生產力促進局
2024-25 環境、社會及管治報告

英國標準協會與香港生產力促進局(以下簡稱「生產力局」)為相互獨立的公司及組織，英國標準協會除了針對生產力局 2024-25 環境、社會及管治報告（報告）進行評估和核查外，與生產力局並無任何財務上的關係。

本獨立保證意見聲明書的目的，僅為確保生產力局報告有關之陳述，詳見下列界定之核查範圍，並不作其他之用途。除對查證事實提出獨立保證意見聲明書外，對於此聲明書於其他目的之使用，或閱讀此獨立保證意見聲明書的任何人，英國標準協會並不負有或承擔任何有關法律或其他之責任。本獨立保證意見聲明書供生產力局之持份者及管理層使用。

本獨立保證意見聲明書是基於對生產力局提供予英國標準協會之相關資料進行審查所作成之結論，因此審查範圍乃基於並只限於該等資料。英國標準協會於進行審查時已假設該等資料為完整且準確。

對於這份獨立保證意見聲明書所載內容或相關事項之任何疑問，應僅向生產力局提出。

核查範圍

生產力局與英國標準協會協議的核查範圍包括:

1. 保證涵蓋整份報告，並專注於生產力局的主要環境與社會倡議及成就，在位於香港九龍塘的總部及其附屬公司，包括在適用情況下位於深圳及東莞的外商獨資企業(WFOEs)，於2024年4月1日至2025年3月31日期間的系統及活動，包括以世界級的應用研發、科技服務與綜合製造服務推動香港企業提升生產力與競爭優勢。報告符合《全球報告倡議組織標準》（GRI Standards），及參照香港聯合交易所發佈的《環境、社會及管治報告守則》(ESG Reporting Code) 編制。

2. 第一類型中度保證等級，評估生產力局遵循四項報告原則: 包容性、實質性、回應性及影響性的本質與程度，以及對報告所披露的指定可持續發展的資料/數據作出評估。

...making excellence a habit.™

發證日期： 2026-04-09　　生效日期： 2026-04-09

本聲明書以英文編制，中文翻譯本只供參考。

聲明書號碼：**SRA-HK-842995**

意見聲明

我們認為報告公平地反映生產力局於報告期間(2024-25)的可持續發展計劃與績效。我們相信報告正確展現環境、社會及管治績效指標。生產力局為可持續發展所作出的努力，備受持份者的廣泛認同。

這次核查工作由一組具有環境、社會及管治報告核查能力之團隊執行。我們透過策劃和進行核查獲得必需的資料及說明。我們認為生產力局就報告符合《全球報告倡議組織標準》及參照《環境、社會及管治報告守則》編制的聲明，乃屬公允的陳述。

核查方法

為了收集讓我們得出結論所符合的證據，我們執行了以下工作：

- 對外部團體提出可能與關於生產力局政策相關的議題，進行高級別審查，以確認報告中所作陳述的適當性;
- 與生產力局高級人員討論有關持份者參與的方式，然而，我們並無直接接觸外部持份者;
- 與有關可持續發展管理、報告編制及資料提供的員工進行訪談;
- 審查機構的主要發展情況;
- 審查報告中所作主張的支持性證據，包括可持續發展資訊的原始數據及支持性證據; 以及
- 審查生產力局就報告製作及管理流程按照包容性、實質性、回應性及影響性的原則進行。

結論

我們對於包容性、實質性、回應性及影響性原則及《全球報告倡議組織標準》及《環境、社會及管治報告守則》的審查如下:

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聲明書號碼：**SRA-HK-842995**

包容性
此報告反映生產力局透過多種渠道作持份者參與，包括: 員工大會；圓桌會議；辦公室通告及標準守則；培訓課程；員工活動；電子通訊；內聯網；社交媒體平台；好拍檔計劃；逆向導師計劃；良好實務分享會；「早禱會」；工作安全委員會；職員康樂會；客戶滿意度調查；研討會/ 展覽/ 工作坊；免費培訓課程；會議；電子通訊；中小企資援組的外展活動；招標流程及表現評估；立法會會議；協作項目及計劃；申請政府資助計劃；作為政府資助計劃秘書處/ 執行機構；參與政府諮詢項目；與政府官員的會議及官員實地考察；與創新科技署管制人員的實務會議；業界諮詢會；「HKPC集思匯」諮詢會；支持慈善活動；主題展館；本局刊物/ 網站/ 社交媒體平台等。

生產力局透過日常營運並以多種渠道與持份者保持溝通。此報告包括持份者關注的經濟、社會及環境範疇，各層面並以公允的方式披露。我們的專業意見認為，生產力局遵循包容性原則。我們對報告的改善意見已被生產力局於發出本意見聲明書前採納。

實質性
生產力局發佈可持續發展資訊，讓持份者可對生產力局的管理及表現作出知情的判斷。我們的專業意見認為，報告遵循實質性原則，並透過合適的重要性分析方法識別出生產力局的重要範疇，並以矩陣形式展現其重要議題。我們對報告的改善意見已獲生產力局於發出本意見聲明書前採納。

回應性
生產力局實行措施以回應其持份者的期望與看法，包括針對內部及外部持份者的各類問卷及反饋機制。以我們的專業意見，生產力局遵循回應性原則。我們對報告的改善意見已獲生產力局於發出本意見聲明書前採納。

影響性
生產力局設立流程以定性及定量方式去了解、計量及評估其影響，讓生產力局評估其影響及於報告內披露。以我們的專業意見，生產力局遵循影響性原則。我們對報告的改善意見已被生產力局於發出本意見聲明書前採納。

香港聯交所《環境、社會及管治報告守則》(ESG Reporting Code)
從審查的結果，我們確定報告參照香港聯交所《環境、社會及管治報告守則》編制。

我們的專業意見認為，本報告涵蓋生產力局的社會責任及可持續發展事項。我們對報告的改善意見已獲生產力局於發出本意見聲明書前採納。

發證日期： 2026-04-09　　生效日期： 2026-04-09

本聲明書以英文編制，中文翻譯本只供參考。

聲明書號碼: **SRA-HK-842995**

全球報告倡議組織標準(GRI Standards)

生產力局向我們提供有關於報告符合《全球報告倡議組織標準》GRI Standards 編制的自我聲明。從審查的結果，我們確定報告內之三個類別（環境、社會及經濟) 的社會責任及可持續發展相關披露，是符合全球報告倡議組織標準披露。

以我們專業的意見認為，本報告包括新地的社會責任及可持續發展事務。我們對報告的改善意見已被新地於發出本意見聲明書前採納。

保證等級

我們提供的第一類型中度保證等級審查，受本意見聲明書內之範圍及核查方法所定義。

責任及限制

生產力局的高級管理層有責任確保報告內的資料的準確性。我們的責任為向持份者提供一份具備我們基於所描述的範圍與核查方法而作出的專業意見的獨立保證意見聲明書。

能力與獨立性

本核查團隊是由具行業背景，且接受過包括全球報告倡議組織 (GRI) G3、 GRI G3.1、 GRI G4、GRI Standards、GRI 可持續發展專業認證、AA1000 認可可持續發展審驗專業人員、香港聯交所《環境、社會及管治報告守則》、香港聯交所《環境、社會及管治報告指引》、聯合國全球契約十項原則、ISO 10002、 ISO 14001、OHSAS 18001、ISO 45001 及 ISO 9001 等之一系列可持續發展、環境及社會標準的訓練，具有主任驗證員資格之成員組成。 英國標準協會於 1901 年成立，是全球標準及驗證機構的領導者。本保證是符合英國標準協會公平交易準則執行。

英國標準協會代表:

Michael Lam – Senior Vice President, APAC Assurance

本報告驗證員:

詹子龍先生
主任驗證員

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本聲明書以英文編制，中文翻譯本只供參考。



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